

UPPER MILFORD TOWNSHIP  
BOARD OF SUPERVISORS  
TOWNSHIP BUILDING, OLD ZIONSVILLE, PA 18068  
APRIL 19, 2012 AT 7:30 P.M.  
REGULAR MEETING MINUTES

**ATTENDANCE:** Supervisors, Daniel Mohr, Robert Sentner, George DeVault; Manager, Daniel DeLong; Solicitor Marc Fisher; and Administrative Assistant, Cynthia Kuhns

Meeting called to order at 7: 33 P.M.

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

Supervisor Mohr announced that the meeting is being recorded principally to aid in the preparation of minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during the meeting, please state his or her name for the record and address the Board of Supervisors.

**SPECIAL GUEST PRESENTATION:**

1. Michael Nonnemacher: Emmaus Ambulance Corp.

Michael Nonnemacher, Emmaus Ambulance Corp. Chief, and Jeff Hoffman, Assistant Chief, stopped by to give an overview of the service they provided to Upper Milford Township residents. He said that they provide service to Station No. 28 (Citizens Fire Company) and they also provide backup to Station No. 19 (Upper Milford Western District Fire Company). He said that they just finished with first aid CPR classes with Station No. 28 and provided them with an AED with a maintenance agreement that Emmaus Ambulance Corp. covers and also with supplies for the AED. He said if the battery goes bad in the AED it is replaced at no cost. He said in 2011 Emmaus Ambulance Corp responded to 1859 emergency calls, and of those 196 calls were to residents in Upper Milford Township in Station No. 28 district. He said that Emmaus Ambulance Corp has approximately 150 people on their list of special needs people, and of the 150 people 15 to 18 people live in Upper Milford Township and are on the special needs list. He said during the October 2011 Halloween Storm the Emmaus Ambulance Corp tried to make phone calls or visit those people on the special needs list and were able to contact a lot of those people to see if they needed any assistance. All the hospital systems within the Lehigh Valley area provide an excellent program for

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people that are having heart attacks or strokes and provide assistance to the Emmaus Ambulance Corp as well as other Ambulance Corps. He said that service is an excellent program and he said Emmaus Ambulance Corp is very proud to be a part of that program. Jeff Hoffman said for those in the public who do not know what the various Ambulance Corp Stations numbers are they are as follows, Emmaus Ambulance Corp is Station No. 63, and Macungie Ambulance Corp is Station No. 66. He said enjoys working with the other volunteer companies, it is all about team work, and said it is a great public service to have. He thanked Upper Milford Township for their support. He welcomed everyone to go check out the Emmaus Ambulance Corp. and the Fire Companies to stop by and say hello to the guy and take a look at their equipment.

**PUBLIC INPUT:** - None

**ACCEPTANCE OF MINUTES:** - None

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT – Check No's. 12003 to 12032 in the amount of \$50,973.71

**STREET LIGHT FUND:**

Wells Fargo Check No. 1122 in the amount of \$2,019.31

**LIQUID FUELS FUND:**

PLGIT – Check No. 2601 in the amount of 95,000.00

**ESCROW FUND:**

Wells Fargo – Check No's 1904 to 1097 in the amount of \$10,538.90

**ACKNOWLEDGEMENT OF BANK TRANSFERS:**

First Niagara to PLGIT General Fund: Trans No. xx9826

Wells Fargo to PLGIT Liquid Fuels: Trans No. xx9854

**MOTION:**

Supervisor DeVault made the motion to approve payment of bills and acknowledged bank transfers. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, and the motion carried.

**OLD BUSINESS:** - None

**SOLICITOR'S REPORT** – None

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**NEW BUSINESS**

1. Approval of Temporary Appointments for Pension Services RFP Notice No. 2012-02

This item was discussed and acted upon by the Board of Supervisors at the Workshop Meeting.

2. Resolution No. 2012-023 First Niagara Financial Group Authorized Signers

This item was discussed and acted upon by the Board of Supervisors at the Workshop Meeting.

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSOIN – OLD BUSINESS:** - None

**PLANNING COMMISSION – NEW BUSINESS:** - None

**SUBDIVISION – IMPROVEMENTS:** - None

**CORRESPONDENCE:**

1. Hivel Und Dahl Preservation Society request for waiver of Boundary Line Adjustment Application Fee (\$250.00) letter dated April 19, 2012.

