

UPPER MILFORD TOWNSHIP
BOARD OF SUPERVISORS
TOWNSHIP BUILDING, OLD ZIONSVILLE, PA 18068
AUGUST 15, 2013 AT 7:00 P.M.
WORKSHOP MEETING MINUTES

ATTENDANCE: Supervisors; Daniel Mohr, George DeVault, Robert Sentner; Manager, Daniel DeLong; Solicitor, Marc Fisher; Secretary/Treasurer, AnnaMarie Zeravsky

CALL TO ORDER: 7:00 P.M.

ANNOUNCEMENTS:

Supervisor Mohr announced that the meeting was being recorded to principally aid in the preparation of Minutes and for such other purposes as the Board saw fit. For that reason, any person wanting to give any comments during the meeting should please state his or her name for the record and address the Board of Supervisors.

PUBLIC INPUT: None

OLD BUSINESS:

1. Employee Manual / Policy Update

Manager DeLong stated that he submitted the updated Policy to the Board of Supervisors and it is presented to the Board for approval.

MOTION:

Supervisor Sentner made the motion to approve the updated Employee Manual as submitted by Manager DeLong. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor, and the motion carried.

2. Open Burning Issue, Golf Street/Biery Street Area

Manager DeLong explained that Mr. Swavely has been canvassing the Golf Street and Biery Street area to get neighborhood support to request the Board of Supervisors initiate a burn ban in that particular area of the Township. He also explained that Zoning Officer Alan Brokate did get in contact with the individual who was burning in that area and he has not burned since Alan explained to him that he was causing a disturbance within the neighborhood.

NEW BUSINESS:

1. Asphalt Maintenance Solutions, LLC request for contract extension

Supervisors Mohr read a memo from Manager DeLong explaining that Asphalt Maintenance Solutions LLC, who the Township entered into a contract with to perform certain road surfacing in the areas of Little Lehigh Acres and Shimerville Road, has requested an extension of the completion date from September 13th to October 4th. Public Works Coordinator, Steve Ackerman and Manager Dan DeLong agreed that this is a reasonable request due to the substantial amount of rain days that have occurred during the construction season.

MOTION:

Supervisor DeVault made the motion to approve the contract, between Upper Milford Township and Asphalt Maintenance Solutions LLC, completion date change from September 13th, 2013 to October 4th, 2013. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, and the motion carried.

2. Request for Auditorium Facility Rental Fee Waiver

Supervisor Mohr read a letter from Lynette Ackerman-Heminitz requesting that the Board of Supervisors waive the \$125 rental fee of the auditorium for an event to be held on November 2, 2013. The event is a fundraiser to benefit the National MS Society. Supervisor Mohr noted that he would be willing to vote in favor of the fee being waived because of the good cause.

MOTION:

Supervisor Sentner made the motion to waive the rental fee for Mrs. Heminitz's event to be held on November 2, 2013. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor, and the motion carried.

ANY OTHER BUSINESS:

Manager DeLong explained that the County Tax Assessment Office is no longer going to prepare the data to send out the interim taxing bills. The County will continue to post the updated assessment values but it will be up to the local Taxing entity to take care of gathering the information. The School District has decided to not bill for anything amounting in less than fifty dollars.

MOTION:

Supervisor Sentner made the motion to not issue an interim real estate tax bill if the additional tax revenue to be generated is less than ten dollars. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor, and the motion carried.

Manager DeLong also noted to the Township generates fifteen thousand dollars per year for the Local Services Tax and pays the tax collector nine thousand dollars.

EXECUTIVE SESSION:

The Board of Supervisors held an executive session from 7:20 PM until 7:31 PM for a personnel issues and litigation information.

ADJOURNMENT: 7:32 P.M.

Daniel J. Mohr, Chairman

Date

AnnaMarie L. Zeravsky, Secretary/Treasurer