

EARNED INCOME TAX COLLECTION ***CHANGE IS COMING IN 2012***

Collection of Earned Income Tax in Pennsylvania will be centralized with a countywide collector for each county, beginning January 1, 2012.

Starting with the tax year 2012, Berkheimer Tax Administrator will be the new Earned Income Tax (EIT) collector for all of Lehigh County. The Upper Milford Township EIT office will continue to operate until the end of June 2012 for the purpose of finalizing the 2011 EIT collection, at which time all records will be turned over to Berkheimer.

What does this change mean to me as a resident?

Later this year or early in 2012, your employer will give you a "Certificate of Residency" form to fill out with your home address and the name of the municipality in which you live: http://www.newpa.com/webfm_send/1605. It is very important that you fill this form out correctly, so that your local tax comes to Upper Milford Township.

The form asks for your home address (don't use a PO Box number, use a street address) and the following information:

- Municipality (which is Upper Milford Township)
- County (which is Lehigh County)
- PSD Code (which is 390307 for Upper Milford Township)
- Total Resident EIT Rate (which is 1.0 percent)

If you have any questions, call the Township tax office at 610-928-1030.

Where do I file my 2011 Year End Local Tax Return?

You will file your 2011 Individual Earned Income Tax Return with the Township's EIT office, as you have done in the past (through June).

Where do I pay the fourth quarter 2011 Estimated Tax Payment?

The 4th Quarter 2011 Estimated payments, due by January 15, 2012, are still paid to the Township's EIT office, as you have done in the past.

What about 2012 Estimated Tax Payments:

All 2012 tax will be paid to Berkheimer. Under the new law, if you are self-employed or have income on which no local tax is withheld, you will be required to file estimated quarterly tax payments.

What does this mean if I am an employer in Upper Milford?

Employers will file their Fourth Quarter 2011 tax returns (due January 31, 2012) with the Township EIT office.

Employers will also file their Annual Reconciliation for 2011 with the Township EIT office.

Quarterly or monthly EIT returns for 2012 taxes will be filed with Berkheimer. Notices have already been sent to employers about the changes coming, and educational sessions have taken place.

If you have any questions, please call the Upper Milford Township EIT office at 610-928-1030.