

Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
October 18th, 2018 at 7:30 P.M.  
REGULAR MEETING MINUTES

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**ATTENDANCE:** Supervisors: Daniel Mohr, Robert Sentner, Joyce Moore; Manager, Bud Carter; Planning Coordinator, Brian Miller; Solicitor, Marc Fisher; Secretary/Treasurer, Jessi O'Donald

Meeting called to order at 7:44 pm.

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

**PUBLIC INPUT:**

Phil Casey commented that the friction course has been put back down on the "S" turn on 100 North into Macungie.

Mary Ellen Kanarr introduced herself as the new director of the Emmaus Public Library,

**ACCEPTANCE OF MINUTES:**

Approval of the October 4th, 2018 Workshop and Regular meeting minutes.

**MOTION:** Supervisor Moore made a motion to approve the October 4<sup>th</sup>, 2018 regular and Workshop meeting minutes as presented. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, motion carried.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. 17882 to 17920 in the amount of \$72,576.93

**ACKNOWLEDGEMENT OF BANK TRANSFERS:**

Transfer No. 2018-068 to 2018-070

**MOTION:** Supervisor Moore made a motion to pay the bills as read and acknowledge the bank transfers. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, motion carried.

**SOLICITOR'S REPORT:** - No Report

**EXECUTIVE SESSION:** -Not Needed

**OLD BUSINESS:** None

**NEW BUSINESS:**

- 1.) Appoint Kyle Wagner to Joint EAC term ending January 2, 2020
  - a. Memo from Secretary/Treasurer Jessi O'Donald

Memo from Jessi O'Donald stated that Kyle Wagner has expressed an interest in serving on the Joint EAC. It is her recommendation to appoint Kyle Wagner with a term to end January 2, 2020

**MOTION:** Supervisor Sentner made a motion to Appoint Kyle Wagner to the Joint EAC with term ending January 2, 2020. Supervisor Moore seconded the motion. Any comments or questions, all were in favor, motion carried.

- 2.) Announcement from Executive session

**MOTION:** Supervisor Sentner made a motion to appoint April Schiel as an alternate to the Zoning Hearing Board with term to expire December 31, 2021. Supervisor Moore seconded the motion. Any comments or questions, all were in favor, motion carried.

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:** - None

**PLANNING COMMISSION – NEW BUSINESS:** - None

**SUBDIVISIONS – IMPROVEMENTS:** - None

**CORRESPONDENCE:** -

- 1.) Request from Vera Cruz Fire Company
  - a. Letter from Treasurer Emily Fair
  - b. Approval of Payment from General Fund PLGIT XXX7096 check # **17921** in the amount of \$49,765.52 and Acknowledgement of transfer # **2018-071** from Citizen's Fire Company Capital Reserve PLGIT XXX7067.

Vera Cruz Fire Company requested \$49,765.52 from their Major Fire Fighting Fund to pay off the second Loan on unit # 2812. This will allow them to save the higher interest rate over the remaining length of the loan and to free up \$11,480.00 each year from their operating budget.

**MOTION:** Supervisor Sentner made a motion to approve the request from Vera Cruz Fire Company and Pay Check # 17921 in the amount of \$49,765.52 from PLGIT account 7069 along with acknowledging bank transfer No. 2018-071 from PLGIT Account 77067. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried.

- 2.) Request for AEB Inflatable Rentals
  - a. Memo from Secretary/Treasurer Jessi O'Donald

AEB Inflatable Rentals is requesting permission for a bounce house rental at an event at the Municipal Building rented by Ms. Lopez on November 10<sup>th</sup>, 2018. AEB added the Township to their Liability Certificate in case the request was approved.

There was a brief conversation between Supervisors, members of the Audience and Solicitor Fisher on the liability for such an allowance on Township Property.

**MOTION: Supervisor Moore made a motion** to allow AEB Inflatable Rentals and Ms. Lopez to have the Bounce house on Township Property at her event on November 10<sup>th</sup>, 2018 since the Township was added to AEB Inflatable Rentals Liability Policy. Supervisor Mohr seconded the motion. Any Comments or questions, Supervisors Moore and Mohr were in favor, Supervisor Sentner was opposed, Motion carried.

3.) UMYA request for use of Jasper Park November 4<sup>th</sup>.

UMYA is requesting the use of Jasper Park November 4<sup>th</sup> from approximately 4-6 pm for a soccer game. The weather has made it hard to reschedule games this year and they are making the additional request since the permission granted for use of the lights at Jasper was for weekdays only.

**MOTION: Supervisor Sentner made a motion** to allow the use of Japer Park and the lights for the additional date of November 4<sup>th</sup> from approximately 4-6 pm. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried.

**OTHER ISSUES:** - None

**REPORTS:**

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: No Report

Emergency Services Call Report: Report Posted On Website

Fire Companies: Jason Tapler reported that the Fire companies will again be at Buckeye Pipe for training. Vera Cruz will be participating in the Emmaus and Macungie Halloween Parades. They will also be participating in fire prevention activities with Premier Child Care and Lehigh Valley Baptist Church on October 24<sup>th</sup>. They also hope to finish their district with the fire detector program through the American Red Cross in the Spring.

Emmaus Library:

Recreation Commission: No Report

Supervisors:

Robert Sentner – No Report

Joyce Moore – No Report. She attended the LVPC Zoning class and it is informative.

Daniel Mohr – Last night was a good night for the Halloween Parade. They will have to look at parking concerns for next year.

Township Manager:

Bud Carter – The Lehigh Valley Hazardous Mitigation Plan is complete and will be before the BOS for adoption at the next meeting. There will be a link posted on the website.

**ADJOURNMENT:** Meeting was adjourned at 8:07 pm.

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Chairman Daniel Mohr

**November 1, 2018**  
Date

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Secretary/Treasurer Jessi O'Donald