

UPPER MILFORD TOWNSHIP
BOARD OF SUPERVISORS
TOWNSHIP BUILDING
JANUARY 2, 2013 AT 7:30 P.M.
REORGANIZATIONAL MEETING MINUTES

ATTENDANCE: Supervisors; Daniel Mohr, George DeVault, Robert Sentner; Manager, Daniel DeLong; Secretary/Treasurer, AnnaMarie Zeravsky

Meeting called to order at 7:30P.M.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

Manager DeLong announced that the meeting is being recorded to aid in the preparation of minutes and for such other purposes as the Board sees fit. This meeting was advertised in The East Penn Press on December 12th, 2012. The purpose of this meeting is to elect a temporary chairman and proceed with the normal procedures required of a reorganization meeting.

NOMINATION AND ELECTION OF TEMPORARY CHAIRMAN:

MOTION:

Supervisor Mohr made the motion to nominate Supervisor DeVault as Temporary Chairman. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor and the motion carried.

TEMPORARY CHAIRMAN'S AGENDA:

1. Nomination of Chairman of the Board of Supervisors for 2013

MOTION:

Supervisor Sentner made the motion to nominate Supervisor Mohr as the Chairman of the Board of Supervisors for 2013. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor and the motion carried.

2. Nomination of Vice-Chairman of the Board of Supervisors for 2013

MOTION:

Supervisor Sentner made the motion to nominate Supervisor DeVault as Vice-Chairman of the Board of Supervisors for 2013. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor and the motion carried.

RE-ORGANIZATIONAL ACTIONS:

DESIGNATION OF BOARD OF SUPERVISORS REPRESENTATIVE:

To attend Lehigh County Authority Business meetings and serve as alternate to Township Manager on voting matters.

MOTION:

Supervisor Mohr made the motion to designate Supervisor Sentner as the Board of Supervisors Representative to the Lehigh County Authority Business meetings

and to serve as alternate to the Township Manager in voting matters. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor and the motion carried.

DESIGNATION OF BOARD OF SUPERVISORS REPRESENTATIVE:

To the Agricultural Security Board.

MOTION:

Supervisor Sentner made the motion to nominate Supervisor DeVault as the Board of Supervisors representative to the Agricultural Security Board. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor and the motion carried.

BOARDS, COMMITTEES, REPRESENTATIVES:

The Board of Supervisors state that as each term expires for members of all bodies, the Board of Supervisors at that time will act as necessary for the reappointment or new appointment of members as required.

1. Open Space Committee
 - a. Reappointment of Scott Beiber and Robert Sentner to the Open Space Committee. Their new term will expire on 1st Monday in January 2016.
2. Zoning Hearing Board
 - a. Zoning Hearing Board; Reappointment of David Hill to the Zoning Hearing Board. New term will expire December 31, 2017.
3. Recreation Commission
 - a. Reappointment of Ralph Nasatka to the Recreation Commission; 5 year term to expire 1st Monday in January 2018.
4. Vacancy Board
 - a. Reappoint Mr. Lawrence Butler to the vacancy board for the prescribed annual term.

MOTION:

Supervisor Sentner made the motion to re-appoint Scott Beiber and Robert Sentner to the Open Space Committee, their new terms will expire on Monday, January 4, 2016; to re-appoint David Hill to the Zoning Hearing Board, his new term will expire December 31, 2017; to re-appoint Ralph Nasatka to the Recreation Commission, his new term will expire on January 1, 2018; and to re-appoint Mr. Lawrence Butler to the vacancy board for the prescribed annual term. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor and the motion carried.

