

**Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
March 4th, 2020 7pm
REGULAR MEETING AGENDA**

Call meeting to order.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

Please speak loudly and clearly so those joining us remotely can hear.

PUBLIC INPUT:

ACCEPTANCE OF MINUTES:

Approval of February 18th Regular meeting minutes

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 20096 to 20133 in the amount of \$43,594.36

ESCROW FUND

PLGIT XXXX7109 – Check No. 160 in the amount of \$1,000.00

ACKNOWLEDGEMENT OF BANK TRANSFERS:

No Transfers

SOLICITOR'S REPORT: -

OLD BUSINESS: None

NEW BUSINESS:

- 1.) Discussion of Park Rentals, Restrooms, Municipal Center
- 2.) Resolution 2021-022 O&M for 5020 Hunter Lane

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS:

- 1.) Lower Milford Township Zoning Amendment
 - a. Letter from Planning Coordinator Brian Miller

SUBDIVISIONS – IMPROVEMENTS: None

CORRESPONDENCE: - None

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report:

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: No Report

Fire Companies:

Emmaus Library:

Recreation Commission:

Township Manager:

Bud Carter –

Supervisors:

Robert Sentner –

Joyce Moore –

Daniel Mohr –

EXECUTIVE SESSION: The Upper Milford Township Board of Supervisors will hold an executive session for Legal, there will be no decision to announce, at this time we will adjourn the regular meeting of the Board of Supervisors.

ADJOURNMENT:

AGENDA PART II:

UNFINISHED BUSINESS (NO ACTION ANTICIPATED):

OLD BUSINESS:

1. Indian Creek Industrial Park Subdivision:

Letter dated 01/31/07 from the Planning Commission recommending Preliminary Plan Approval contingent upon Township Engineer comments in their review letter dated 01/25/07.

(This approval is granted an extension until Dec. 31, 2019)

Estates at Maple Ridge Subdivision:

Contingent Preliminary Plan approval will expire 8/7/2019. (Contact developer 4/1/2019.)

3. Kohler contingent final approval granted June 7, 2018

4. Morrissey Property Concerns

5. Millbrook Farms sec. VI contingent approval granted

6. Open Space Update

7. Zoning and SALDO Update

8. Krause Property Concerns

9. Indian Mill Creek –completion

END AGENDA PART II:

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
February 18th 2020 7pm
REGULAR MEETING MINUTES

ATTENDANCE: **ATTENDANCE:** Supervisors: Daniel J. Mohr, Robert C. Sentner, Joyce K. Moore; Manager: Edward Carter; Planning Coordinator Brian Miller; Solicitor Marc Fisher; Secretary Jessi O'Donald

Meeting called to order at 7:00 pm.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being held on Zoom only due to weather. Please speak clearly and one person at a time in order to allow everyone to be heard.

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT:

ACCEPTANCE OF MINUTES:

Approval of February 4th Regular meeting minutes

MOTION: Supervisor Sentner made a motion to accept the minutes as presented. Supervisor Moore seconded the motion. Hearing no questions or comments, all were in favor, motion carried

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 20064 to 20095 in the amount of \$88,548.74

STREET LIGHT FUND

PLGIT XXXX7125 - Check No. 1363 in the amount of \$2,314.39

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfers No. 2021-001 to 2021-008

MOTION: Supervisor Sentner made a motion to approve the bills as read and acknowledge the bank transfers. Supervisor Moore seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

SOLICITOR'S REPORT: - No Report

OLD BUSINESS:

- 1.) Discussion of Old Building Usage
 - a. Manager Carter

Manager Carter asked if the Board would be agreeable to not renting the Old Office Facility again. The revenue was not included in the 2021 budget. Not renting the space would allow Public works to utilize the basement again as a garage facility and the offices for training and meeting purposes. All three Supervisors were agreeable to not renting the space and to allowing the use for Public Works.

All were agreeable to not renting the old office building any more.

