

**Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
June 17<sup>th</sup>, 2021 7pm  
REGULAR MEETING **AGENDA****

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Call Meeting to Order

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

**PUBLIC INPUT:**

**ACCEPTANCE OF MINUTES:**

Approval of June 3<sup>rd</sup> Regular meeting minutes

**PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. **20401 to 20447** in the amount of **\$ 145,612.38**

**Street Light FUND:**

PLGIT XXXX7125 - Check No's. **1367** in the amount of **\$ 2,192.51**

**HIGHWAY AID FUND:**

PLGIT XXXX7112- Check No's. **2640** in the amount of **\$ 177,496.78**

**ACKNOWLEDGEMENT OF BANK TRANSFERS:**

Transfers No's. 2021-031 & 2021-040

**SOLICITOR'S REPORT:** -

**OLD BUSINESS:** None

**NEW BUSINESS:**

- 1.) Resolution 2021-031 – O&M Agreement 3461 S. Cedar Crest Blvd
- 2.) Proposal for digitalization of permit files – Costars Contract 9
  - a. Memo from Secretary/Treasurer O'Donald

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:** None

**PLANNING COMMISSION – NEW BUSINESS:**

**SUBDIVISIONS – IMPROVEMENTS:**

- 1.) Approval - Fields at Jasper Ridge time extension until August 7, 2022
- 2.) Approval - Fields at Indian Creek Phase 1 time extension until July 21, 2022
- 3.) Approval - Fields at Indian Creek Phase 3 time extension until August 7<sup>th</sup>, 2022
- 4.) Approval - Fields at Indian Creek Phase 4 & 5 time extension until August 30, 2022
- 5.) Approval – Millbrook Farms VI time extension until August 15, 2022
- 6.) Approval – Indian Mill Creek time extension until December 20, 2021 (6 months)

**CORRESPONDENCE:**

- 1.) Request to use the auditorium for the Food Pantry Clothing & House Hold Goods affiliate & Boy Scouts in November
  - a. Email from Robin Yoder

**OTHER ISSUES:** - None

**REPORTS:**

Emergency Services Committee Report:

- 1.) Newsletter

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: Report on website

Fire Companies:

Emmaus Library:

Recreation Commission: Next meeting 6/21 at 7pm at Fulmer Preserve

Township Manager:

Bud Carter –

Supervisors:

Robert Sentner –

Joyce Moore –

Daniel Mohr –

**EXECUTIVE SESSION:** Not Needed

**ADJOURNMENT:**

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**AGENDA PART II:**

**UNFINISHED BUSINESS (NO ACTION ANTICIPATED):**

**OLD BUSINESS:**

1. Indian Creek Industrial Park Subdivision:
2. **Morrissey Property Concerns**
3. **Open Space Update**
4. **Zoning and SALDO Update**
5. **Krause Property Concerns**
6. **Indian Mill Creek –completion**

**END AGENDA PART II:**

Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
June 3<sup>rd</sup>, 2021 7pm  
**REGULAR MEETING MINUTES**

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**ATTENDANCE:** Supervisors; Daniel Mohr, Robert Sentner, Joyce Moore; Manager Edward Carter, Planning Coordinator Brian Miller; Solicitor Marc Fisher, Secretary/treasurer Jessi O'Donald

Meeting called to order at 7:03 pm.

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of minutes and for such other purposes as the board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

The Upper Milford Board of Supervisors held an executive session for legal at 6:45 pm this evening.

**PUBLIC INPUT:**

Jim Krippe asked if the Grant money could be used to help the fire companies.

Supervisor Sentner and Secretary O'Donald responded that there was grant money available from the CARES ACT money that they could have applied for to help with loss of revenue.

**ACCEPTANCE OF MINUTES:**

Approval of May 20<sup>th</sup> Regular meeting minutes

**MOTION:** Supervisor Moore made a motion to approve the minutes as presented for May 20th, 2021. Supervisor Sentner seconded the motion. Hearing no questions or comments, both were in favor, motion carried

**PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. **20349 to 20400** in the amount of **\$49,866.95**

**ACKNOWLEDGEMENT OF BANK TRANSFERS:**

Transfers No's. 2021-029 & 2021-030

**MOTION:** Supervisor Moore made a motion to pay the bills for June 3<sup>rd</sup> as read and acknowledge the bank transfers. Supervisor Sentner seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

**SOLICITOR'S REPORT:** - No Report

**OLD BUSINESS:** None

**NEW BUSINESS:**

1.) Bridge engineer discussion

Manger Carter asked for authorization to start looking at the Quarry Road Bridge. He asked if the Board would like to use the same engineer that did the Yeakel's Mill Rd bridge or send out for RFP's.

There was a brief discussion on the bridge and what may need to be done. The bridge is over the Liebert Creek which is a cold water fishery. Jim Krippe suggested H&K group. Phil Casey asked if HRI Inc would have any usable metal from the Rt. 29 Bridge that could be salvaged for the Quarry Rd Bridge.

