

**Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
October 19, 2017 at 7:30 P.M.
REGULAR MEETING MINUTES**

ATTENDANCE: Supervisors George DeVault, Daniel Mohr, Robert Sentner; Assistant Manager, Bud Carter; Planning Coordinator, Brian Miller; Secretary/Treasurer, Jessi O'Donald; Solicitor, Marc Fisher; Manager, Daniel DeLong was absent

Pledge of Allegiance to the flag.

Meeting was called to order at 7:30 pm

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT:

Robert Dennis 4930 South 5th Street. In regard to the Logging operation off South 5th Street. He handed the Board Photos that expressed his concerns. He asked about the small tree damage and asked the definition of a clear cut. He also questioned the skid road direction. He also commented that he did not see Alan Brokate performing a site visit. Mr. Dennis had offered to Mr. Brokate to park at his home and walk in and Mr. Brokate had not done that. Mr. Dennis expressed concern about the rocks that had been left on the active driveway where the trees were taken across the driveway. Mr. Dennis is also still concerned about the stream and the water spring. He asked everyone present that was there to express their concerns over the logging operation to stand. There were 7 residents and two children present in the audience here to support and help express his concern. Mr. Dennis likes the mountain and doesn't like to see it abused.

Supervisor Mohr stated it seemed there were things they were told were going to be done during the site meeting that maybe weren't being done by the logger. He can hear the skidders struggling on the hill and he can hear the trees when they fall. Supervisor Mohr asked if the forestry was seen on site. He reminded everyone present that they were told since the water was subsurface and the 50 foot clearance area did not need to be adhered too.

Tom Biechlin asked if the area was fixed in any way after the logging was done.

Judy Biechlin asked again who was overseeing this logging operation. She lives at 4874 Skytop Dr. and she stated that she has not seen anyone out at the site overseeing the area. She is also concerned about her property value. She asked if the area in front of her house will be clear cut.

Assistant Manager Bud Carter stated that Alan Brokate had been on site that morning. Mr. Brokate was there with Mr. Nissan from DCNR. Alan Brokate expressed that the residents may not see him since he would be performing the site visit from the staging area not Mr. Dennis's driveway. It was indicated that Mr. Brokate did hike the skid road. Mr. Brokate reported that they did not see anything out of the ordinary for an operation of this type.

Supervisor Sentner stated that Alan is doing the job as the rules state. Mr. Brokate's responsibility is to inspect the site and address the concerns but not to notify neighbors.

ACCEPTANCE OF MINUTES:

Acceptance of October 5th, 2017 Workshop and Regular meeting minutes

MOTION: Supervisor Sentner made a motion to approve the October 5th Workshop and Regular meeting minutes. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 16946 to 16981 in the amount of \$53,907.50

PETTY CASH FUND:

KEYBANK XXXX8695– Check No. 21361 in the amount of \$94.18

PAYROLL FUND:

PLGIT XXXX7015 – Check No. 7355 in the amount of \$47.64

STREET LIGHT FUND:

PLGIT XXXX7125 – Check No. 1308 in the amount of \$376.41

ACKNOWLEDGEMENT OF BANK TRANSFERS:

No.'s 2017-066 to 2017-068

Supervisor Sentner asked if the Health Care Opt Out was accounted for in the budget and if all the details were considered.

Secretary/Treasurer Jessi O'Donald assured Supervisor Sentner that it is accounted for in the budget. It is a conditional policy. We meet ACA guidelines. An employee taking part must prove outside insurance coverage.

MOTION: Supervisor Sentner made a motion to pay the bills as read and acknowledge the bank transfers. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

OLD BUSINESS: - None

SOLICITOR'S REPORT: No Report

NEW BUSINESS:

1.) Township Contributions to Fire Companies – Discussion

Supervisor Sentner started the discussion. He personally Thanked Vera Cruz for all of the work on the 75th Anniversary Celebration. It was commented that Tyler Stone and Joe Sherman coordinated all of the work. He was pleasantly surprised on the number of people that showed up and he wishes something like that could take place every year. He asked Jessi for reports on what the Township Contributions to the Fire Companies have been

through the years. The reports go back 15 years. He would like the Emergency Services Committee and all involved to have the conversation on how to best help fund the fire departments going forward. He did not want to debate the details but would like to send it to steering committee and he feels that there will need to be much more money devoted toward the fire departments. He also talked about having the Township help with third party billing for the Fire Companies. Mr. Sentner made sure everyone understood this was not the beginning of major changes. The Township will always need the two Fire Companies and wanted to make sure everyone understood that.

Supervisor DeVault relayed that the Emergency Services Committee is the proper place to take a look at this. The Lower Milford Township had passed a fire tax a few years ago. Lower Milford is now getting a new fire truck and the Township can pay cash for the truck with the Fire Tax Revenue. He felt there are many ways to approach what needs to be done and it's a good time to take a look at the situation and how to get where we want to be.

Jason Tapler expressed his concern that already people feel they are paid and he doesn't want them to be more confused with a fire tax.

Supervisor Mohr expressed that PSATS have had several programs and discussions on the issue and he feels this is definitely something that needs to be looked at to see how to proceed in the future.