NEW BUSINESS:

- 1.) Appointment of Alice Boulrice to the Emmaus Public Library Board. Term ending 12/31/2023
 - a. Memo from Secretary O'Donald

Upper Milford Township holds two Board positions for the Emmaus Public Library. With the Lisa Marten not desiring a reappointment, we have been searching since December for another volunteer. Having exhausted several avenues, I reached out to the School District for help. The School district administration was very gracious in their allowance of a school district employee to have time to participate in the monthly Library Board meetings. We received 4 volunteer applications. After going through those applications with Supervisor Moore and the Library Board President, we recommend the appointment of Alice Boulrice of South Mountain Dr. for the Emmaus public Library Board to a 3 year term to expire December 31st, 2023. Alice's qualifications include; librarian at Lower Macungie Middle School and volunteering for the Emmaus public library used book sale. It is felt that this experience along with school aged children will bring a well-rounded thought process to guiding policy for the Public Library.

MOTION: Supervisor Sentner made a motion to appoint Alice Boulrice of South Mountain Dr. to the Emmaus Public Library Board for e term ending December 31, 2023 per Secretary O'Donald's memo dated February 18, 2021. Supervisor Moore seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

- 2.) Appointment of Melissa Palmer to the Recreation Committee. Term ending 12/31/2021
 - a. Memo from Secretary O'Donald

With the resignation of Barry Williams, the Recreation committee had a vacancy. With the search for an Emmaus public Library Board member we received the volunteer application for Melissa Palmer of Vera Cruz Rd. Ms. Palmer has been a special needs teacher for 27 along with raising her family on Vera Cruz Rd. It is felt she would provide a unique perspective on the recreation committee. Ms. Palmer is interested in serving on the recreation committee. At this time we would like to recommend Melissa Palmer to the recreation committee to fill the remaining open term until December 31st 2021.

MOTION: Supervisor Moore made a motion to appoint Melissa Palmer of Vera Cruz road to the recreation Committee with term ending December 31, 2021. Supervisor Sentner seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

- 3.) Appointment of Sarah Powell to the Zoning Hearing Board (Alternate) term ending 12/31/2023
 - a. Memo from Secretary O'Donald

With the resignation of Raymond Leister, the Zoning hearing Board has a vacancy. We received the volunteer application for Sarah Powell of Shimerville Rd. Ms. Powell in her sixth year with her current law firm. Ms. Powell is interested in serving on the Zoning hearing Board to fill the Alternate vacancy. At this time we would like to recommend Sarah Powell to the Zoning Hearing Board to fill the open Alternate term until December 31st 2023.

MOTION: Supervisor Sentner made a motion at appoint Sarah Powel of Saint Peters Rd to the Zoning Hearing Board to fill the alternate term ending December 31st, 2023. Supervisor Moore seconded the motion. Hearing now questions or comments, all were in favor, motion carried.

- 4.) Part-time park help
a. Memo from Manager Carter

Within the 2021 budget there is funding for part time sessional park help. At this time I would ask the board to approve Connor Nissen to this positions at an hourly rate of \$12.00 per hour.

MOTION: Supervisor Sentner made a motion to hire C. Nissen per Manager Carter's memo dated February 18th, 2021 as summer park help for \$12.00 per hour. Supervisor Moore seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: None

SUBDIVISIONS – IMPROVEMENTS:

- 1.) Approval Time extension for Fields at Indian Creek Phase 1B &2 for 365 days until March 1, 2022
a. Letter from Richard Koze

CORRESPONDENCE: - None

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: Report on Website

Fire Companies: No Report

Emmaus Library: No Report

Recreation Commission: No Report

Township Manager:

Bud Carter – No Report

Supervisors:

Robert Sentner – Asked for summer.

Joyce Moore – No Report

Daniel Mohr – Drive safe,

EXECUTIVE SESSION: -Not Needed

ADJOURNMENT: Meeting adjourned at 7:16 pm.

