

UPPER MILFORD TOWNSHIP
BOARD OF SUPERVISORS
TOWNSHIP BUILDING, OLD ZIONSVILLE, PA 18068
March 15, 2012 AT 7:00 P.M.
WORKSHOP MEETING MINUTES

ATTENDANCE: Supervisors; Daniel Mohr, Robert Sentner, George DeVault; Manager, Daniel DeLong; Solicitor, Marc Fisher; Secretary/Treasurer, AnnaMarie Zeravsky

CALL TO ORDER: 7:00 P.M.

ANNOUNCEMENTS:

Supervisor Mohr announced that the meeting was being recorded to principally aid in the preparation of Minutes and for such other purposes as the Board saw fit. For that reason, any person wanting to give any comments during the meeting should please state his or her name for the record and address the Board of Supervisors.

PUBLIC INPUT: - None

OLD BUSINESS:

1. Township Athletic Field Use Policy

Manager DeLong stated that the Ordinance has been advertised. Official action will be taken at the April 5, 2012 meeting.

2. Sewer Connection Enforcement Request Discussion

Manager DeLong stated that at the last meeting the Board asked him to try and contact the one resident who had failed to comply with the request to connect to public sewage. Manager DeLong was able to get in contact with this resident and had a lengthy conversation with him. From the conversation, Manager DeLong is under the assumption that the resident does have intentions of complying. At this point Manager DeLong has put the resident in contact with the proper authority and suggests waiting before taking any enforcement action.

3. PA Office of Radio Services – Resolution 2012-021

Manager DeLong stated that we have received an agreement for a \$2,000 per year payment. As long as there is an agreement with the Township, the Township can expect to get paid the yearly payment for a term of 20 years with a 10 year option. The pole cannot be replaced without a new agreement. Manager DeLong said that the township will have authority for the inspections of the equipment.

4. Lease Purchase Contract Street Sweeper – Resolution 2012-022

MOTION: Supervisor Mohr made the motion to table the discussion of Resolution 2012-022 until next meeting due to glitches in the contract. Supervisor Sentner seconded the motion. Any questions or comments, all in favor, and the motion carried.

NEW BUSINESS:

1. Discussions on Standardizing or Synchronizing Township Employee Review and/or Anniversary Dates

Manager DeLong asked if there is a benefit of synchronizing reviews and anniversary dates. Manger DeLong expressed concerns with lumping all of employee reviews at the end of the year because there is already too much going on. Supervisor Sentner suggested the discussion because he wants to be sure that ALL employees get their annual review and no one slips through the cracks. Supervisor Sentner expressed how he would like the Supervisors to be more involved in the review process. He feels that there are many benefits on standardizing the review/anniversary date process. There was discussion on prorating the vacation time based on anniversary dates. Public Works Coordinated Steve Ackerman discussed that he feels by switching to a calendar year bases would help to simplify the scheduling. He suggested that possibly reviews could be done at the beginning of the second quarter to alleviate the pressure of the end of year. Supervisor Sentner stressed that employees would not loose any vacation/personal time, it would just renew in January as opposed to renewing on their anniversary date.

MOTION:

Supervisor Sentner made the motion to direct Manager Daniel DeLong and Public Works Coordinator Steve Ackerman to discuss with staff their thoughts and opinions on synchronizing employee reviews and anniversary dates. Supervisor DeVault seconded the motion. Any questions or comments, all in favor, and the motion carried.

ANY OTHER BUSINESS: - None

EXECUTIVE SESSION: - Supervisor Mohr announced that the Board of Supervisors held an executive session to discuss personnel issues from 7:27 P.M. till 7:40 P.M.

ADJOURNMENT: 7:41P.M.

Daniel J. Mohr, Chairman

Date

AnnaMarie L. Zeravsky, Secretary/Treasurer