

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
December 14, 2011 at 3:30 P.M.
SPECIAL REGULAR MEETING MINUTES

ATTENDANCE: Supervisors; Steve Ackerman, Dan Mohr, Rob Sentner, Manager; Dan DeLong, Solicitor; Marc Fisher, and Secretary/Treasurer; Joni McPike.

Meeting called to order at 3:30 p.m.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

Supervisor Ackerman informed the audience that this meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, each person wanting to give any comments during this meeting, please state his or her name and address for the record, and address your comments to the Board of Supervisors.

PUBLIC INPUT: - None

APPROVAL OF MEETING MINUTES: - None

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

Check No. 11539 to 11574 in the amount of \$17,132.61

STREET LIGHT FUND:

Check No. 1117 in the amount of \$2,291.11

ESCROW FUND:

Check No. 1085 in the amount of \$897.01

MOTION:

Supervisor Mohr made the motion to approve the payment of the bills as submitted.
Supervisor Sentner seconded the motion. All in favor, motion carried.

OLD BUSINESS:

1. Update on PA Radio Services Request to Install a Mono-Pole on Township Property at 5671 Chestnut Street;

Manager DeLong commented that he had met with PA Radio Services representatives; they inspected the site once again, and confirmed that there would be no light on the Tower. Notifications of the meeting were sent out to the surrounding neighbors as if complying with zoning, so if they had any questions, they could attend the meeting or call the Township for details. A Representative from PA Radio Services will be attending the Board of Supervisors meeting on December 29, 2011 to go over this with the Board.

2. Defined Contribution Pension Plan;

Mr. William Hildebrandt of Beyer-Barber Company; presented to the Board details of the Township's new defined contribution plan; The Township would contribute six percent (6%) of each employee's annual salary to the plan, and employees could contribute two percent (2%), retirement age is 60, with no provisions for early retirement. This plan is also eligible for State Aid to help cover the contributions. The Board agreed that employee contributions to this new plan will not be mandatory. This Defined Contribution plan proposal with the Board's comments will be referred to the Pension Plan Committee for review before final adoption.

SOLICITOR'S REPORT: - None

NEW BUSINESS:

1. Resolution No. 2011-029 – Adopting Written Procedures in how Professional Services are chosen for its Pension Plans to comply with Act 44;

Supervisor Ackerman stated that this resolution is to set forth policy and procedures as to how we solicit RFP's for Pension Plan services and be in compliance with Act 44.

MOTION:

Supervisor Sentner made the motion to approve Resolution 2011-029. Supervisor Mohr seconded the motion. All in favor, motion carried.

2. Re-appointment of Lisa Marten as an Upper Milford Township Member of the Emmaus Public Library Board of Trustee; Letter dated 11/17/11;

MOTION:

Supervisor Sentner made the motion to re-appoint Lisa Marten as an Upper Milford Township Member of the Emmaus Public Library Board of Trustees for a three (3) year term. Supervisor Mohr seconded the motion. All in favor, motion carried.

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: - None

SUBDIVISIONS - IMPROVEMENTS: - None

CORRESPONDENCE:

1. Vera Cruz Sewer Connection Time Extensions:

- a. Letter received 12/08/11 from Robert Shiffer, 4582 Vera Cruz Road
- b. Letter received 12/08/11 from Gregory Peck, 4661 Vera Cruz Road
- c. Letter received 12/09/11 from Gregory Frederick, 4587 Vera Cruz Road
- d. Letter received 12/12/11 from S. Douglas Barcza, 4301 Mill Road
- e. Letter received 12/12/11 from Paul Howarth, 4888 Vera Cruz Road
- f. Letter received 12/12/11 from William Stahler, 4864 Vera Cruz Road
- g. Letter received 12/12/11 from Richard Snyder, jr. 4391 Mill Road
- h. Letter received 12/14/11 from Eric Houseknecht, 5036 Vera Cruz Road

Supervisor Ackerman commented that these letters are requesting time extensions to the 60 day requirement to hook up, due to weather conditions; Manager DeLong asked the Board for authorization to contact Lehigh County Authority asking them for a reasonable relief policy to grant extensions due to weather conditions which make it difficult for the installations.

MOTION:

Supervisor Sentner made the motion to authorize Manager DeLong to contact Lehigh County Authority and request some kind of relief for the residents. Supervisor Mohr seconded the motion. All in favor, motion carried.

EXECUTIVE SESSION: - None

OTHER ISSUES: - None

REPORTS:

Supervisors:

Steve Ackerman – None

Robert Sentner – None

Daniel Mohr – he recently received a letter in the mail about insuring his septic and water hookups to public systems and wants to make people aware that this letter is not coming from the Township or Lehigh County Authority. It's just someone soliciting insurance business. He will bring the letter into the Township office for reference in case we get any calls.

Township Manager:

Dan DeLong – he has distributed a memo for the Board's review regarding the reorganization meeting and re-appointments; he also informed the Board that they will have to appoint a third (3rd) Auditor to fill the vacancy as Virginia Prescott's term as Township Auditor will expire the end of this year. Manager DeLong asked if anyone knows of anyone who would like to take this position, and he will also contact Mrs. Prescott to see if she would be interested in being appointed for another two (2) year term.

ADJOURNMENT: 4:27 p.m.

Steve Ackerman; Chairman

Date Approved

Joni D. McPike, Secretary / Treasurer

Attest: