

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
April 6th, 2023, 7pm
REGULAR MEETING AGENDA

ATTENDANCE: Supervisors, Joyce K. Moore, John D. Zgura, Daniel J. Mohr; Manager Edward Carter, Solicitor Marc Fisher; Planning Coordinator Brian Miller; Secretary/Treasurer Jessi O'Donald

Meeting called to order at 7:00 pm.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT: None

ACCEPTANCE OF MINUTES:

Approval of March 16th, 2023, regular meeting minutes.

MOTION: Supervisor Mohr made a motion to accept the minutes as presented. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. **22026 to 22079** in the amount of **\$128,154.55**

STREET LIGHT FUND:

PLGIT XXXX7125 - Check No's. **1389** in the amount of **\$2,480.24**

OPEN SPACE REFERENDUM FUND:

PLGIT XXXX7146 - Check No's. **1022** in the amount of **\$1,700.00**

ACKNOWLEDGEMENT OF BANK TRANSFERS:

No Transfers.

MOTION: Supervisor Zgura made a motion to pay the bills as read. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

SOLICITOR'S REPORT: No Report

OLD BUSINESS: None

NEW BUSINESS:

1.) Nonnemacher Farm Preservation Appraisal Discussion.

The Township has received the Agricultural Conservation Agreement Appraisal Report for the Nonnemacher property at 4246 Main Rd. E. Emmaus. A copy of the appraisal information is attached, along with the Natural Resource Area Plan mapping information. This is the property we discussed as a joint preservation with Lehigh County at the February 2nd, 2023, Supervisors meeting. The property is depicted with several natural resource features and is adjacent to other Agricultural Preserved & Natural Resource Area Preserved property. At this time, I would like to move forward in the preservation process and submit this property to the Township Open Space Committee for review & a recommendation for the Board of Supervisors.

There was a brief discussion. The matter will come back to the Board of Supervisors with review and recommendation from the Open Space Committee. The County is putting in \$44,960.00 and the township the remaining. The county will also take care of drafting the agreement and the Survey of the property. The Township and County funds are approximate until the survey is complete and shows exact acreage.

Phil Casey asked where the funds would come from and if there is a balance in the account. Supervisor Moore answered the funds will come from the Open Space Referendum Fund and there is a balance in the account.

MOTION: Supervisor Mohr made a motion to send this to the Open Space Committee for their review and recommendation. Supervisor Zgura seconded the motion. Hearing no further questions or comments, all were in favor, motion carried.

- 2.) Resignation of Ody Draklellis from Pension Committee
- 3.) Appointment of Jennifer Draklellis to Pension Committee

MOTION: Supervisor Zgura made a motion to accept Ody Draklellis's resignation from the pension committee and appoint Jennifer Draklellis to the pension Committee. Supervisor Mohr seconded the motion. Hearing now questions or comments, all were in favor, motion carried.

- 4.) Planning Commission Announcement of 2023 Chair
 - a. Letter from Planning Coordinator Miller

The Upper Milford Township Planning Commission held its annual Election of Officers April 3rd, 2023, at their first meeting of the year. The Officers for 2023 are now as follows:
Chairman; Luke Lichtenwalner Vice Chairman; Anthony Koneski Jr. Secretary; Dr. Charles Peters Jr.

The Board thanked Brian for the acknowledgement of Planning Commission Officers.

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS:

- 1. Lower Macungie Zoning Amendment
 - a. Letter from Planning Coordinator Miller

At their meeting on April 3rd, 2023, the Planning Commission reviewed the Proposed Lower Macungie Zoning Ordinance Amendment revision for the HE Highway Enterprise District as per the Southwest Lehigh County Comprehensive Plan Agreement. The Planning Commission recommends thanking Lower Macungie Township for the chance to review the amendment and letting them know that we have no comment at this time. If you agree I will gladly send that response to Lower Macungie Township.

MOTION: Supervisor Mohr made a motion to thank Lower Macungie Township for the review of their zoning amendment. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

SUBDIVISIONS – IMPROVEMENTS: None

CORRESPONDENCE: None

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: No Report

Fire Companies: No Report

Emmaus Library: No Report

Recreation Commission: No Report

Township Manager:

Bud Carter – No Report

Supervisors:

John D. Zgura – No Report

Daniel J. Mohr – Vera Cruz Community Association Egg Hunt starts at 1pm 4/8

Joyce K. Moore – Western District Fire Company Egg Hunt 11 am 4/8

EXECUTIVE SESSION: - Not needed.

ADJOURNMENT: Meeting was adjourned at 7:14 pm.

Chairperson Joyce K. Moore

04/20/2023
Date

Secretary Jessi O'Donald