

UPPER MILFORD TOWNSHIP
BOARD OF SUPERVISORS
TOWNSHIP BUILDING, OLD ZIONSVILLE, PA 18068
DECEMBER 3, 2015 AT 7:30 P.M.
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors; George DeVault, Daniel Mohr, Robert Sentner; Township Manager, Daniel DeLong; Asst. Township Manager, Timothy Haas; Solicitor, Marc Fisher

Meeting called to order at 7:36 P.M.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT: None

ACCEPTANCE OF MINUTES:

November 19, 2015 Workshop & Regular Meeting Minutes

MOTION:

Supervisor Sentner made the motion to approve the November 19, 2015 Workshop & Regular meeting minutes. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 – Check No's. **15178** to **15216** in the amount of **\$33,040.61**

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfer(s) #2015-059 to #2015-063

MOTION:

Supervisor Mohr made the motion to approve the payment of bills as read and acknowledge the bank transfers. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

OLD BUSINESS: None

NEW BUSINESS:

- 1.) 2015 and 2016 Proposed Meeting Schedule Approval and Authorization to Advertise.

MOTION:

Supervisor Sentner made the motion to authorize staff to advertise the 2015-2016 proposed meeting schedule. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

- 2.) Employee Carryover Request for Unused Time Off.

- a. Memo from Treasurer, Jessi O'Donald.

MOTION:

Supervisor Mohr made the motion to allow the employees to carry their unused time over as per the memo from Jessi O'Donald. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

- 3.) Resolution No. 2015-034.

- a. Acknowledging & Authorizing the Clearing of the "Due To/Due From" Street Light Fund/General Fund Account.

MOTION:

Supervisor Sentner made the motion to adopt Resolution No. 2015-034. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

SOLICITOR'S REPORT: Solicitor Fisher indicated no report.

DEP MODULES / SEWAGE PLANNING: None

PLANNING COMMISSION – OLD BUSINESS: None

PLANNING COMMISSION – NEW BUSINESS:

- 1.) Time Extension Requests.

- a. Letter from Planning Coordinator, Brian Miller, dated December 2, 2015.

A brief discussion ensued regarding the status of the Schreiber Subdivisions. Manager, DeLong updated the Board on their status.

MOTION:

Supervisor Sentner made the motion to grant the time extensions on Brian's letter, dated December 2, 2015 (**Time extensions requested until 6/30/16:**

- Goldstein Subdivision, expires 12/31/2015
- Walnut Street Farm Subdivision, expires 12/31/2015
- Indian Creek Industrial Park Subdivision, expires 12/31/2015
- Indian Creek Industrial Park Lot #10 Land development, expires 12/31/2015
- Stone Ridge Estates Subdivision, expires 12/31/2015
- Estates at Maple Ridge Subdivision, expires 12/31/2015
- 4054 Chestnut St. Land Development, 12/31/2015
- Schreiber Circle Subdivision, expires 12/31/2015
- Schreiber Court Subdivision, expires 12/31/2015
- Schreiber Court Phase II Subdivision, expires 12/31/2015
- Schreiber Subdivision, expires 12/31/2015
- Old Zionsville Village Center I & II, expires 12/31/2015
- Chris Boyko Land Development expires 12/31/15
- 6244 & 6274 Sweetwood Dr. Lot line adjustment, expires 12/31/15

Time extensions requested until 2/28/16 (all applications expire 12/31/15)

- The Fields at Indian Creek Lot Consolidation
- The Fields at Indian Creek Preliminary Subdivision
- The Fields at Indian Creek Subdivision, Phase 1 Final

The following Subdivision has requested time extensions until 3/31/16

- The Kohler Tract Minor Subdivision Expires 12/31/15).

Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

SUBDIVISIONS – IMPROVEMENTS: None

CORRESPONDENCE:

- 1.) Term for Emmaus Public Library Trustee, Jenny Kemps.
 - a. Letter from Janie Slamon, dated November 20, 2015.

MOTION:

Supervisor Sentner made the motion to appoint Ms. Jenny Kemps to another term, which would expire December 31, 2018, and to thank her for her service. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

2.) Old Zionsville United Church of Christ request for Fire Police Assistance.

MOTION:

Supervisor Sentner made the motion to ask the Fire Police, if they are available, if they could do Fire Police for Old Zionsville's United Church of Christ on December 24, 2015. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

EXECUTIVE SESSION: None

OTHER ISSUES: None

REPORTS:

Emmaus Library: None

Township Emergency Management Coordinator: None

Fire Departments: Asst. Chief, Jason Tapler updated the Board that Citizen's Fire Company had joint training last Tuesday for search and rescue operations. The Fire Departments are working on another joint training date for January, 2016.

Fire Fighter, Emily Fair advertised the Western District Fire Department's monthly breakfast is Sunday, December 6.

Recreation Commission: None

Fire Company Steering Committee:

1.) November Call Report

a. Report from Assistant Manager, Timothy Haas.

Assistant Manager, Haas summarized the call report from November. Citizen's Fire Company had 13 calls. Western District Fire Department had not provided a report at the time of the meeting. The Fire Company Steering Committee will not be meeting in December, rather they will be visiting the Macungie Ambulance Corps and the 911 Call Center. The next meeting of the Steering Committee will be January 11, 2016.

Supervisor Sentner requested Assistant Manager, Haas to assist the fire departments in writing grants, if the rest of the Board was so inclined to authorize. The Board of Supervisors unanimously authorized Haas to do so, upon the fire department's request.

Supervisors:

Robert Sentner – Indicated no report.

Daniel Mohr – Indicated no report.

George DeVault – Indicated no report.

Township Manager:

Dan DeLong - Happily reported that none of the winter salt has been used to date this season. Last year at this time the Township was well into the salt pile.

ADJOURNMENT: 7:54 P.M.

George D. DeVault, Chairman

Date

Timothy A. Haas, Asst. Twp. Manager/Secretary