**MOTION:** Supervisor Sentner made a motion to have staff request RFP's for the engineering work for the bridge concerns. Supervisor Moore seconded the motion. Hearing no further questions or comments, all were in favor, motion carried.

2.) Discussion of Municipal Building Use

There was a brief discussion on the use of the Municipal building. It was decided, with the lifting of certain restrictions and new guidance, the building would be open again for community committees that used the building for meetings prior to the pandemic to hold their meetings. These groups will be; Historic Society, Fish & Game, UMYA, AARP, and Hivel Und Dahl. Staff was directed to form a usage policy and distribute to these groups.

3.) Approval – Credit Release No. 4 for Fields at Indian Creek Phase IV & V for \$155,164.08  
a. Letter from Township Engineer Jeffery Ott

Irrevocable Letter of Credit Release Number 4

In accordance with the request for release of secured funds dated May 19, 2020, we the undersigned hereby certify that the improvements required in connection with the Phase IV & V Final Plan of Fields at Indian Creek, have been completed to the extent that the Irrevocable Letter of Credit can be reduced by the amount of One Hundred Fifty-Five Thousand, One Hundred Sixty-Four Dollars and Eight Cents (\$155,164.08), in accordance with the Subdivision Improvements Agreement dated August 30, 2019. This certificate authorizes the Peoples Security Bank & Trust Company to reduce said amount, namely One Hundred Fifty-five Thousand, One Hundred Sixty-Four Dollars and Eight Cents (\$155,164.08) to owner or such other person as said owner shall designate. This authorization shall not be construed as final acceptance of improvements made to date. In no event, shall the escrow fund for the construction improvements associated with the Fields at Indian Creek Major Subdivision Phase IV & V, be reduced to any amount less than Seven Hundred Fifty-Four Thousand, Seven Hundred Twenty-Six Dollars and Sixty-One Cents (754,726.61).

**MOTION:** Supervisor Sentner made a motion to approve Credit Release number 4 in the amount of \$155,164.08 for The Fields at Indian Creek Phase IV & V. Supervisor Moore seconded the motion. Hearing now questions or comments, all were in favor, motion carried.

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:** None

**PLANNING COMMISSION – NEW BUSINESS:**

1.) Approval of Time Extensions through 12/31/2021 and withdrawal of plan:

Goldstein Subdivision, expires 6/30/21

Indian Creek Industrial Park Subdivision, expires 6/30/21

Indian Creek Industrial Park Lot #10 Land development, expires 6/30/21

4054 Chestnut St. Land Development, expires 6/30/21

Estates at Maple Ridge Subdivision, expires 6/30/21

Estates at Maple Ridge Subdivision (COSDO) 6/30/21

Dale A. & Lucy A. Dries Subdivision, expires 6/29/21

\*\*Withdrawal - Boundary Line Adjustment on 6244 & 6274 Sweetwood Dr. Macungie.

a. Letter from Planning Coordinator Brian Miller

**MOTION:** Supervisor Sentner made a motion to approve the time extensions as requested per Brian Miller's letter dated June 3<sup>rd</sup> and acknowledge the withdrawal of the Boundary Line adjustment for 6244 & 6274 Sweetwood Dr. Supervisor Moore seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

2.) Alburdis Zoning Change

a. Letter from Planning Coordinator Brian Miller

We received a Proposed Borough of Alburdis Zoning Ordinance Amendment as noted in letter dated April 30<sup>th</sup>, 2021 from the Borough Manager Sharon Trexler. The Amendment addresses the amount of required off-street parking required for restaurants, nightclubs, barrooms & lunch counters. I would recommend thanking the Borough for the chance to review this amendment and let them know that the amendment appears to be a matter of local concern and we have no comments at this time. If you agree I will gladly send that response to the Borough of Alburdis.

**MOTION:** Supervisor Sentner made a motion to thank Alburdis for the review of the zoning change per Brian Miller's letter dated June 3<sup>rd</sup>, 2021. Supervisor Moore seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

**SUBDIVISIONS – IMPROVEMENTS:** None

**CORRESPONDENCE:** None

**OTHER ISSUES:** - None

**REPORTS:**

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: No Report

Fire Companies: No Report

Emmaus Library: No Report

Recreation Commission: "The Magical Mythical Bee" book walk has been installed at Churchview Park. There were 10 participants at the book reading on Memorial Day. The feedback from the public is that the book walk is well received. – Next meeting 6/21 at 7pm at Fulmer Preserve

Township Manager:

Bud Carter – Seal coat was completed last week.

