

**Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
September 16TH, 2021 7pm
REGULAR MEETING AGENDA**

Call Meeting to Order

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT:

ACCEPTANCE OF MINUTES:

Approval of September 2nd Regular meeting minutes

PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 20630 to 20663 in the amount of \$ 84,442.43

SREET LIGHT FUND:

PLGIT XXXX7125 - Check No's. 1370 in the amount of \$ 2,254.27

ACKNOWLEDGEMENT OF BANK TRANSFERS:

No Transfers

SOLICITOR'S REPORT: -

OLD BUSINESS:

1.) Kay Builders – Engleman Tract

NEW BUSINESS:

- 1.) Zoning Hearing Board appointments
 - a. Memo from Manager Carter

- 2.) Natural Resources Conservation Easement – Appraisals and Recommendations
 - Wachter & Miller
 - a.) Letter from Secretary Jessi O'Donald

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: None

PLANNING COMMISSION – NEW BUSINESS: None

SUBDIVISIONS – IMPROVEMENTS:

- 1.) Time Extension until 10/15/2022 for 6501 St Peters Rd Land improvements (expires 10/15/2021)
 - a. Letter from Elizabeth O'Rourke

CORRESPONDENCE:

- 1.) Request for special Fire Police at Light the Night Safe Zone Block Party 3-4:30 10/24/21
 - a.) letter from Marjorie Geissinger
- 2.) Request for East Macungie Rd as detour for Halloween Parade and Use of Special Fire Police
 - a. Letter from John Brown, Interim Borough Manager/Macungie

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report:

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: Report on Website

Fire Companies:

Emmaus Library:

Recreation Commission: Next meeting 9/20 at 7pm at Harold G Fulmer Preserve

Township Manager:

Bud Carter –

Supervisors:

Supervisor –

Joyce Moore –

Daniel Mohr –

EXECUTIVE SESSION: If Needed

ADJOURNMENT:

AGENDA PART II:

UNFINISHED BUSINESS (NO ACTION ANTICIPATED):

OLD BUSINESS:

1. Indian Creek Industrial Park Subdivision:
2. Morrissey Property Concerns
3. Open Space Update
4. Zoning and SALDO Update
5. Krause Property Concerns
6. Indian Mill Creek Townhouses –completion
7. Indian Creek Rd - Truck Concerns

END AGENDA PART II:

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
September 2nd, 2021 7pm
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors; Daniel Mohr, Joyce Moore; Manager Edward Carter, Planning Coordinator Brian Miller; Solicitor Marc Fisher, Secretary/treasurer Jessi O'Donald

Meeting was called to order at 7:00 pm.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

The Upper Milford Township Board of Supervisors held an executive session at 6:45 pm this evening to discuss Personnel.

PUBLIC INPUT:

Emily Fair 2868 Chock Rd - Ms. Fair handed Supervisors Mohr and Moore a letter. She proceeded to read the entirety of the letter for her public input. This letter was Ms. Fair's rebuttal to the letter that Chief Sherman Turned into the Township office prior to the August 16th Supervisors meeting. Ms. Fair stated her opinions of the Fire Company's procedures and by-laws as well as her views on the other volunteers.

Supervisor Mohr thanked Emily for her comments and that it was stated last meeting that the Fire Companies are separately run volunteers companies and the Township has nothing to do with their by-laws.

Jason Tapler 2868 Chock Rd - Mr. Tapler expressed a concern from one of his customers on Churchveiw Rd. Mr. Tapler was told by his customer that Citizens Fire Company was dispatched to his home during Tropical Storm Ida to pump out his basement. When the crew arrived they didn't stay due to the address being in the District for Station #19. Mr. Tapler felt this was a bad decision on the part of the responding crew. His concern was the amount of money given the fire companies if they were going to finish the called they were sent to.

Supervisor Mohr asked Jason if he heard the dispatch and resulting conversation over the radio. Mr. Tapler responded "no". Supervisor Mohr then proceeded to relay to all present that the responding crew spoke to the chief of Station #19 and was told station #19 would handle the call so the crew from Station #28 left to respond to another call. This was confirmed by two people to Supervisor Mohr. Supervisor Mohr stated this is a lot tit for tat from individuals. If this call would have been a fire he believes they would have handled the emergency. This was not a fire.

There was a brief discussion on what constitutes an emergency and when the Fire Companies started pumping out basements. Supervisor Mohr stated as a plumber he has pumped out a few basements in his time and felt that water in a basement is always an emergency to the resident but in actuality there is time between the water getting into the basement and presenting an emergency when it reaches the electric panel.

Chef Sherman also added that the client of Mr. Tapler's was also an active Fire Company member who could have gotten a pump from the fire house to assist himself during that time.

