

UPPER MILFORD TOWNSHIP  
BOARD OF SUPERVISORS  
TOWNSHIP BUILDING, OLD ZIONSVILLE, PA 18068  
MARCH 7, 2013 AT 7:00 P.M.  
WORKSHOP MEETING MINUTES

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**ATTENDANCE:** Supervisors; Daniel Mohr, George DeVault, Robert Sentner; Manager, Daniel DeLong; Solicitor, Marc Fisher; Secretary/Treasurer, AnnaMarie Zeravsky

**CALL TO ORDER:** 7:00 P.M.

**ANNOUNCEMENTS:**

Supervisor Mohr announced that the meeting was being recorded to principally aid in the preparation of Minutes and for such other purposes as the Board saw fit. For that reason, any person wanting to give any comments during the meeting should please state his or her name for the record and address the Board of Supervisors.

**PUBLIC INPUT:** None

**OLD BUSINESS:**

1. Resolution 2013-019: Opposing Allentown's Lease of their Water Resources

Supervisors DeVault questioned the wording in the proposed resolution. Solicitor Fisher suggested a word change within the resolution. All supervisors agreed on the word change.

2. Fire Services Cost Recovery – Tabled until March 12, 2013 Meeting

Discussion on the Fire Service Cost Recovery was tabled until the March 12, 2013 meeting so that both Fire Chiefs could be present.

**NEW BUSINESS:**

1. Permit Management Software System

Manager DeLong stated that within the Budget for 2013, is a line item for a Permit Management Software System. He feels it would be beneficial to have a centralized system rather than each employee having their own databases on their own computers. Resident James Krippe questioned if the system would be able to expand and be added to as needs change in the future. Manager DeLong assured him that the system is definitely capable of any and all expansions that may be needed in the future. Mr. Krippe also asked how this system would be backed up. Manager DeLong stated that the data is backed up and taken to a secure location weekly.

**MOTION:**

Supervisor Sentner made the motion. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried.

**NEW BUSINESS:** Cont.

2. Summer Internship Request from Kutztown University student, Andrew Keller

Supervisor Mohr read a memo from Manager DeLong. The memo outlined a Kutztown University student majoring in Geology, Andrew Keller's request for the Township to allow and sponsor him for a twelve week internship for his senior project. The project would be under the direction of Mr. Keller's Professor, Robert Ziegenfus. Mr. Keller is proposing to spend his twelve weeks developing and integrating the Township's existing data into a useable format within a GIS framework. Manager DeLong feels this project would be a great benefit to both the Township and Mr. Keller.

**MOTION:**

Supervisor DeVault made the motion to approve Mr. Andrew Keller's proposal of a twelve week internship with Upper Milford Township and to direct staff to move forward. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, and the motion carried.

**ANY OTHER BUSINESS:** None

**EXECUTIVE SESSION:**

The Board of Supervisors held an executive session from 7:21 PM until 7:35 PM for a real estate issue.

**ADJOURNMENT:** 7:36 P.M.

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Daniel J. Mohr, Chairman

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Date

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AnnaMarie L. Zeravsky, Secretary/Treasurer