



FORM OP 1

**OCCUPATIONAL PRIVILEGE TAX  
EMPLOYER'S RETURN**

PAYABLE TO: Upper Milford Township Tax Collector  
P.O. Box 265  
Old Zionsville, PA 18068-0265

AUTHORIZED  
SIGNATURE \_\_\_\_\_

DATE FILED \_\_\_\_\_

**UPPER MILFORD TOWNSHIP**

1. Total number of employee's reported herewith
2. Gross amount of tax (Line 1 x \$10.00)
3. Employer's collection fee (Line 2 x 2%)
4. Net amount due enclosed (Line 2 minus Line 3)
5. Penalty 5%
6. Interest ½% per month
7. Total - Including any penalty and interest due

1.		1
2.		2
3.		3
4.		4
5.		5
6.		6
7.		7

I DECLARE UNDER PENALTY OF LAW THAT THE INFORMATION HEREIN CONTAINED IS TRUE AND CORRECT.

NAME & ADDRESS

ACCOUNT NO.

DUE ON OR BEFORE  
**April 30, 2012**

FORM OP 1

**OCCUPATIONAL PRIVILEGE TAX  
EMPLOYER'S RETURN**

PAYABLE TO: Upper Milford Township Tax Collector  
P.O. Box 265  
Old Zionsville, PA 18068-0265

AUTHORIZED  
SIGNATURE \_\_\_\_\_

DATE FILED \_\_\_\_\_

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NAME & ADDRESS

ACCOUNT NO.

DUE ON OR BEFORE  
**JULY 31, 2012**

FORM OP 1

**OCCUPATIONAL PRIVILEGE TAX  
EMPLOYER'S RETURN**

PAYABLE TO: Upper Milford Township Tax Collector  
P.O. Box 265  
Old Zionsville, PA 18068-0265

AUTHORIZED  
SIGNATURE \_\_\_\_\_

DATE FILED \_\_\_\_\_

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I DECLARE UNDER PENALTY OF LAW THAT THE INFORMATION HEREIN CONTAINED IS TRUE AND CORRECT.

NAME & ADDRESS

ACCOUNT NO.

DUE ON OR BEFORE  
**October 31, 2012**

FORM OP 1

**OCCUPATIONAL PRIVILEGE TAX  
EMPLOYER'S RETURN**

PAYABLE TO: Upper Milford Township Tax Collector  
P.O. Box 265  
Old Zionsville, PA 18068-0265

AUTHORIZED  
SIGNATURE \_\_\_\_\_

DATE FILED \_\_\_\_\_

**UPPER MILFORD TOWNSHIP**

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I DECLARE UNDER PENALTY OF LAW THAT THE INFORMATION HEREIN CONTAINED IS TRUE AND CORRECT.

NAME & ADDRESS

ACCOUNT NO.

DUE ON OR BEFORE  
**January 31, 2013**



## INSTRUCTIONS TO EMPLOYER

1. Submit OP 1 with all OP 2 deduction slips for the filing period. Total number of employees on OP 1 must be equal to the number of OP 2's submitted with this report.
2. Forms must be filed on or before due date as shown on the face of the form.
3. **No collection fee will be allowed on returns filed after the due date shown.**
4. In the event that you have no employees from whom you are required to deduct tax, engaged in occupations within the Township of Upper Milford in the period shown, write the word NONE on line (1) of Form OP No. 1 "Employer's Return," sign form and return to Upper Milford Township Tax Collector, P.O. Box 265, Old Zionsville, PA 18068-0265.
5. Retain all extra copies of Form OP 2, "Evidence of Deduction Certificate," for your use when hiring new employees, who do not have a receipt or a "Certificate" from a former employer. Additional forms will be sent on your request to Upper Milford Township Tax Collector, P.O. Box 265, Old Zionsville, PA 18068-0265.
6. Enclose Self-Addressed, Stamped Envelope for Return Receipt.

The first report is due on or before April 30. Subsequent reports must be made on or before July 31, October 31 and January 31 whether or not any new employees have been added. An Occupational Privilege Tax is paid only one time each year per person.

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