

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
April 16th, 2026, 7pm
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors: Daniel Mohr, Angela Ashbrook, John Zgura; Manager Edward Carter, Solicitor Marc Fisher, Office Assistant Kyle Walbert, Secretary Treasurer Kimberly Mory

Meeting Called to order at 7:00 pm.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name and address for the record and address the Board of Supervisors.

PUBLIC INPUT:

Phil Casey of Main Rd E. – Phil asked if Upper Milford Township pays for the Fire Companies Liability Insurance? Manager Carter answered no. Phil asked a few questions about the 2 Township Ford Rangers that were purchased 5 years ago with federal funds, regarding usage, mileage, and necessity. Manager Carter answered they are still in use, have roughly 10,000 miles, and are for employees to use during working hours to protect the employee if anything were to happen.

Lauren Haponski of Benjamin Court – Lauren complimented the Township spring Newsletter. Manager Carter explained Kyle Walbert worked on the Newsletter. She also commented on Jasper Ridge parking situation, she heard compliments from visitors and companies on safety. She thanked Upper Milford Township and said they did a wonderful job.

ACCEPTANCE OF MINUTES:

Approval of April 2nd, 2026, Regular meeting minutes.

MOTION: Supervisor Mohr made a motion to approve the April 2nd regular meeting minutes. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7209 - Check No's. **1817 to 1864** in the amount of **\$201,970.78**

ACKNOWLEDGEMENT OF BANK TRANSFER:

Transfer No's. 2026-010 to 2026-011

MOTION: Supervisor Zgura made a motion to pay the bills and acknowledge the bank transfers as read. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

SOLICITOR'S REPORT: No Report

OLD BUSINESS: None

NEW BUSINESS:

1. Resolution 2026-027 – Liaison Between Upper Milford and Berkheimer

Manager Carter gave brief highlight of the resolution to appoint both the Manager and Secretary/Treasurer as the Liaisons for Berkheimer, now that the position has been filled.

MOTION: Supervisor Ashbrook made a motion to approve the Resolution 2026-027. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

2. Western Lehigh Greenway Trail

Manager Carter gave a summary, the greenway trail was brought up at the end of the April 2nd meeting, the board asked if Manager Carter would reach out to Senator Coleman to ask if he could attend this meeting. Senator Coleman was present and gave a presentation of the proposed Western Lehigh Greenway Trail. He brought copies of maps for the supervisors. He explained this would be a way to connect the municipalities, engaging Trexlertown, Upper Macungie, Emmaus Borough, and Upper Milford with trails. He mentioned this would be 20-30 miles of trails connecting the DNL to Jim Thorpe. The DCNR feasibility study was said to be the first step to finding out if the proposal is viable. Senator Coleman is seeking support from Upper Macungie, Lower Macungie, Upper Milford and Emmaus. The estimated cost for the study is \$150,000.00, of which 50% would be covered by a DCNR grant, and 50% would be broken up between the Municipalities, dependent upon the amount of mileage in each municipality. Upper Milford is estimated to be approximately 2% of the overall cost, ranging from \$2,000 - \$5,000 for the feasibility study. Senator Coleman is actively pursuing another option for funding a pure grant project.

Supervisor Ashbrook thanked Senator Coleman for coming to the meeting at the last minute. She asked if there was any possibility of eminent domaining private property or if this was all public land? Senator Coleman answered it would be all public land from what he knows right now, but the feasibility study would give the final answer. Supervisor Ashbrook asked once the cost is determined would Upper Milford still be 2%, or would it be equally divided by the municipalities buying in? Senator Coleman answered that they would be approaching for-profit companies for a public private partnership to raise funds. It would be up to each municipality which would be an ongoing discussion after the feasibility study. Supervisor Ashbrook asked about long-term maintenance on the trails, would it be the Township's responsibility? Senator Coleman answered it would be open for discussion, and part of the feasibility study. Supervisor Ashbrook asked what the timeframe would be. Senator Coleman answered that they would start within the next year. He expects to get funding next summer to start. Supervisor Ashbrook asked if any municipality opts out, would the trail then be disjointed or built without that section? Coleman answered we would want to get a steering committee between the municipalities for those discussions.

Supervisor Mohr said he thought it was a good idea.

Supervisor Zgura was concerned about if there would be eminent domain because of the Townships' tight roads. Manager Carter explained the feasibility study would show us what the trail would look like and allow us to decide if this is something the Supervisors would want to move forward with.

Public Comment – Phil Casey commented on safety concerns with a State Route 222 crossing and had a brief conversation with Senator Coleman on grants. Manager Carter asked if they would have the discussion outside of the meeting. Lauren Haponski expressed support for the connecting trails promoting outside activity. Colt Hershinger commented on how Senator Coleman has helped with funding for the fire companies and was in support.