Phil Casey asked if this was benefiting the adjoining property owner. Manager DeLong said that this is for the benefit of Hivel Und Dahl, and he thanked the adjoining property owner for making this happen. Supervisor DeVault asked if they were gaining property or losing property. Manager DeLong replied that they are swapping property to square off the property lines. This does not have to be reviewed by the Township Engineer but does have to go before the Planning Commission. Manager DeLong said that the biggest problem is that Hivel Und Dahl does not have the money to cover the cost of the submission fee for the Planning Commission.

**MOTION:**

Supervisor Mohr made the motion to waive the Planning Commission submission fee. Supervisor DeVault seconded the motion. Any questions or comments, two in favor and one opposed, and the motion carried.

**EXECUTIVE SESSION:**

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The Board of Supervisors held an executive session from 7:48 P.M. until 8:34 P.M. to discuss legal issues.

**OTHER ISSUES:**

1. Insurance RFP – Discussion

**MOTION:**

Supervisor Sentner made a motion to renew with Longley Insurance Agency in the amount of \$71,397.00 as per the request for proposal in their reply. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor, and the motion carried.

**REPORTS:**

Township Emergency Management Coordinator

Bill Stahler – None

Recreation Commission

Barry Williams – Recreation Commission is working on the Field Use Policy and nothing was resolved at the Recreation Commission Meeting on April 16, 2012.

Supervisors

Robert Sentner – Supervisor Sentner said that the news letter came out and it looks fantastic, and thanked Manager DeLong, Administrative Assistant Cynthia Kuhns, and Supervisor George DeVault for their work on the news letter. Supervisor Sentner congratulated Secretary / Treasurer AnnaMarie Zeravsky on having her baby this week. Supervisor Sentner said he would like to have a quick discussion about having a meeting with the two (2) Fire Chiefs and the Board of Supervisors, and the Township's Insurance Carrier to discuss how the Township will move forward with the insurance coverage that was discussed earlier at the Workshop meeting. Supervisors DeVault replied that he thought this was a great idea, and the Fire Chief would be agreeable to a meeting. Robert Longley, the representative from the Township's Insurance Provider, said he could use some of the information he is developing from a meeting he will be holding in May with the Chief's Association in Berks County for the meeting with the Upper Milford Township Fire Chief's and Board of Supervisors. Manager DeLong asked if it would be improper to invite the Fire Companies Liability Insurance Carriers representative. Supervisor DeVault replied that it couldn't hurt.

George DeVault - Supervisor DeVault said that he wanted to remind everyone that it is still tinder dry outside and that a burn ban is in effect, and that we may or may not get rain over the weekend. Supervisor DeVault asked about

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the sewage problem at Lenape Park and what steps were being taken to insure that no one gets into the sewage mess. Manager DeLong said it is fenced off with safety fencing, and the origin property had the septic tank pumped, and as of today everything was dried up but that's not necessarily going to solve the problem. Brian Miller the Township Sewage Enforcement Officer is working with the owner. The Township is going to have to work with one of the other neighbors to Lenape Park perhaps to actually resolve this issue. This is also a zoning matter because of some things that took place without permits.

Daniel Mohr – Supervisor Mohr said that the Vera Cruz Community Association recently held its annual Easter egg hunt and the weather was beautiful this year, and they had a big turn out, and everyone had fun. Supervisor Mohr said he is looking forward to the Home Coming in August and that the Vera Cruz Community Association is starting to canvas for book ads for any business that want to advertise in the Home Coming Book.

Township Manager-

Daniel DeLong- Manager DeLong announced that the Borough of Emmaus / Upper Milford Township Joint Environmental Advisory Council will be holding its annual Earth Day Clean Up event on Saturday, April 21, 2012 beginning at 9:00 A.M. at Emmaus Community Park. Manager DeLong said that everyone is welcome to join in.

**ADJOURNMENT:** 8:41 P.M.

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Daniel J. Mohr, Chairman

\_\_\_\_\_  
Date

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Cynthia Kuhns, Administrative Assistant