

Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
January 21<sup>st</sup>, 2020 7pm  
REGULAR MEETING MINUTES

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**ATTENDANCE:** **ATTENDANCE:** Supervisors: Daniel J. Mohr, Robert C. Sentner, Joyce K. Moore; Manager: Edward Carter; Planning Coordinator Brian Miller; Solicitor Marc Fisher; Secretary Jessi O'Donald

Meeting was called to order at 7:00 pm.

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

Upper Milford Board of Supervisors held an Executive Session for a Legal Matter prior to this meeting at 6:30 pm.

**PUBLIC INPUT:** None

**ACCEPTANCE OF MINUTES:**

Approval of January 4th Regular meeting minutes

**MOTION:** Supervisor Sentner made a motion to accept the minutes as presented. Supervisor Moore seconded the motion. Hearing no questions or comments, all were in favor, motion carried

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. 19981 to 20025 in the amount of \$99,613.93

**ESCROW FUND**

PLGIT XXXX7109 – Check No. 158 & 159 in the amount of \$4,400.00

**ACKNOWLEDGEMENT OF BANK TRANSFERS:**

No Transfers

**MOTION:** Supervisor Sentner made a motion to approve the bills as read. Supervisor Moore seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

**SOLICITOR'S REPORT:** - No Report

**OLD BUSINESS:** None

**NEW BUSINESS:**

- 1.) Update on Rt. 29 Bridge Construction
  - a. HRI Inc Letter

HRI Inc is the company constructing the Bridge replacement over the Norfolk Southern Rail Road on Rt 29. The Letter states they are on track for the intended March 2021 lane closure for South Bound Traffic along Rt 29 from Emmaus toward Upper Milford Township to complete the road Tie in. This was the plan that was given during bid award. They anticipate the detour to last 3.5 months. North Bound traffic will continue to be able to cross the area.

- 2.) 2021-019 Alternate Zoning Officer Appointment
  - a. memo from Secretary O'Donald

Keycode Consulting Agency's Zoning Officer has been appointed as an Alternate Zoning Officer. Keycode has informed us that their Zoning Officer has changed as the prior gentleman passed away. This Resolution updates the name of the Keycode's Alternate Zoning Officer.

**MOTION:** Supervisor Sentner made a motion to approve Resolution 2021-019. Supervisor Moore seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

- 3.) 2021-020 – Updated Keycode Appointment
  - a. Memo from Secretary O'Donald

There were a few changes that were on the Keycode fee schedule that had been missed in the transfer to the Current Resolution of appointment. Resolution 2021-020 corrects this. These changes will not affect the Upper Milford Fee Schedule for 2021.

**MOTION:** Supervisor Sentner made a motion to approve Resolution 2021-020. Supervisor Moore seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

- 4.) Authorization to advertise for Road Work Bids.
  - a. Memo from manager Carter

**MOTION:** Supervisor Sentner made a motion to approve Authorize advertisement for the 2021 Road work per Manager Carter's memo dated January 21<sup>st</sup> 2021. Supervisor Moore seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:** - None

**PLANNING COMMISSION – NEW BUSINESS:** None

**SUBDIVISIONS – IMPROVEMENTS:** - None

**CORRESPONDENCE:** -

- 1.) Resignation of Raymond Leister from the Zoning Hearing Board.
  - a. Email from Raymond Leister

Raymond Leister sent an email resigning as an Alternate Zoning Hearing Board member.

**MOTION:** Supervisor Sentner made a motion to accept Raymond's resignation and thank him for his service. Supervisor Moore seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

- 2.) Letter from UMYA

UMYA would like to thank the Board of Supervisors for the continued support and would like to start looking ahead at project goals and increased funding requests for Youth Sports Program. The UMYA would ultimately like to look ahead at a community Center with indoor soccer and basketball capacity. Their Board understands that they may be working now for something their grandchildren may use but they would like to start the process of looking ahead.

**OTHER ISSUES:** - None

**REPORTS:**

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: Call Report Posted on Website

Fire Companies: No Report

Emmaus Library: No Report

Recreation Commission: No Report

Township Manager:

Bud Carter – Ott Consulting Inc has moved into their new facility.

Supervisors:

Robert Sentner – Supervisor Sentner wanted to discuss the zoom meetings in general. He would like to again start holding in person meetings and anyone not comfortable can join via zoom. He is concerned since there has been technical difficulties for some attendees.

**MOTION:** Supervisor Sentner made a motion to resume in person and zoom meetings again. Supervisor Mohr seconded the motion. Hearing no questions or comments, Supervisors Sentner and Mohr were in favor, Supervisor Moore opposed adamantly stating she still sees the pandemic as a concern and would like to look after everyone's health, motion carried.

Joyce Moore –No Report

Daniel Mohr –No Report

**EXECUTIVE SESSION:** -Not Needed

**ADJOURNMENT:** Meeting adjourned at 7:15 pm.

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**Chairman Daniel J. Mohr**

**02/04/2021**  
**Date**

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**Secretary Jessi O'Donald**