

UPPER MILFORD TOWNSHIP  
BOARD OF SUPERVISORS  
TOWNSHIP BUILDING, OLD ZIONSVILLE, PA 18068  
OCTOBER 3, 2013 AT 7:00 P.M.  
WORKSHOP MEETING MINUTES

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**ATTENDANCE:** Supervisors; Daniel Mohr, George DeVault, Robert Sentner; Solicitor, Marc Fisher; Manager, Daniel DeLong; Secretary/Treasurer, AnnaMarie Zeravsky

**CALL TO ORDER:** 7:00 P.M.

**ANNOUNCEMENTS:**

Supervisor Mohr announced that the meeting was being recorded to principally aid in the preparation of Minutes and for such other purposes as the Board saw fit. For that reason, any person wanting to give any comments during the meeting should please state his or her name for the record and address the Board of Supervisors.

**PUBLIC INPUT:** None

**OLD BUSINESS:**

1. Amateur Radio Discussion

Supervisor Mohr read a memo from Manager DeLong, dated September 27, 2013, regarding the Lehigh Valley Amateur Radio Organization proponents. The memo states that Manager DeLong feels it would be reasonable for the Board of Supervisors to authorize the club to move forward and develop the details to locate their home base operation at the Township's facility. The Board of Supervisors recommended staff to move forward with working with the Lehigh Valley Amateur Radio Organization.

2. Open Burning Petition

Manager DeLong explained that the Township had a request from Dennis Swavely of Emmaus, to issue a No Burning Ordinance of the 25 houses within the Township on Golf Circle, North Second Street, Keystone Avenue, Pine Street, Iroquois Street, and Cherokee Street. It is a remote area that was never annexed from Emmaus. Mr. Swavely obtained thirteen signatures from those residents that support the no-burn prohibition. Resident Phil Casey questioned whether an ordinance could be specific to a certain area. Manager DeLong explained that if the Board of Supervisors wished, it is possible to make the Ordinance area specific.

**MOTION:**

Supervisor Sentner made the motion to have the Planning Commission and Township Solicitor review the possibilities of a No Burn Ordinance in the area of the Township on Golf Circle, North Second Street, Keystone Avenue, Pine Street, Iroquois Street, and Cherokee Street. Supervisor DeVault seconded the motion. Any questions or comments, two yah, one nah, and the motion carried.

3. Emergency Operations Plan Update

Manager DeLong explained that the Supervisors received a copy of the draft Emergency Operations Plan and a memo requesting any input regarding the Plan. Supervisor DeVault explained that he feels the Plan needs to include more detail and the draft Plan does not include any specifics for the Township. He would like more detailed evacuation maps and routes. Supervisor Mohr noted that if major evacuations were in order that the County would be called in on. Supervisor DeVault stated that he feels that Township should have this information at their fingertips. Supervisor Sentner thanked Manager DeLong and Secretary Zeravsky for their work in preparing the draft Plan. Supervisor Sentner stated that he would like to know what detour routes would be in place if there is an Emergency Evacuation. All Supervisors agreed that the Emergency Operations Manager should be working with the Fire Companies to develop a pre-plan.

**MOTION:**

Supervisor Sentner made the motion to have another public meeting with the Township Fire Chiefs to review the draft plan of the Emergency Operations Plan. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor, and the motion carried.

4. 2014 Budget Update

Manager DeLong provided the Supervisors with information regarding the 2014 budget. He noted that the revenues seem to be looking up based on the economy picking up.

**NEW BUSINESS:** -

1. Local Service Tax Changes

This item was discussed and voted on during the Regular meeting.

**ANY OTHER BUSINESS:** None

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** 7:38 P.M.

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Daniel J. Mohr, Chairman

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Date

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AnnaMarie L. Zeravsky, Secretary/Treasurer