Supervisors:

Robert Sentner – No Report

Joyce Moore – No Report

Daniel Mohr – No Report

**EXECUTIVE SESSION:** Not Needed

**ADJOURNMENT:** Meeting was adjourned at 7:18 pm.

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Chairman Daniel J. Mohr

**06/17/2021**  
Date

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Secretary Jessi O'Donald

1:11 PM  
06/17/21

**UMT-GENERAL FUND**  
**BOS Meeting AP Disbursements Report**  
June 17, 2021

Date	Num	Name	Paid Amount
<b>100.01 · PLGIT - General Fund Ckg</b>			
06/17/2021	20401	AFLAC	-47.64
06/17/2021	20402	AmTrust North America	-6,155.00
06/17/2021	20403	Analytical Laboratories, Inc.	-95.00
06/17/2021	20404	BECHTELSVILLE ASPHALT	-1,736.27
06/17/2021	20405	CITIZEN'S FIRE COMPANY - Donations	-17,450.00
06/17/2021	20406	DRIES DO IT CENTER	-15.00
06/17/2021	20407	Emmaus Ambulance Corp.	-8,500.00
06/17/2021	20408	EMMAUS PUBLIC LIBRARY - Membership	-11,113.00
06/17/2021	20409	HWA Group Inc	-16.80
06/17/2021	20410	John R Young & Co.	-388.85
06/17/2021	20411	Jones Lang Lasalle	-2,637.00
06/17/2021	20412	KEYCODE INSPECTION AGENCY	-6,605.00
06/17/2021	20413	Keystone Consulting Engineers, Inc.	-36.76
06/17/2021	20414	Lehigh Valley Scoopers	-138.00
06/17/2021	20415	LLS Graphics	-146.88
06/17/2021	20416	LONGLEY INSURANCE AGENCY, INC.	-500.00
06/17/2021	20417	LOWE & MOYER GARAGE INC.	-69.97
06/17/2021	20418	Macungie Ambulance Corp.	-8,500.00
06/17/2021	20419	Malkames Law Offices	-450.00
06/17/2021	20420	MASTER SUPPLY LINE	-21.99
06/17/2021	20421	MICHELLE HINKLE	-720.00
06/17/2021	20422	Miller Municipal Supply, LLC	-335.00
06/17/2021	20423	Ott Consulting Inc.	-11,512.31
06/17/2021	20424	PA ONE CALL SYS.	-72.54
06/17/2021	20425	PENTELEDATA	-125.95
06/17/2021	20426	PMHIC	-34,931.00
06/17/2021	20427	PMRS	-4,828.21
06/17/2021	20428	Postler & Jaeckle Corp	-1,094.50
06/17/2021	20429	PPL ELECTRIC UTILITIES	-150.03
06/17/2021	20430	RED HILL FORD (SANDS)	-79.95
06/17/2021	20431	Robert E Little, Inc	-261.40
06/17/2021	20432	SAYLOR'S LAWN & LANDSCAPE INC.	-600.00
06/17/2021	20433	Service Electric Cable TV Inc.	-133.87
06/17/2021	20434	Shred-it	-64.81
06/17/2021	20435	Snyder Technologies	-380.00
06/17/2021	20436	STAVER HYDRAULICS CO., INC.	-625.35
06/17/2021	20437	Stephenson Equipment, Inc.	-129.35
06/17/2021	20438	Suburban Propane	-3,566.62
06/17/2021	20439	TransEdge Truck Center	-524.88
06/17/2021	20440	unifirst	-137.38
06/17/2021	20441	United States Treasury	-71.82
06/17/2021	20442	VISA #6512 (BC)	-139.05
06/17/2021	20443	VISA#2958 (JO)	-1,861.13
06/17/2021	20444	WB Mason	-84.76
06/17/2021	20445	WESTERN DISTRICT FIRE CO - Donations	-17,450.00
06/17/2021	20446	Zionsville Area Food Pantry	-687.31
06/17/2021	20447	CITIZEN'S FIRE COMPANY - Donations	-422.00

Total 100.01 · PLGIT - General Fund Ckg

-145,612.38

TOTAL

**UMT-STREET LIGHT FUND**  
**BOS Meeting AP Disbursement Report**  
June 17, 2021

-145,612.38

Date	Num	Name	Paid Amount
<b>100.01 · PLGIT - Street Light Fund Ckg</b>			
06/17/2021	1367	PPL ELECTRIC UTILITIES	-2,192.51
Total 100.01 · PLGIT - Street Light Fund Ckg			-2,192.51

TOTAL

-2,192.51

12:52 PM

**UMT - HIGHWAY AID FUND**  
**BOS Meeting AP Disbursements Report**  
June 17, 2021

06/17/21

Date	Num	Name	Paid Amount
<b>100.001 · PLGIT-State Liq Fuels Fund Ckg</b>			
06/17/2021	2640	Asphalt Maintenance Solutions, LLC	-177,496.78
Total 100.001 · PLGIT-State Liq Fuels Fund Ckg			-177,496.78

TOTAL

-177,496.78

Submitted by: Jessi O'Donald Treasurer

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