Chairman Daniel J. Mohr

03/04/2021
Date

Secretary Jessi O'Donald

1:01 PM

03/04/21

**UMT-GENERAL FUND
BOS Meeting AP Disbursements Report
March 4, 2021**

| Date | Num | Name | Paid Amount |
|--|-------|--|-------------------|
| 100.01 - PLGIT - General Fund Ckg | | | |
| 03/04/2021 | 20096 | ALAN BROKATE - AP | |
| 03/04/2021 | 20097 | American United Life Insurance Comp | -467.99 |
| 03/04/2021 | 20098 | AMERICAN UNITED LIFE INSURANCE COMPANY | -425.75 |
| 03/04/2021 | 20099 | Analytical Laboratories, Inc. | -254.52 |
| 03/04/2021 | 20100 | Autoparts Warehouse | -35.00 |
| 03/04/2021 | 20101 | BOYKO AUTOMOTIVE | -288.77 |
| 03/04/2021 | 20102 | Crystal Springs | -68.00 |
| 03/04/2021 | 20103 | Deer Country Farm & Lawn, Inc. | -12.21 |
| 03/04/2021 | 20104 | Dreis Retail Inc dba Dries Building S | -49.95 |
| 03/04/2021 | 20105 | DRIES DO IT CENTER | -54.30 |
| 03/04/2021 | 20106 | EM KUTZ, INC. | -188.59 |
| 03/04/2021 | 20107 | Ex-Site Excavating | -2,955.20 |
| 03/04/2021 | 20108 | LOWE & MOYER GARAGE INC. | -680.00 |
| 03/04/2021 | 20109 | MASTER SUPPLY LINE | -63.06 |
| 03/04/2021 | 20110 | MICHELLE HINKLE | -68.86 |
| 03/04/2021 | 20111 | Mohr's Plumbing and Heating, Inc. | -720.00 |
| 03/04/2021 | 20112 | New Enterprize Stone and Lime Co. Inc | -107.57 |
| 03/04/2021 | 20113 | PA DEP | -2,653.49 |
| 03/04/2021 | 20114 | PMRS | -50.00 |
| 03/04/2021 | 20115 | PPL ELECTRIC UTILITIES | -2,050.11 |
| 03/04/2021 | 20116 | PRAXAIR | -2,219.49 |
| 03/04/2021 | 20117 | Rabe, John | -17.14 |
| 03/04/2021 | 20118 | RED HILL FORD (SANDS) | -69.08 |
| 03/04/2021 | 20119 | Riverside Construction Materials, Inc | -284.28 |
| 03/04/2021 | 20120 | Schoenberger, Robert & Donna | -15,257.03 |
| 03/04/2021 | 20121 | Snyder Technologies | -10.44 |
| 03/04/2021 | 20122 | STAVER HYDRAULICS CO., INC. | -1,485.00 |
| 03/04/2021 | 20123 | Sunoco Universal | -11.39 |
| 03/04/2021 | 20124 | TIMES NEWS (East Penn Press) | -701.96 |
| 03/04/2021 | 20125 | TOSHIBA FINANCIAL SERVICES | -141.94 |
| 03/04/2021 | 20126 | TransEdge Truck Center | -255.12 |
| 03/04/2021 | 20127 | Triad Truck Equipment Inc | -1,729.29 |
| 03/04/2021 | 20128 | UGI UTILITIES, INC. | -44.00 |
| 03/04/2021 | 20129 | unifirst | -2,952.92 |
| 03/04/2021 | 20130 | Upper Milford Mennonite Church | -137.38 |
| 03/04/2021 | 20131 | WB Mason | -15.85 |
| 03/04/2021 | 20132 | WORTH, MAGEE & FISHER | -537.81 |
| 03/04/2021 | 20133 | KEYCODE INSPECTION AGENCY | -1,220.87 |
| Total 100.01 · PLGIT - General Fund Ckg | | | -5,310.00 |
| TOTAL | | | -43,594.36 |
| | | | -43,594.36 |

11:48 AM

03/04/21

**UMT - ESCROW FUND
BOS escrow release report
March 1 - 4, 2021**

| Type | Date | Num | Account | Credit |
|--|------------|-----|---------------------------------------|----------|
| Ott Consulting Inc Bill Prnt -Check | 03/04/2021 | 160 | 100.466 · Ott Consulting Lease Escrow | 1,000.00 |