Phil Casey Main Rd East – Mr. Casey's observation was that he thinks a lot of these water calls are from people who didn't fix a problem after the first time it happened. He wanted to know why they are calling the fire companies. Resources could have been used better, if people took care of things like water on their own as he does.

- Appointment Supervisor to fill term expiring December 31st 2021.

MOTION: Supervisor Moore made a motion to appoint John Zgura to fill the remainder of Robert Sentner's term to expire January 3rd, 2022. **Supervisor Mohr seconded the motion.** Hearing no questions or comments, both were in favor, motion carried.

Secretary/Treasurer Jessi O'Donald administered the Oath of Office to John Zgura and he took his seat at the table.

John Zgura then Resigned from the Zoning Hearing Board.

- Appointment to fill Planning Commission Alternate vacancy term to expire April 30th, 2023

MOTION: Supervisor Moore made a motion to appoint John Zgura to the Alternate position vacated by the resignation of Former Supervisor Sentner on the Planning Commission with his term to expire April 30th, 2023. **Supervisor Mohr seconded the motion.** Hearing no comments or questions, all were in favor, motion carried.

- Vice Chairperson reorganization

With the appointment of a new Supervisor the Board needed to re-organize to appoint a Vice-Chair since that was the position that was vacated by Former Supervisor Sentner.

MOTION: Supervisor Mohr made a motion to appoint Supervisor Moore as Vice-Chair for the remainder of the year. **Supervisor Zgura seconded the motion.** Hearing no questions or comments, all were in favor, motion carried.

- Open Space Committee appointment

With the resignation of Former Supervisor Sentner there is a Supervisory position on the Committee. There is no term limit to the Open Space Committee.

MOTION: Supervisor Mohr made a motion to appoint John Zgura to the Open Space Committee. **Supervisor Moore seconded the motion.** Hearing no questions or comments, all were in favor, motion carried.

- LCA Appointment – Resolution 2021-031

Supervisor Sentner was the Voting Alternate member of the LCA meetings if the Township Manager was unable to be present. Manager carter stated he hasn't missed a meeting yet.

MOTION: Supervisor Mohr made a motion to appoint Supervisor Moore to the Alternate voting member to the LCA meetings. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

- PLGIT Signors – Resolution 2021-032
- New Tripoli Bank Signors – Resolution 2021-033

Both Resolution 2021-032 and 2021-033 update the check signors for PLGIT and New Tripoli Bank Accounts.

MOTION: Supervisor Moore made a motion to approve Resolutions 2021-032 and 2021-033 to update the signors for PLGIT and New Tripoli Bank Accounts. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

ACCEPTANCE OF MINUTES:

Approval of August 19th Regular meeting minutes

MOTION: Supervisor Moore made a motion to approve the minutes as presented for the August 19th Supervisors meeting. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. **20598 to 20629** in the amount of **\$16,834.23**

OPEN SPACE FUND:

PLGIT XXXX7146 - Check No's. **1017** in the amount of **\$3,400.00**

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfer No's 2021-051 to 2021-055

MOTION: Supervisor Moore made a motion to approve bills as read and acknowledge the bank transfers. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

SOLICITOR'S REPORT: - No Report

OLD BUSINESS: None

NEW BUSINESS:

- 1.) Discussion of Zoom portion of meeting

There was a brief conversation of cost of zoom and time required. Supervisor Zgura was in favor of keep the zoom portion of the meetings and revisit it at the end of the year. It was discussed that the decision would have to be disused again when the meetings for 2022 are advertised.

- 2.) Acknowledgement of Minimum Municipal Obligation for Pension Plans
 - a.) Memo from Manager Carter - Defined Benefit
 - b.) Memo from Manager Carter - Defined Contribution Plan

This is the minimum Municipal Obligation for both pension plans for the budget year of 2022.

Motion: Supervisor Moore made a motion to acknowledge the 2022 MMO's for both the Defined Benefit and Defined Contribution plans. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: None

PLANNING COMMISSION – NEW BUSINESS: None

SUBDIVISIONS – IMPROVEMENTS: None

CORRESPONDENCE:

- 1.) Request for Special Fire Police for 10/16/2021 for the Emmaus Halloween Parade rain date of 10/17
 - a. Letter from Chief Troy Schantz

MOTION: Supervisor Moore made a motion to allow Special Fire Police Assistance for the Emmaus Halloween Parade on October 16th with a rain date of October 17th per Chief Troy Schantz's letter dated August 25th, 2021 if willing and able for Both Station #19 and #28. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: No Report

Fire Companies: Chief Sherman stated the calls started at 7:34am Wednesday and continued until 11:54 am Thursday for the storm. Station #28 had 13 calls. 10 pump outs (five repeat callers). 1 road closure, 1 wire down. 1 Auto Accident.