RESOLUTIONS

1. Re-appointment and setting of wages of Township Officials for 2013. (Resolution No. 2013-001)
2. Re-appointment of Township Solicitor. (Resolution No. 2013-002)

3. Hourly Employee Wage Schedule. (Resolution No. 2013-003)
4. Re-appointment of Zoning Hearing Board Solicitor, Alternate Zoning Hearing Board Solicitor and Court Reporter. (Resolution No. 2013-004)
5. Re-appointments, Appointments and Acknowledgements to Boards, Committees and Representatives. (Resolution No. 2013-005)
6. Re-appointment of Township Engineer. (Resolution No. 2013-006)
7. Re-appointment of Address Assignment Consultant. (Resolution No. 2013-007)
8. Re-appointment of Township Accounting Service Consultant. (Resolution No. 2013-008)
9. Re-Appointing a third party electrical and construction code agency. (Resolution No. 2013-009)
10. Re-appointment of Engineering firm to perform Tower Inspections. (Resolution No. 2013-010)
11. Setting Bonding for Treasurer and Township Manager. (Resolution No. 2013-011)
12. PLGIT Authorized Signers (Resolution No. 2013-012)
13. Setting the Fee Schedules – Administrative and Zoning (Resolution No. 2013-013)
14. Setting Fee Schedule – Building Permits (Resolution No. 2013-014)
15. Setting subdivision and land development application and escrow fees (Resolution No. 2013-015)
16. First Niagara Authorized Signers (Resolution No. 2013-016)

MOTION TO APPROVE RESOLUTIONS:

MOTION:

Supervisor DeVault made the motion to approve the Resolutions as read. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor and the motion carried.

SETTING BOARD OF SUPERVISORS – MEETING SCHEDULE 2013:

The Board of Supervisors hereby establish the first and the third Thursday of each month from February to November as the stated meetings, the regular meeting will begin at 7:30 pm preceded by a workshop meeting at 7:00 pm, except as such times may conflict with holidays or other business, in which case a suitable alternate date will be fixed and proper notice will be given. The next scheduled Board of Supervisors Meeting is on Thursday, January 17th, 2013 at 7:30 pm preceded by a 7:00 pm Workshop

meeting. A special meeting may be held when the business load is excessive for a particular meeting as determined by the Board of Supervisors.

MOTION TO APPROVE MEETING SCHEDULE:

MOTION:

Supervisor DeVault made the motion to adopt the meeting schedule as stated above. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor and the motion carried.

PSATS CONVENTION

The Board of Supervisors must approve, if so desired, the attendance of all Supervisors, Township Secretary, Township Manager, Employee Personnel and Township Solicitor, under the same procedure, with expenses reimbursed as specified by the Pennsylvania State Association of Township Supervisors and Act of the Legislature.

Motion to approve attendance to the PSATS Convention and designate a voting delegate:

MOTION:

Supervisor Sentner made the motion to authorize the Township Supervisors, Staff and Solicitor are approved to attend the annual PSATS Convention held April 21st – 24th, 2013; and Supervisor Mohr is designated as the official voting delegate to the PSATS Convention. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor and the motion carried.

APPROVAL AND ACCEPTANCE OF REORGANIZATION MEETING ACTIONS:

Motion for the approval and acceptance of the Reorganization Meeting:

MOTION:

Supervisor Sentner made the motion for the acceptance of all the forgoing and approved as presented. All open bills for 2012 are approved for payment. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor and the motion carried.

REGULAR MEETING BUSINESS:

ANNOUNCEMENT: Supervisor Mohr announced that the Elected Auditor's Meeting will be held on Thursday, January 3rd, 2013 at 3:30 p.m.

PUBLIC INPUT: - None

ACCEPTANCE OF MINUTES: -

APPROVAL OF PAYMENT OF BILLS: None

GENERAL FUND:

PLGIT XXXX7096 - Check No. 12628 to 12637 in the amount of \$2,087.24

MOTION:

Supervisor Sentner made the motion to approve the payment of the bills as submitted. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor, and the motion carried.

OLD BUSINESS: - None

SOLICITOR'S REPORT: - None

NEW BUSINESS: - None

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: - None

SUBDIVISIONS – IMPROVEMENTS: - None

CORRESPONDENCE: - None

EXECUTIVE SESSION: – None

OTHER ISSUES: – None

REPORTS:

Supervisors:

Daniel Mohr – None

Robert Sentner – None

George DeVault – None

Township Manager

Daniel DeLong – Manager DeLong wished everyone a Happy New Year.

ADJOURNMENT: 8:47 P.M.

Daniel J. Mohr, Chairman

Date

AnnaMarie L. Zeravsky, Secretary/Treasurer