

UPPER MILFORD TOWNSHIP  
BOARD OF SUPERVISORS  
TOWNSHIP BUILDING, OLD ZIONSVILLE, PA 18068  
APRIL 5, 2012 AT 7:30 P.M.  
REGULAR MEETING MINUTES

**ATTENDANCE:** Supervisors; Daniel Mohr, Robert Sentner, George DeVault; Manager, Daniel DeLong; Solicitor, Marc Fisher; and Secretary / Treasurer, AnnaMarie Zeravsky

Meeting called to order at 7:32 P.M.

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

Supervisor Mohr announced that the meeting is being recorded principally to aid in the preparation of minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during the meeting, please state his or her name for the record and address the Board of Supervisors.

**GUEST PRESENTATION:**

1. Mr. Chris Grebe; Macungie Ambulance Corp.

Chris Grebe from Macungie Ambulance Corp. said he is present to give his annual report for calendar year 2011. He said he wanted to thank the Board of Supervisors for their generous donations. He said he appreciates the working relationship that they have with the Municipalities. Chris Grebe said that Macungie Ambulance Corp had 3,103 emergency calls last year, and 201 of those were in Upper Milford Township. He said he does not see any slow down in this service any time soon. Chris Grebe said that the Macungie Ambulance Corp. service is made up of three divisions, the emergency operations division which handles all those emergency calls, community outreach education division which taught 40 some classes last year and taught 433 people CPR, and AD and or first aide. Chris Grebe said that the Macungie Ambulance Corp supports 14 different public access defibrillation programs where the Macungie Ambulance Corp goes out and makes sure that batteries are good in the defibrillators. Chris Grebe said that they stop at the Farmer's Market once or twice to talk to the people and offer free blood pressure test, and in the spring and summer go to the play grounds and talk to the kids about helmet safety. The special operations division was pretty busy last year handling some 20 calls. The Macungie Ambulance Corp. drove some 54,000 miles last year at a cost of about \$55,000.00, and purchased 2 new vehicles last year. Macungie Ambulance Corp. spent \$91,000 and purchased 4 automated CPR devices and a new cardiac monitor. They were put in service the first week of March 2012. Chris Greber said that in Upper Milford Township they saved their first person with that equipment. He said that they made a good investment and will continue to train

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with the Fire Departments and the Police Department to insure that equipment continues to work. Chris Grebe said that on May 13, 2012 the Macungie Ambulance Corp will hold their annual open house. May 16, 2012 from 7:00 P.M. to 9:00 P.M. in the Macungie Institute the Macungie Ambulance Corp will be talking about what they actually do and what you can do in a disaster to not need emergency services help, and also to talk about some current trends to make people healthier. Supervisor Sentner thanked Macungie Ambulance Corp. for the services that they provide.

**PUBLIC INPUT**

Phil Vanim said he wanted to further discuss the Township Athletic Field Use Policy. Phil Vanim said that he does not like that the Board of Supervisors want to grandfather certain groups from having to pay for the field use. Phil Vanim said he thinks that there are other items in no. 3 of the Field Use Policy that are prudent to everyone, not just adults. Phil Vanim said that camps could use the Township facility at no charge and the way he is reading it in the Field Use Policy, and he does not agree with this. Supervisor Sentner said he thinks that the Township should treat Salem Bible Church School no different than UMYA. Phil Vanim said he thinks that the Board of Supervisors should consider combining item no's 2 and 3 of the Field Use Policy. Phil Vanim said that if the Board of Supervisors wants to grandfather existing users than those specific groups should be identified some place and they should be treated accordingly. Phil Vanim said that there could be other groups that use the fields that he is not aware of because the parks are not patrolled. Phil Vanim said that by combining items no. 2 and 3 on the Field Use Policy that would help in closing the perceived loop holes.

**ACCEPTANCE OF MINUTES:**

March 15, 2012 Workshop and Regular Meeting Minutes.

