

UPPER MILFORD TOWNSHIP
BOARD OF SUPERVISORS
TOWNSHIP BUILDING, OLD ZIONSVILLE, PA 18068
JULY 02, 2015 AT 7:30 P.M.
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors; George DeVault, Daniel Mohr, Robert Sentner; Township Manager, Daniel DeLong; Asst. Township Manager, Timothy Haas; Solicitor, Marc Fisher

Meeting called to order at 7:31 P.M.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT: None

ACCEPTANCE OF MINUTES:

June 4, 2015 Workshop & Regular Meeting Minutes

MOTION:

Supervisor Sentner made the motion to approve the June 4, 2015 Workshop & Regular meeting minutes. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

RATIFICATION AND APPROVAL OF BILL PAYMENTS MADE BY THE TREASURER DUE TO THE CANCELLATION OF THE MEETING SCHEDULED FOR JUNE 18TH, 2015 PER RESOLUTION NO. 2011-031:

GENERAL FUND:

PLGIT XXXX7096 – Check No's 14800 to 14832 in the amount of \$32,992.91

STREETLIGHT FUND:

PLGIT XXXX7125 – Check No's 1251 to 1252 in the amount of \$2,252.12

PAYROLL FUND:

PLGIT XXXX7015 – Check No. 7315 in the amount of \$48.92

ESCROW FUND:

PLGIT XXXX7109 – Check No. 119 in the amount of \$2,000.00

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 – Check No's 14833 to 14872 in the amount of \$60,308.37

PAYROLL FUND:

PLGIT XXXX7015 – Check No. 7316 in the amount of \$226.20

ESCROW FUND:

PLGIT XXXX7109 – Check No. 121 in the amount of \$2,000.00

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfer #2015-031 to 2015-034

MOTION:

Supervisor Mohr made the motion to pay the bills as read and the escrow fund and the acknowledgment of bank transfers. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

OLD BUSINESS:

- 1.) Bid Award Recommendations For Seal Coat Work, Line Painting, and Roadway Overlay Surfacing.
 - a. Memo from Manager, Dan DeLong.

Manager DeLong summarized the bid openings for the Board. The bids are in tune with fair market prices. It is his recommendation that the Board of Supervisors award contracts based on the bids received.

Discussions ensued regarding certain contract details and time of project completion.

MOTION:

Supervisor Sentner made the motion to award the bids to the qualified bidders per Dan's letter, dated July 2, 2015. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

NEW BUSINESS:

- 1.) Resolution No. 2015-027
Pennsylvania Department of Transportation Agility Agreement

Manager DeLong summarized the PennDOT Transportation Agility Agreement, which is a five (5) year agreement that allows PennDOT and the Township to set up various projects to the mutual benefit of each other. The Township has a project in mind, but the Township needs the agreement to consummate that project.

Chairman DeVault asked if approving this resolution would satisfy the requirement for the Agility Agreement.

Manager DeLong answered, "Yes."

MOTION:

Supervisor Sentner made the motion to approve Resolution No. 2015-027. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

2.) Appointment of Citizen at Large for the Fire Company Steering Committee.

a. Memo from Assistant Manager, Tim Haas.

Assistant Manager, Haas briefly summarized the Fire Company Steering Committee's recommendation to appoint Ms. Lynn Sallash as Citizen at Large.

MOTION:

Supervisor Sentner made the motion to appoint Ms. Lynn Sallash as the Citizen at Large for the Fire Company Steering Committee. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

SOLICITOR'S REPORT: Solicitor Fisher indicated no report.

DEP MODULES / SEWAGE PLANNING: None

PLANNING COMMISSION – OLD BUSINESS: None

PLANNING COMMISSION – NEW BUSINESS:

1.) Emmaus Borough Craft Brewing Draft Ordinance.

a. Memo from Planning Coordinator, Brian Miller

Planning Coordinator, Miller summarized the draft Ordinance for the Board. He also drafted a letter, which is to be sent to the Emmaus Borough upon the Board's approval. The letter includes some questions and requested clarification on specific discrepancies within the draft Ordinance.

MOTION:

Supervisor Sentner made the motion to forward Brian Miller's letter, dated July 2, 2015 to the Emmaus Borough. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

SUBDIVISIONS – IMPROVEMENTS:

1.) Seedway Land Development Time Extension Request for Improvements.

- a. Communication from Jerry Davis, dated June 22, 2015.

Supervisor Sentner asked what is left on the project.

Manager DeLong answered that the finalization of the MS4 permit is all that remains, which is in the hands of the Conservation District. There are also five (5) shade trees that have yet to be installed, which are included within the improvements agreement.

MOTION:

Supervisor Sentner made the motion to approve the request contingent upon compliance with the improvements agreement, continued security and payment of any outstanding fees, if any. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

CORRESPONDENCE:

1.) Ms. Alexandria Snyder's Resignation from the Joint EAC.

- a. Letter dated June 23, 2015.

MOTION:

Supervisor Sentner made the motion to accept her resignation and thank her for her service. Chairman DeVault seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

EXECUTIVE SESSION: None

OTHER ISSUES:

Manager DeLong announced that there is a vacancy on the Joint EAC. Any interested resident can submit an application.

REPORTS:

Emmaus Library: None

Township Emergency Management Coordinator: None

Fire Department: None

Recreation Commission: None

Fire Company Steering Committee:

1.) Fire Company Month of May Reports

Assistant Manager, Haas summarized both Fire Department's call reports from the month of May, which included the Buckeye Tavern fire. Western District had eight (8) calls and Citizen's Fire Company had 23 calls.

Chairman DeVault asked what the cancelled calls involved.

Assistant Manager Haas did not know but will include information on the cancelled calls for future meetings.

Resident, Phil Casey requested if the report can also itemize which calls are out of area (Upper Milford Township).

Chairman DeVault expressed that publically announcing the monthly fire reports is a big step forward.

Supervisors:

Robert Sentner – The Township was told that PennDOT would fix the pothole on Route 29 (by Beck Road Intersection) by June, 2015. The pothole is still there. He would like Township staff to ask PennDOT when the pothole will be fixed.

Daniel Mohr – Thanked Ms. Lynn Sallash for volunteering to serve as Citizen at Large. The Vera Cruz Community Association is working hard for the upcoming Homecoming in August. The Association is seeking help in their preparation efforts. Wished everyone a safe July 4th weekend.

George DeVault – Thanked Brian Miller for his efforts in gathering traffic counts with the newly purchased traffic counting device. The numbers will be very helpful in aiding in efforts to help resolve traffic issues around the area.

Resident, Phil Casey asked if the traffic counter is capable of taking pictures.

Chairman DeVault answered, "No."

Township Manager:

Dan DeLong - Indicated no report.

ADJOURNMENT: 7:54 P.M.

George D. DeVault, Chairman

Date

Timothy A. Haas, Asst. Twp. Manager/Secretary