

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
June 3rd, 2021 7pm
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors; Daniel Mohr, Robert Sentner, Joyce Moore; Manager Edward Carter, Planning Coordinator Brian Miller; Solicitor Marc Fisher, Secretary/treasurer Jessi O'Donald

Meeting called to order at 7:03 pm.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of minutes and for such other purposes as the board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

The Upper Milford Board of Supervisors held an executive session for legal at 6:45 pm this evening.

PUBLIC INPUT:

Jim Krippe asked if the Grant money could be used to help the fire companies.

Supervisor Sentner and Secretary O'Donald responded that there was grant money available from the CARES ACT money that they could have applied for to help with loss of revenue.

ACCEPTANCE OF MINUTES:

Approval of May 20th Regular meeting minutes

MOTION: Supervisor Moore made a motion to approve the minutes as presented for May 20th, 2021. Supervisor Sentner seconded the motion. Hearing no questions or comments, both were in favor, motion carried

PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 20349 to 20400 in the amount of \$49,866.95

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfers No's. 2021-029 & 2021-030

MOTION: Supervisor Moore made a motion to pay the bills for June 3rd as read and acknowledge the bank transfers. Supervisor Sentner seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

SOLICITOR'S REPORT: - No Report

OLD BUSINESS: None

NEW BUSINESS:

1.) Bridge engineer discussion

Manger Carter asked for authorization to start looking at the Quarry Road Bridge. He asked if the Board would like to use the same engineer that did the Yeakel's Mill Rd bridge or send out for RFP's.

There was a brief discussion on the bridge and what may need to be done. The bridge is over the Liebert Creek which is a cold water fishery. Jim Krippe suggested H&K group. Phil Casey asked if HRI Inc would have any usable metal from the Rt. 29 Bridge that could be salvaged for the Quarry Rd Bridge.

MOTION: Supervisor Sentner made a motion to have staff request RFP's for the engineering work for the bridge concerns. Supervisor Moore seconded the motion. Hearing no further questions or comments, all were in favor, motion carried.

2.) Discussion of Municipal Building Use

There was a brief discussion on the use of the Municipal building. It was decided, with the lifting of certain restrictions and new guidance, the building would be open again for community committees that used the building for meetings prior to the pandemic to hold their meetings. These groups will be; Historic Society, Fish & Game, UMYA, AARP, and Hivel Und Dahl. Staff was directed to form a usage policy and distribute to these groups.

3.) Approval – Credit Release No. 4 for Fields at Indian Creek Phase IV & V for \$155,164.08
a. Letter from Township Engineer Jeffery Ott

Irrevocable Letter of Credit Release Number 4

In accordance with the request for release of secured funds dated May 19, 2020, we the undersigned hereby certify that the improvements required in connection with the Phase IV & V Final Plan of Fields at Indian Creek, have been completed to the extent that the Irrevocable Letter of Credit can be reduced by the amount of One Hundred Fifty-Five Thousand, One Hundred Sixty-Four Dollars and Eight Cents (\$155,164.08), in accordance with the Subdivision Improvements Agreement dated August 30, 2019. This certificate authorizes the Peoples Security Bank & Trust Company to reduce said amount, namely One Hundred Fifty-five Thousand, One Hundred Sixty-Four Dollars and Eight Cents (\$155,164.08) to owner or such other person as said owner shall designate. This authorization shall not be construed as final acceptance of improvements made to date. In no event, shall the escrow fund for the construction improvements associated with the Fields at Indian Creek Major Subdivision Phase IV & V, be reduced to any amount less than Seven Hundred Fifty-Four Thousand, Seven Hundred Twenty-Six Dollars and Sixty-One Cents (754,726.61).

MOTION: Supervisor Sentner made a motion to approve Credit Release number 4 in the amount of \$155,164.08 for The Fields at Indian Creek Phase IV & V. Supervisor Moore seconded the motion. Hearing now questions or comments, all were in favor, motion carried.

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: None

PLANNING COMMISSION – NEW BUSINESS:

- 1.) Approval of Time Extensions through 12/31/2021 and withdrawal of plan:
 - Goldstein Subdivision, expires 6/30/21
 - Indian Creek Industrial Park Subdivision, expires 6/30/21
 - Indian Creek Industrial Park Lot #10 Land development, expires 6/30/21
 - 4054 Chestnut St. Land Development, expires 6/30/21
 - Estates at Maple Ridge Subdivision, expires 6/30/21
 - Estates at Maple Ridge Subdivision (COSDO) 6/30/21
 - Dale A. & Lucy A. Dries Subdivision, expires 6/29/21
 - **Withdrawal - Boundary Line Adjustment on 6244 & 6274 Sweetwood Dr. Macungie.
 - a. Letter from Planning Coordinator Brian Miller

MOTION: Supervisor Sentner made a motion to approve the time extensions as requested per Brian Miller's letter dated June 3rd and acknowledge the withdrawal of the Boundary Line adjustment for 6244 & 6274 Sweetwood Dr. Supervisor Moore seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

- 2.) Alburdis Zoning Change
 - a. Letter from Planning Coordinator Brian Miller

We received a Proposed Borough of Alburdis Zoning Ordinance Amendment as noted in letter dated April 30th, 2021 from the Borough Manager Sharon Trexler. The Amendment addresses the amount of required off-street parking required for restaurants, nightclubs, barrooms & lunch counters. I would recommend thanking the Borough for the chance to review this amendment and let them know that the amendment appears to be a matter of local concern and we have no comments at this time. If you agree I will gladly send that response to the Borough of Alburdis.

MOTION: Supervisor Sentner made a motion to thank Alburdis for the review of the zoning change per Brian Miller's letter dated June 3rd, 2021. Supervisor Moore seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

SUBDIVISIONS – IMPROVEMENTS: None

CORRESPONDENCE: None

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: No Report

Fire Companies: No Report

Emmaus Library: No Report

Recreation Commission: “The Magical Mythical Bee” book walk has been installed at Churchview Park. There were 10 participants at the book reading on Memorial Day. The feedback from the public is that the book walk is well received. – Next meeting 6/21 at 7pm at Fulmer Preserve

Township Manager:

Bud Carter – Seal coat was completed last week.

Supervisors:

Robert Sentner – No Report

Joyce Moore – No Report

Daniel Mohr – No Report

EXECUTIVE SESSION: Not Needed

ADJOURNMENT: Meeting was adjourned at 7:18 pm.

Chairman Daniel J. Mohr

06/17/2021
Date

Secretary Jessi O’Donald