Emmaus Library: No Report

Recreation Commission: Next meeting 9/20 at 7pm at Harold G Fulmer Preserve

Township Manager:

Bud Carter – He wanted to thank the Fire Companies and Public Works for their efforts during the storm. Luckily, there was no major damage, even with the significant flooding.

Phil Casey asked about the Bridge on Quarry Road. Manager Carter stated he took Mr. Casey's comments to heart and has started to look into other options than RFP.

Supervisor Moore asked how we know which bridges are ok and which are damaged. Manager carter stated that Public Works takes picture and preforms inspections. They will be doing that shortly.

Supervisors:

John Zgura– He wanted to thank everyone for giving him this opportunity.

Joyce Moore – She wanted to express again that she is grateful for the efforts the Volunteer Companies put in. She stated that she knows she couldn't do what they do and she is grateful they are there if she or anyone else has to make that call. She also wanted to urge everyone not vaccinated to get vaccinated.

Daniel Mohr – He saved Western District a pump out by replacing a pump in a home they normally go to. He felt we were lucky that we didn't have more wind with this event. The Halloween Parade in Vera Cruz is coming up. They always need help with that.

EXECUTIVE SESSION: Not Needed

ADJOURNMENT: Meeting was adjourned at 7:55 pm.

Chairman Daniel J. Mohr

Date
09/16/2021

Secretary Jessi O'Donald

UMT-GENERAL FUND
BOS Meeting AP Disbursements Report
 September 16, 2021

Date	Num	Name	Paid Amount
100.01 - PLGIT - General Fund Ckg			
09/16/2021	20630	AFLAC	-47.64
09/16/2021	20631	AmTrust North America	-6,155.00
09/16/2021	20632	AutoZone, Inc.	-48.37
09/16/2021	20633	BECHTELSVILLE ASPHALT	-964.94
09/16/2021	20634	Colonial Electric Supply Company, Inc.	-70.63
09/16/2021	20635	Colours 10	-51.18
09/16/2021	20636	Crystal Springs	-86.13
09/16/2021	20637	EAST PENN MANUFACTURING CO., INC.	-366.64
09/16/2021	20638	Hanover Engineering Assoc., Inc.	-264.55
09/16/2021	20639	John R Young & Co.	-64.11
09/16/2021	20640	KEYCODE INSPECTION AGENCY	-8,920.00
09/16/2021	20641	LANGAN CONTRACTING	-300.00
09/16/2021	20642	LONGLEY INSURANCE AGENCY, INC.	-9,913.00
09/16/2021	20643	Malkames Law Offices	-750.00
09/16/2021	20644	Martin Stone Quarries, Inc.	-610.33
09/16/2021	20645	MASTER SUPPLY LINE	-102.53
09/16/2021	20646	O.R.E. Rental	-116.96
09/16/2021	20647	Ott Consulting Inc.	-5,794.22
09/16/2021	20648	PA Dept of Labor & Industry	-151.02
09/16/2021	20649	PA ONE CALL SYS.	-96.17
09/16/2021	20650	PENTELEDATA	-125.95
09/16/2021	20651	PMHIC	-34,743.02
09/16/2021	20652	PPL ELECTRIC UTILITIES	-156.43
09/16/2021	20653	Robert E Little, Inc	-112.49
09/16/2021	20654	SAYLOR'S LAWN & LANDSCAPE INC.	-300.00
09/16/2021	20655	Service Electric Cable TV Inc.	-135.72
09/16/2021	20656	Snyder Technologies	-11,139.00
09/16/2021	20657	unifirst	-137.38
09/16/2021	20658	V & C ACCESSORIES INC.	-11.25
09/16/2021	20659	VISA # 3797 (RS)	-369.62
09/16/2021	20660	VISA #6512 (BC)	-687.66
09/16/2021	20661	VISA#2958 (JO)	-829.94
09/16/2021	20662	VISA#2966 (BF)	-680.55
09/16/2021	20663	Zgura's Concrete Services	-140.00
Total 100.01 - PLGIT - General Fund Ckg			-84,442.43
TOTAL			-84,442.43

UMT-STREET LIGHT FUND
BOS Meeting AP Disbursement Report
 September 16, 2021

Date	Num	Name	Paid Amount
100.01 - PLGIT - Street Light Fund Ckg			
09/16/2021	1370	PPL ELECTRIC UTILITIES	-2,254.27
Total 100.01 - PLGIT - Street Light Fund Ckg			-2,254.27
TOTAL			-2,254.27