

**APPROVED MINUTES**

**UPPER MILFORD TOWNSHIP  
BOARD OF SUPERVISORS  
TOWNSHIP BUILDING  
SEPTEMBER 19, 2013 AT 7:30 P.M.  
REGULAR MEETING MINUTES**

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**ATTENDANCE:** Supervisors; Daniel Mohr, Robert Sentner; Solicitor, Marc Fisher;  
Secretary/Treasurer, AnnaMarie Zeravsky

Meeting called to order at 7:38 P.M.

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state his or her name for the record and address the Board of Supervisors.

**PUBLIC INPUT:**

Laverne Ritter, of Main Road West, is inquiring about zoning ordinances regarding shooting within the Township because of recent target shootings near his house. Solicitor Fisher explained to Mr. Ritter that he should contact Zoning Officer, Alan Brokate with the details and Mr. Brokate can look into this further.

Robert Wieland, of Champaign Road, thanked the Public Works department for their recent clean up efforts within Mink Estates. He is also, again requesting more reflectors be placed near the Mill Road and Chestnut Street intersection to help drivers be able to better see the road. Supervisor Sentner stated that Public Works can look into it.

**ACCEPTANCE OF MINUTES: -**

September 5, 2013 Workshop and Regular Meeting Minutes

**MOTION:**

Supervisor Sentner made the motion to approve all minutes. Supervisor Mohr seconded the motion. Any questions or comments, both were in favor, and the motion carried.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. 13226 to 13264 in the amount of \$64,739.99

**STREETLIGHT FUND:**

PLGIT XXXX7125 – Check No. 1217 in the amount of \$2,217.82

**PAYROLL FUND:**

PLGIT XXXX7015 – Check No. 7280 the amount of \$48.92

**STATE LIQUID FUELS FUND:**

PLGIT XXXX7112 – Check No. 2606 the amount of \$46,016.16

**ACKNOWLEDGEMENT OF BANK TRANSFER:**

Transfer # 2013-37

**MOTION:**

Supervisor Sentner made the motion to approve the payment of the bills as submitted and to approve the bank transfer 2013-37. Supervisor Mohr seconded the motion. Any questions or comments, both were in favor, and the motion carried.

**OLD BUSINESS:** - None

**SOLICITOR'S REPORT:** -

Solicitor Fisher explained that earlier in the week, there was a site investigation and inspection at the property known as 4202 Chestnut Street. Based upon what the Township has learned, based on that investigation, the Township Zoning Officer will be performing his own investigation to determine whether or not that there were any Upper Milford Township zoning violations. Mr. Brokate will be working with the owner of the property and will appreciate and is expecting the owner's full and complete cooperation, simply to determine if there were any zoning violations and if so, to address them.

**NEW BUSINESS:** - None

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:** - None

**PLANNING COMMISSION – NEW BUSINESS:** -

1. 4885 Raymond Court Land Development

Supervisor Mohr read a letter from Mark Feiertag, dated September 19, 2013 stating that he recently sold the property at 4885 Raymond Court and is withdrawing his Land Development Plan for that property.

2. Walter Yext Land Development

Supervisor Mohr read a letter from Planning Coordinator, Brian Miller stating that the Planning Commission is recommending approval on the following SALDO Waivers: SALDO Section 302, SALDO Section 503.C, SALDO Section 1007.F, SALDO Section 1008.A, SALDO Section 1014, SALDO Section 1015, and SALDO Section 1016. The Planning Commission also recommends approval of the following waver contingent upon the Land Development meeting the Zoning Requirements for Landscaping: SALDO Section 1019.

**MOTION:**

Supervisor Sentner made the motion to approve SALDO Section 302, 503.C, 1007.F, 1008.A, 1014, 1015, and 1016 to approve SALDO Section 1019 contingent upon the Land Development meeting the Zoning requirements for landscaping. Supervisor Mohr seconded the motion. Any questions or comments, both were in favor, and the motion carried.