MOTION: Supervisor Ashbrook made a motion to authorize the Township Manager to send a letter of support to Lower Macungie for the submission of a Pennsylvania Department of Conservation and Natural Resources Community Conservation Partnerships Program Grant for the completion of a feasibility study for the Western Lehigh Greenway Trail and agreeing to financially support the grant with a proportional amount of matching funds. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

DEP MODULES / SEWAGE PLANNING: None

PLANNING COMMISSION – OLD BUSINESS: None

PLANNING COMMISSION – NEW BUSINESS: None

SUBDIVISIONS – IMPROVEMENTS:

No Public Input

1. Fields at Jasper Ridge Time Extension

Manager Carter explained that a letter was received from Rick Koze requesting for a time extension. Kay Builders had an Attorney, Stephanie Kobal from Fitzpatrick, Lentz and Bubba, in the audience, to address the Board. Stephanie explained Kay Builders is requesting a 6-month extension of time to complete the irrigation system installation. The rationale for the extension of time said to be due to re-permitting process with LCCD and waiting for public utility PPL to get power out to the irrigation pump for the systems. Kobal explained there is a meeting set up in the next 30 days with LCCD. They are anticipating it to be done by September but asked for 6 months due to being at the mercy of outside agencies and public utilities. Supervisor Ashbrook asked if the permit was not approved how long do they continue to ask for extensions. Kobal does not have any indication that it would not be approved since it is only due to lapse of time. Supervisor Zgura asked if there was a reason they let the permit lapse? Kolba did not have a specific reason.

The Supervisors were asking about the punch list items, and if they were completed. Kobal explained that the punch list is still in the process of being completed and she did not have specifics on each item. Supervisor Ashbrook explained she has no indication that November would be a hard deadline for the irrigation system, and believe Kay Builders will be asking for another extension. Supervisor Zgura asked Solicitor Fisher for the history. Solicitor Fisher explained November 7th 2025, there was

a motion made to extend to May 8th 2026, due to irrigation system not being able to be completed during the winter. Solicitor Fisher said there was a prior extension in July 2025 which was a final extension to November 2025 excluding the irrigation system.

Supervisor Zgura suggested the irrigation system should be extended to November 7th, 2026 but all punch list items should be completed by July 17th, 2026.

Public Comment – Phil Casey mentioned this has been going on for years and asked if there are repercussions when the agreements are not met? He also asked if this extension could be final? Lauren Haponski asked if Kay Builders thought they could be done earlier then why ask for extension to November? Haponski also asked if Kay Builders would be timely to reapply for the permit? Kobal answered they already have a meeting set up. Colt Hershinger asked when the last house was built in Jasper Ridge? Supervisor Zgura answered 2023. Hershinger said that once lapsed the NPDES permit takes forever to get.

Supervisor Ashbrook asked Solicitor Fisher, if there is a violation of the contract, are we able to impose fines? Solicitor Fisher explained they cannot impose fines. He gave a hypothetical explanation if the extension is denied, the first meeting after May 8th the Supervisors would authorize staff and himself to begin the process; notify Kay Builders they are in default, they would have 15 days to cure or to take reasonable steps to cure it and notify the bonding company. If no NPDES permit is reissued, neither can Kay Builders do the work or the Township contract others until the permit is reissued.

MOTION: Supervisor Zgura made a motion to approve a final time extension to July 17th for all matters on the punch list schedule, and November 8th for the irrigation system. Supervisor Mohr seconded the motion. Public comment – Phil Casey said he never saw a lawyer for WB Homes at a meeting, and no one comes to complain about them. He explained it can happen, but Koze does not want it to happen. Lauren Haponski commented on the extension after a previous final extension does not make sense. She also mentioned it is only Kay Builders not others. Vote: Supervisors Mohr and Zgura were in favor, Supervisor Ashbrook voted no. Motion carried.

CORRESPONDENCE: None

OTHER ISSUES: None

REPORTS:

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: No Report

Emergency Services Call Report: No Report

Fire Companies: No Report

Emmaus Library: No Report

Recreation Commission: Lauren Haponski mentioned Lenape Park received front page coverage of the Newsletter and the Recreation Commission next meeting will be held there on Monday 4/20/2026.

Township Manager: No Report

Supervisors:

John D. Zgura – Supervisor Zgura wanted to let everyone know about the 250-anniversary parade meeting on April 22nd at 6:30pm at the Township building if anyone would like to attend or comment.

Daniel J. Mohr – Supervisor Mohr mentioned a road closure on Main Rd West that the Township nor the Fire Company knew about earlier in the week. Manager Carter explained after driving the perimeter and contacting PennDOT he found out they were working in Upper Saucon and needed a detour on a PennDOT road. Vera Cruz Community Association had a good egg hunt on April 4th. They were short a few people, but Frank Kuklis after the last meeting asked to volunteer and Supervisor Mohr gave kudos to Kuklis for showing up and helping.

Angela Ashbrook – Supervisor Ashbrook piggybacked on Supervisor Mohr with the state not telling us what roads are being impacted. She mentioned Indian creek was closing and the Township did not know until signs went up, and now Main Rd West. She suggested contacting PennDOT requesting they give us more of a heads up.

EXECUTIVE SESSION: - Not Needed

ADJOURNMENT: Meeting was adjourned at 7:57 pm.

Chair, Angela Ashbrook

05/07/2026

Date

Secretary, Kimberly Mory