

Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
December 20<sup>th</sup>, 2018 at 7:30 P.M.  
REGULAR MEETING MINUTES

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**ATTENDANCE:** Supervisors: Daniel Mohr, Robert Sentner, Joyce Moore; Manager, Bud Carter; Solicitor, Marc Fisher; Secretary/Treasurer, Jessi O'Donald

Meeting called to order at 7:30 pm.

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

Information for the January 21<sup>st</sup> Miller Keystone Blood Drive is listed on our website. Please schedule your appointment and help us reach our donation goal of 16 pints.

**PUBLIC INPUT:**

Jason Tapler asked if the Township was using Shop One for truck repairs.

**ACCEPTANCE OF MINUTES:**

Approval of the December 6<sup>th</sup>, 2018 Workshop and Regular meeting minutes.

**MOTION:** Supervisor Sentner made a motion to approve the December 6th, 2018 regular and Workshop meeting minutes as presented. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. **18030 to 18063** in the amount of **\$51,363.66**

**PAYROLL FUND**

PLGIT XXXX7015 – Check No. **7380** in the amount of **\$47.64**

**ACKNOWLEDGEMENT OF BANK TRANSFERS:**

Transfer No. 2018-091 to 2018-093

**MOTION:** Supervisor Moore made a motion to pay the bills as read and acknowledge the bank transfers. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, motion carried.

**OLD BUSINESS:** None

**NEW BUSINESS:**

- 1.) Approval to Hire Public Works Employee
  - a. Memo from Manager Bud Carter

Memo from Manager Bud Carter recommended the hiring of L.M. of Zionsville at the rate of \$21.00 per hour with the terms of his offer letter dated December 20<sup>th</sup>, 2018. His name will be announced at the January 7<sup>th</sup> Board of Supervisors meeting.

**MOTION:** Supervisor Moore made a motion to hire L. M. of Zionsville per the terms of his offer letter at a rate of \$21.00 per hour. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, motion carried.

- 2.) Approval letter for James Krippe as EMC
  - a. Letter from Richard Flinn; Director, PA EMA

Letter from Richard Flinn stated that James Krippe's name has been forwarded on to the Governor's office with the appropriate recommendations for appointment as Upper Milford Township's Emergency Management Coordinator.

- 3.) Request for Employee Time off carry over
  - a. Memo from Secretary/Treasurer Jessi O'Donald

Memo from Secretary Treasurer Jessi O'Donald asked the Board to allow the rollover of remaining vacation hours into 2019.

**MOTION:** Supervisor Moore made a motion allowed the rollover of remaining vacation hours. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, motion carried.

**SOLICITOR'S REPORT:** - No Report

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:** - None

**PLANNING COMMISSION – NEW BUSINESS:** - None

**SUBDIVISIONS – IMPROVEMENTS:** -

- 1.) Time Extension request for New Tripoli Bank
  - a. Letter from John Hayes of New Tripoli Bank

Letter from John Hayes of New Tripoli Bank asked for an Improvements agreement time extension until January 2, 2020 due to weather holding up some of the construction for their land development on Buckeye Rd.

**MOTION:** Supervisor Sentner made a motion to approve the time extension for the New Tripoli Bank Land development until January 2, 2020. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried.

**CORRESPONDENCE:** - None

**OTHER ISSUES:** - None

**REPORTS:**

Emergency Services Committee Report: No report

Township Emergency Management Coordinator:  
James Krippe: Happy Holidays

Emergency Services Call Report: November Report Posted to Website

Fire Companies: Jason Tapler from #28 received the Command Vehicle and is using it as an additional Fire Police Vehicle. On the list for next year is rescue tools. Station #19 also waiting on funding to finish the rescue truck outfitting.

Emmaus Library: No Report

Recreation Commission: No Report

Supervisors:

Robert Sentner – No Report

Joyce Moore – No Report

Daniel Mohr – No Report

Township Manager:

Bud Carter – Thank you to Staff and the Board for the past year.

**EXECUTIVE SESSION:** -Not Needed

**ADJOURNMENT:** Meeting adjourned at 7:47 pm.

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Chairman

01/07/2019

Date

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Secretary/Treasurer Jessi O'Donald