Supervisor Mohr read a letter from Planning Coordinator, Brian Miller stating that the Planning Commission recommended Preliminary/Final approval of the Walter and Donna Text Land Development contingent upon: approval of requested SALDO Waivers, any outstanding Township Engineering comments being addressed, outside agency approvals, a signed O & M Agreement as required by the ACT 167 Ordinance, and payment of any outstanding fees.

**MOTION:**

Supervisor Sentner made the motion for preliminary/final approval of the Walter and Donna Text Land Development contingent upon: approval of requested SALDO Waivers, any outstanding Township Engineering comments being addressed, outside agency approvals, a signed O & M Agreement as required by the ACT 167 Ordinance, and payment of any outstanding fees. Supervisor Mohr seconded the motion. Any questions or comments, both were in favor, and the motion carried.

**SUBDIVISIONS – IMPROVEMENTS:** - None

**CORRESPONDENCE:** -

1. Request for Special Fire Police Assistance for Macungie Halloween Parade

Supervisor Mohr read a letter from Macungie Borough Manager who is requesting Board of Supervisors authorization for Upper Milford Western District Fire Company Special Fire Police to assist with traffic control within the Borough of Macungie during their annual Halloween Parade on Saturday, October 26, 2013 from 6:00 PM through the finish of the parade.

**MOTION:**

Supervisor Sentner made the motion to authorize the Upper Milford Western District Fire Company Special Fire Police to assist with traffic control within the Borough of Macungie during their annual Halloween Parade on Saturday, October 26, 2013 from 6:00 PM through the finish of the parade. Supervisor DeVault seconded the motion. Any questions or comments, both were in favor, and the motion carried.

2. Request for Special Fire Police Assistance for North Whitehall, South Whitehall, and Upper Macungie Township's Emergency Preparedness Day

Supervisor Mohr read a memo from Secretary/Treasurer AnnaMarie Zeravsky stating the representatives from Woodlawn Fire Department and Cetronia Fire Department are requesting Board of Supervisors authorization for Upper Milford Western District Fire Company Special Fire Police to assist with traffic control for North Whitehall, South Whitehall, and Upper Macungie Township's annual Emergency Preparedness Day. The Special Fire Police Services will be needed on Saturday, September 21, 2013 from approximately 10:00 AM until 4:30 PM at St Luke's University Health Network West End Medical Center (501 Cetronia Road).

**MOTION:**

Supervisor Mohr made the motion to authorize the Upper Milford Western District Fire Company Special Fire Police to assist with traffic control for North Whitehall, South Whitehall, and Upper Macungie Township's annual Emergency Preparedness Day on Saturday, September 21, 2013 from approximately 10:00

AM until 4:30 PM at St Luke's University Health Network West End Medical Center (501 Cetronia Road). Supervisor DeVault seconded the motion. Any questions or comments, all were in favor, and the motion carried.

**EXECUTIVE SESSION:** – None

**OTHER ISSUES:** – None

**REPORTS:**

Emmaus Library:

Jay Leiberman – Mr. Leiberman reminded everyone that the Library continues to offer community building events weekly, for all ages. Please spread the word and he appreciate everyone's supports.

Township Emergency Management Coordinator:

Bill Stahler – Mr. Stahler announced that the Draft Emergency Operations Plan has been distributed to the Board of Supervisors, Fire Chiefs, and Emergency Management. While their may be a few adjustments, the plan is definitely on its way to being complete. He also announced that he attended the first 3 meeting held by the Lehigh County Emergency Management Organization and he will keep the Supervisors up to date with the progress of those meetings.

Recreation Commission:

No Report

Supervisors:

**Daniel Mohr** – None

**Robert Sentner** – Supervisor Sentner also mentioned that the Draft Emergency Operations Plan is out for review and he thanked Manager DeLong and Secretary Zeravsky for all of their hard work.

**George DeVault** – Not Present

Township Manager

**Daniel DeLong** – Not Present

**ADJOURNMENT:** 8:02 P.M.

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Daniel J. Mohr, Vice-Chairman

Date

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AnnaMarie L. Zeravsky, Secretary/Treasurer