

**APPROVED MINUTES**

**UPPER MILFORD TOWNSHIP  
BOARD OF SUPERVISORS  
TOWNSHIP BUILDING, OLD ZIONSVILLE, PA 18068  
DECEMBER 6, 2012 AT 7:00 P.M.  
WORKSHOP MEETING MINUTES**

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**ATTENDANCE:** Supervisors; Daniel Mohr, Robert Sentner, George DeVault; Manager, Daniel DeLong; Solicitor, Eric Strauss; Secretary/Treasurer, AnnaMarie Zeravsky

**CALL TO ORDER:** 7:00 P.M.

**ANNOUNCEMENTS:**

Supervisor Mohr announced that the meeting was being recorded to principally aid in the preparation of Minutes and for such other purposes as the Board saw fit. For that reason, any person wanting to give any comments during the meeting should please state his or her name for the record and address the Board of Supervisors.

**PUBLIC INPUT:**

Resident Phil Casey discussed what he called "the sewage fiasco" on Sunday, December 2<sup>nd</sup>, 2013. He felt that the five gallons leaking per minute, as previously reported, was a far cry from how much was actually pouring out at 4:30 p.m. when he drove past the leak. Supervisor DeVault stated that the letter sent out from Lehigh County Authority "stinks as bad as the sewage leak did" and they described the leak as "small". Supervisor DeVault also felt that there was much more than five gallons per minute leaking out. He also stated that the LCA workers that came out had no idea of how the sewage system operates. Manager DeLong said that if area residents had seen the leak in the early afternoon, they should have called before 8:00 p.m. in the evening. Supervisor Sentner stated that although the system is for Lehigh County Authority to handle, the bottom line is that no one knows the system better than Sewage Enforcement Officer, Brian Miller. Manager DeLong stated that he is fairly confident that after talking to people at LCA, that the twenty four hour personnel now know that this is a pressurized system and they need to come out right away, in the future. Mr. Casey also stated that he feels it is an undo stress of the property owner for LCA to push all of the cost onto the homeowner and they should step up to the plate when it comes to the system they sold. Mr. Casey also stated that he heard that some residents received letters of the over taking of some property owner's land from the Turnpike Commission. All Supervisors stated that they were unaware of any such letters. Mr. Casey said that if the Turnpike does plan to take land, it would also include the Vera Cruz Fire Company. Mr. Casey suggested that if that is the case, maybe there will be enough money to combine the two fire companies within the Township.

**OLD BUSINESS:**

1. Ralph Christman

Manager DeLong stated that at the Board's requests, he wrote a letter to LCA requesting that Mr. Christman receive some relief on his lateral installation and LCA indicated that they are looking into it.

2. Employee Policy Manual Changes to Anniversary Dates

Manager DeLong stated that, as the Board is aware, each employee's calendar year is based on their anniversary date, making all time off and raise schedules occurring throughout the year. The Board requested that Staff move everything to the fiscal year which is January 1<sup>st</sup> to December 31<sup>st</sup>. In order to do that, the staff needs some flexibility when making these adjustments. Standardizing the vacation and personal time cannot take place instantly and will need to occur over a period of two years. Essentially, on January 1<sup>st</sup>, 2013 all employees will have the current amount of time off that they have available plus any prorated amount that they will have accumulated. Finally on January 1, 2014, all time off will renew as according to the Employee Policy. Supervisor Sentner stated that he definitely wants to move forward with this change but feels it is important to have staff explain to the employees this change and that no one is losing any time off.

**NEW BUSINESS:**

1. Acknowledgement of 2012 and 2013 Meeting Schedule

Manager DeLong explained that the Township needs to advertise for the Year-End meeting and to save on advertising expenses, if the Board of Supervisors is comfortable with the current meeting schedule, the schedule can be advertised at the same time.

**MOTION:**

Supervisor Sentner made the motion to direct staff to advertise for the Year-End Meeting and the 2013 Meeting Schedule as prepared by Manager DeLong. Supervisor DeVault then seconded the motion. Any questions or comments, all in favor, and the motion carried.

2. Volunteer Fire Personnel Mileage and Tuition Reimbursement

Supervisor Mohr stated that the Supervisors were presented with two draft resolutions for the purpose of reimbursing Volunteer Fire Personnel for mileage and pre-approved education. Manager DeLong stated that this is a line item within the budget; the budget needs to be approved before these resolutions can move forward. Supervisor DeVault explained that he did submit some information to Manager DeLong but needs to submit more information on education expenses. Supervisor Sentner questioned what a "good standing volunteer" is and what differentiates the more dedicated volunteers from those

who only go to one call a year. Supervisor DeVault agreed that their needs to be a definition of what a "Good Standing Volunteer" is. All Supervisors agreed that both Fire Chiefs should look over the draft resolutions.

3. 2013 Appointments Memo for Consideration for Action at Re-Organization Meeting

Manager DeLong stated that the Board of Supervisors all received a memo regarding 2013 Appointments. This is something that the Supervisors should look at before the Re-Organization Meeting.

**ANY OTHER BUSINESS:**

Manager DeLong stated that within the 2013 proposed budget, there is a line item to replace the deteriorated culvert on Acorn Drive, to the left of Blieler Road. Because this is a stream, there is permitting required. Manager DeLong stated that he asked Jeffrey Ott to provide him with a proposal and budget for cost and Manager DeLong distributed that proposed fee to the Board of Supervisors. Manager DeLong asked the Board for approval to move forward to at least the point where Jeffrey Ott can start making phone calls to get this started. Supervisors Sentner stated that it is ridiculous that the tax payers end up paying twenty thousand dollars over the thirty five thousand dollar project cost for engineering fees. Supervisor Sentner questioned if bog turtles are an issue. Manager DeLong stated that it is undetermined until the experts come in. Supervisor Sentner said that in the Supervisor's decide to wait 4 weeks or 4 months, the price is still going to be the same. Manager DeLong said the problem would be based on weather; the project would then get pushed back even further. Resident Phil Casey stated that after the sewage project in Vera Cruz, PennDot came through and replaced several culverts; he questioned if they were required to get permits. Supervisor Sentner stated that he had some phone calls he wanted to make and wanted to wait until at least the next meeting, to make any decisions on this.

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** 7:40 P.M.

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Daniel J. Mohr, Chairman

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Date

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AnnaMarie L. Zeravsky, Secretary/Treasurer