

UPPER MILFORD TOWNSHIP  
BOARD OF SUPERVISORS  
TOWNSHIP BUILDING, OLD ZIONSVILLE, PA 18068  
DECEMBER 27, 2012 AT 7:00 P.M.  
WORKSHOP MEETING MINUTES

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**ATTENDANCE:** Supervisors; Daniel Mohr, Robert Sentner, George DeVault; Manager, Daniel DeLong; Solicitor, Eric Strauss; Secretary/Treasurer, AnnaMarie Zeravsky

**CALL TO ORDER:** 7:00 P.M.

**ANNOUNCEMENTS:**

Supervisor Mohr announced that the meeting was being recorded to principally aid in the preparation of Minutes and for such other purposes as the Board saw fit. For that reason, any person wanting to give any comments during the meeting should please state his or her name for the record and address the Board of Supervisors.

**PUBLIC INPUT:**

Resident Phil Casey questioned if the Supervisors could mirror the maintenance clause that Penn Dot currently uses. Supervisor Sentner explained that it is not something that the Township can piggy back on.

**OLD BUSINESS:**

1. Budget 2013

Manager DeLong stated that the Township advertised the Budget and received no public input. The Board will vote on this matter during the Regular meeting.

2. Employee Review, Raise and Benefit Synchronization to January 1<sup>st</sup>

Manager DeLong stated that at the Board's request, the staff came up with a method to synchronize all time off and raise dates to January 1<sup>st</sup>. The Board will vote on this matter during the Regular meeting.

3. Real Estate Tax Rate for 2013

Supervisor Mohr read a letter from Manager DeLong stating that due to the new County wide property value reassessment project, the Board of Supervisors must change the Township millage rate from 0.5 to 0.171 which will result in a revenue neutral change. The Board will vote on this matter during the Regular meeting.

4. MRT

Supervisor Mohr read a memo from Manager DeLong stating that Resolution 2012-030 will officially conclude the transition to move the Upper Milford

Township Employee Pension fund investments and administration of the retirement plan to the Pennsylvania State Association of Boroughs (PSAB) Municipal Retirement Trust (MRT). The Board will vote on this matter during the Regular meeting.

5. Acorn Rd. Culvert Project Authorization

**MOTION:**

Supervisor Sentner made the motion to direct staff to begin working towards starting the Acorn Road Culvert Project. Supervisor DeVault then seconded the motion. Any questions or comments, all in favor, and the motion carried.

**NEW BUSINESS:**

1. Reminder PSATS Convention information distributed to Board Members

Manager DeLong stated that if any of the Supervisors want to attend the PSATS Convention in 2013, they should contact Secretary/Treasurer AnnaMarie Zeravsky.

2. Pension Committee Recommendations: Investment of Fund; Defined Contribution Plan

Manager DeLong stated that the Pension Committee recommended that the Board of Supervisors authorize MRT to develop the Defined Contribution Plan and instruct staff to work with MRT to set up and finalize the Defined Contribution Plan. The Supervisors also need to make the recommendation as to whether or not the Pension Funds should be moved from the fixed account to the balanced account. The Board will vote on this matter during the Regular meeting.

**ANY OTHER BUSINESS:** None

**EXECUTIVE SESSION:**

The Board of Supervisors held an executive session from 7:31 PM until 8:09 PM for personnel issues.

**ADJOURNMENT:** 8:09 P.M.

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Daniel J. Mohr, Chairman

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Date

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AnnaMarie L. Zeravsky, Secretary/Treasurer