**MOTION:**

Supervisor DeVault made the motion to approve the Minutes. Supervisor Sentner seconded the motion. Any questions or comments, all in favor, and the motion carried.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

Wells Fargo – Check No. 11746 and 11768 to 11823 in the amount of \$48,354.34 (As a note: Check 11762 was voided and 11746 was missed during the last check run, due to a technical error with the printer. Check 11746 will be used during this check run. Check 11814 and 11815 were voided this check run)

PLGIT – Check No. 12002 in the amount of \$54,690.53

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For the purchase of the Agriculture Easement at the Schantz Farm. Memo dated 03-27-12

**PAYROLL FUND:**

PLGIT – Check No. 7259 to 7253 in the amount of \$7,666.63

**ESCROW FUND:**

Wells Fargo – Check No. 1092 to 1093 in the amount of \$321.25

**ACKNOWLEDGEMENT OF PAYROLL:**

Pay dates: March 16, 2012 and March 30, 2012

**ACKNOWLEDGEMENT OF BANK TRANSFERS:**

Confirmation # XXX124, XXX377, XXX051, XXX871, XXX920, XX786, XXX477, XXX549, and XXX434

Supervisors Sentner asked what check no. 1092 Emmaus High School Environmental Advisory Council (EAC) escrow contribution was for. Manager DeLong said that the Township holds the EAC's money and they wanted \$250.00 released of their money.

**MOTION:**

Supervisor Sentner made the motion to approve the payment of the bills as submitted. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor, and the motion carried.

**OLD BUSINESS:**

1. Resolution 2012-022 – Government Obligation Contract Lease Purchase 2012 Street Sweeper

**MOTION:**

Supervisor Sentner made the motion to approve Resolution No. 2012-022 Government Obligation Contract Lease Purchase 2012 Street Sweeper. Supervisor Mohr seconded the motion. Any questions or comments, Supervisor DeVault said that he still does not think this is a good idea, there were two in favor and one opposed, and the motion carried.

2. Fulmer Tract Preserve Name Change
  - a. Memo dated 3-30-2012

Manager DeLong said that there was a request by the Board of Supervisors to get input from the Recreation Commission at the March 19, 2012 meeting whether or not to consider changing the name of the Fulmer Tract Preserve. Manager DeLong said that the Recreation Commission did review this request and it is their opinion to keep it as it is until such time the Township decides to implement the developed plan for that property. Supervisor Sentner asked if

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there was another sign to be put up. Manager DeLong said that there is another sign to be put up along Vera Cruz Road but it will not be put up until the sewer project is completed so the sign does not get lost. Supervisor DeVault asked if it was a sign that the Township already had. Manager DeLong replied yes.

**SOLICITOR'S REPORT:**

1. Ordinance No. 133 Park Rules & Regulations

Solicitor Fisher said before the Board this evening is Ordinance No. 133 Park Rules & Regulations which regulates the use and enjoyment by the public of the parks and recreational facilities owned and operated by the Township. The Ordinance has been duly and properly advertised and is ready for the Board's action. Solicitor Fisher said that there had been two prior separate Ordinances, one for Jasper Park and Lenape Park, and the other for Churchview Park. Scattered among those various rules and regulations were some rules regarding use of athletic facilities. What this proposed Ordinance No. 133 does is combines all three parks under one single Ordinance and there are separate rules and regulations still for two of the parks which were reviewed, modified and updated, and there was a separate section dealing with the use of the fields. There was a lengthy discussion among the Board of Supervisors and members of the audience regarding who should pay to use the athletic facilities and pay a security deposit to the Township, and who has to provide the Township with a copy of their insurance coverage.

**MOTION:**

Supervisor Sentner made the motion to table approving Ordinance No. 133 Park Rules & Regulations until the Supervisors get additional input from the Recreation Commission. Supervisor DeVault seconded the motion. Any questions or comments, Solicitor Fisher suggested that if the Board of Supervisors are getting input from the Recreation Commission have the Recreation Commission find out how often and when the Salem Bible Church School uses the fields during the year, and if they know any other youth teams or groups that are using the fields, how often and when, and lastly are there regular tournaments that are scheduled for the fields or that have been held in the past and if so are they paying for the use of the fields. Solicitor Fisher said that would help the Board of Supervisors make a decision, and it would help him write the Ordinance.

**NEW BUSINESS:** - None

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:**

1. Time Extension Recommendation – Seedway Minor Subdivision
  - a. Letter from Brian Miller

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b. Letter from Arthur A. Swallow Associates

**MOTION:**

Supervisor Sentner made the motion to grant a ninety day time extension up to and including July 28, 2012 for the Seedway Minor Subdivision. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor, and the motion carried.

**PLANNING COMMISSION – NEW BUSINESS:**

1. Planning Commission Membership Appointments

Supervisor Mohr announced that the Planning Commission elected new officer for 2012 and they are as follows: Chairman – Matthew Hunter, Vice Chairman – Joyce Brown, Secretary – Phillip Hartranft.