OLD BUSINESS: - None

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: -

- 1.) Resolution No. 2017-041 Approval
 - a. Memo from Planning Coordinator Brian Miller-Stormwater Best Management Practices for 4631 Main Road West

Memo from Planning Coordinator Brian Miller dated October 16th 2017 stated the O&M agreement for 4631 Main Road W Emmaus is a standard agreement under Little Lehigh ACT 167 Ordinance 106 and everything is in order.

MOTION: Supervisor Sentner made a motion to approve Resolution 2017-041 and the Stormwater O&M agreement for 4631 Main Road West Emmaus as per Brian Miller's Memo dated October 16th 2017. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

PLANNING COMMISSION – NEW BUSINESS: -

- 1.) Millbrook Farms Section VI, Subdivision Review
 - a. Memo from Planning Coordinator Brian Miller

Memo from Planning Coordinator Brian Miller discussed the improvements that are in Upper Milford Township associated with The Millbrook Farms section VI subdivision. He asked to defer the subdivision review to Lower Macungie Township and only review the improvements located within the subdivision that are within the Upper Milford Township boundary to make sure they are covered in an Improvements Agreement & Maintenance Agreement. The Plan would go before the Planning Commission after it is reviewed by the

Township engineer under a review that excludes the general subdivision and zoning. The focus being on the improvements related portions. It would then move to the Board of Supervisors for approval with conditions on an Improvements & Maintenance Agreement as required by the Engineers review. Signature Blocks for UMT would be needed on the Plan however they would note the UMT only reviewed for improvements in UMT.

Supervisor Sentner questioned which requirements the subdivision have to meet and who determined the Township Line on the plan.

Supervisor DeVault asked how large the area is that will be reviewed.

Planning Coordinator Brian Miller stated that the review would be limited to the improvements only. The line drawn on the plan was notated by the developer. The area in question is approximately 1/2 acre.

MOTION: Supervisor Sentner made motion to approve the process for the Millbrook Farms Section VI subdivision as outlined by Planning Coordinator Brian Miller's Memo dated October 19th, 2017. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

SUBDIVISION IMPROVEMENTS: - None

CORRESPONDENCE: - None

EXECUTIVE SESSION: Not Needed

OTHER ISSUES: - None

REPORTS:

Emergency Services Call Report: - No Report

Emergency Services Committee Report: - Jim Krippe wanted to thank Cindy and Bud for all of the help. He stated meeting all participants attended the last meeting. They appointed a Co-Chair, Secretary and appointed a by-law committee. They asked if the Board of Supervisors could direct a little on agenda items at the start. One item that was discussed was a Township wide notification system. Emmaus uses Swiftreach. Nixle and Swiftreach work on the same platform.

Supervisor Sentner was asking again for the Nixle Program.

It was noted that a Webinar/Demonstration was scheduled for October 26th, 2017.

Next meeting will be November 15th with no meeting in December.

FIRE COMPANIES:

Jason Tapler for Station #28 reported that Vera Cruz went to Premier Day Care to present a fire prevention program. Vera Cruz will also be taking Trucks #11 and #12 in the Emmaus and Macungie Halloween parades. They had also participated in the Vera Cruz Parade. They are also coordinating their rural water movement class coming up.

Emmaus Library: Lisa Marten stated that the final meeting for the Long term Strategy Planning Committee will be held in November.

Township Emergency Management Coordinator:

Bill Stahler – Not Present

James Krippe-Deputy- Jim reported that Buckeye was scheduling a table top discussion for Tank fire training on November 8th. This will be an all-day event.

Recreation Commission: Not Present

Supervisors:

Daniel Mohr – reported that he attended the LVPC Awards Gala with Secretary Jessi O'Donald. They accepted an Award for Excellence in Open Space Planning on behalf of the Township. He expressed his thanks for all of the hard work by the Open Space Committee, Staff and residents support of the Open Space Initiative.

Supervisor Mohr also reported on the success of the Vera Cruz Halloween Parade. The weather was beautiful and there was a great turnout of people to watch the parade. Vera Cruz Fire Company had trucks #11 and #12, Mack Truck had a large truck in support of veterans, and Bill Shaffer entered his Korean War Jeep.

He also asked if it were possible to add white stop bars to the four way stop intersection at Vera Cruz Rod and Main Road. At the Halloween Parade a resident asked if this was possible.

Robert Sentner – Fields at Indian Creek. All the houses are done. The emergency Access isn't done. Is there any recourse. It's Health Safety and Welfare and he would like to see if there is a way to hold the Developer to finish it. Can Bud look into seeing if there is anything that can be done. Emmaus Zoning, against LVPC, Our wishes and Lower Macungie's wishes. The concern is not what they want to do but how they do it. They had two years to sit down and look at the Comp Plan and would like to see if that can be expressed to them.

George DeVault –Reported two safety items. Acorn drive to Main Road East. The stop sign is covered by branches. Is there anything we can do to increase the visibility of the stop sign? Also the rail road crossing on Main Road East. The speed of the vehicles and tractor trailers going across that rain road crossing. Two wide vehicles do not fit over the crossing. He asked if it were possible to address the concern in some way.

Township Manager:

Dan DeLong – Absent

Assistant Manager:

Bud Carter – Public Works did a great job with the parking lot and he is hoping the lines are complete by next meeting.

ADJOURNMENT: Meeting was adjourned at 8:39 pm

Chairman George DeVault

11/2/2017
Date

Secretary Jessi O'Donald