Supervisor Mohr also announced that the following Planning Commission Members terms will expire on April 30, 2012, and they are as follows: Judith Parker, Susan J. Smith, Ronald Guth, and Robert Sentner. If reelected to a new 4-year term their terms would expire on April 30, 2016.

**MOTION:**

Supervisor DeVault made the motion to reappoint Judith Parker, Susan J. Smith, Ronald Guth, and Robert Sentner to a new 4-year term on the Planning Commission. Supervisor Mohr seconded the motion. Any questions or comments, there were two in favor and one opposed.

Supervisor Mohr thanked the members who were reappointed for volunteering their time to serve on the Planning Commission.

**SUBDIVISIONS – IMPROVEMENTS:** - None

**CORRESPONDENCE:**

1. Communication from Linda Feiertag dated 3/21/2012
  - a. Memo from Manager DeLong dated 3/23/2012

Manager DeLong said that Linda Feiertag has been serving as an alternate member on the Zoning Hearing Board since October 1, 2008, and she has been very conscientious of being there and being ready to serve, she has a job offer that she is planning on accepting which would conflict with her serving as an alternate member of the Zoning Hearing Board. Manager DeLong said that he spoke with Ms. Feiertag and asked her if the Board of Supervisors would understand that if she can not make it to a meeting that she is not ignoring her duties would she still serve, and she indicated that she would make every effort to be at the meetings. Manager DeLong said it was his recommendation to not accept Ms. Feiertag's letter of resignation and allow her to do the best she can do to finish out her term, and if she can not fulfill her duties to let the Township know and that the Township would accept her resignation at that time.

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**MOTION:**

Supervisor Sentner made the motion to not accept Ms. Feiertag's letter of resignation and allow her to finish out her term until December 31, 2012. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried.

2. Communications from the Vera Cruz Community Association requesting Special Fire Police authorization for assistance at 2012 events; received 3/23/2012.
  - a. Memo from Manager DeLong dated 03/23/2012

**MOTION:**

Supervisor Sentner made the motion to approve the authorization of the Special Fire Police to provide service per the memo dated March 23, 2012 subject to their availability. Supervisor DeVault seconded the motion. Any questions or comments, there were two in favor and one abstained, and the motion carried.

**EXECUTIVE SESSION:**

The Board of Supervisors went into executive session at 8:38 P.M. to 9:07 P.M. to discuss legal and personnel issues.

**OTHER ISSUES:** - None

**REPORTS:**

Township Emergency Management Coordinator:

William Stahler – None

Recreation Commission:

Phil Vanim – Discussed the Spring Parks Tours list of items that need to be addressed and items that were recently taken care of by the Public Works Department.

Supervisors:

Robert Sentner - None

George DeVault – Supervisor DeVault said that he spoke with Joe Sherman, Fire Chief of Citizens Fire Company and Joe Kernick, Fire Chief of Western District about putting a burn ban into effect immediately, and asked Manager DeLong what the procedure was. Manager DeLong said that the Fire Chief's make the call to put a burn ban into effect. Manager DeLong said he will have staff put up the signs. Manager DeLong said he does however need

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something in writing from the two Fire Chief's. Supervisor DeVault said that the burn ban will be put into effect until further notice.

Supervisor DeVault said that he spoke with Mr. Edgar Hausman of 4160 Champagne Drive regarding the detention pond and he said he stopped by a couple of days ago and it looks like the channel is digging out through the bottom of the pond and the dike behind the concrete structure is self destructing. He said the bottom of the pipe is completely rusting out on the inside. He said he thinks that the water goes up around the back and is washing out the bank behind the concrete structure. He said that Mr. Hausman told him that the Township is responsible for the maintenance of the detention pond. Manager DeLong said he thinks that the maintenance of the detention pond is the responsibility of the Homeowners Association. Manager DeLong said that the Township can tell the Homeowners Association to take care of this if there is a problem there.

Daniel Mohr – Supervisor Mohr said that the Vera Cruz Easter Egg Hunt is on Saturday at 1:00 P.M. and he is hoping for better weather this year than last year and hoped for a better turn out.

Township Manager:

Daniel DeLong – Manager DeLong announced that the Township employees will be diligently posting for the no burn ban tomorrow on their day off.

**ADJOURNMENT:** 9:15 P.M.

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Daniel J. Mohr, Chairman

\_\_\_\_\_  
Date

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Cynthia Kuhns, Administrative Assistant