

UPPER MILFORD TOWNSHIP
BOARD OF SUPERVISORS
TOWNSHIP BUILDING
DECEMBER 5, 2013 AT 7:30 P.M.
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors; Daniel Mohr, George DeVault, Robert Sentner;
Solicitor, Marc Fisher; Secretary/Treasurer, AnnaMarie Zeravsky

Meeting called to order at 7:43 P.M.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state his or her name for the record and address the Board of Supervisors.

PUBLIC INPUT: - None

ACCEPTANCE OF MINUTES: -

November 21, 2013 Workshop and Regular Meeting Minutes

MOTION:

Supervisor DeVault made the motion to approve all minutes. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, and the motion carried.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 13438 to 13465 in the amount of \$19,844.36

ACKNOWLEDGEMENT OF BANK TRANSFER:

Transfer # 2013-45

MOTION:

Supervisor Sentner made the motion to approve the payment of the bills as submitted and acknowledge bank transfers 2013-45. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor, and the motion carried.

OLD BUSINESS: - None

NEW BUSINESS: -

1. 2013 and 2014 Proposed Tentative Meeting Schedule

Supervisor Mohr read a memo from Manager DeLong explaining that there is a tentative December 2013 and 2014 meeting schedule. The schedule proposes canceling the December 19, 2013 Board of Supervisors meeting. If any executive sessions are held between the December 5th and the December 30th meeting, for the purpose of discussing personnel issues, the executive sessions will be announced at the

December, 30 2013 meeting. As always, in the event of a special circumstance, the Board of Supervisors can advertise for and hold a special meeting, if necessary.

MOTION:

Supervisor DeVault made the motion to approve the December 2013 and 2014 meetings schedule and to authorize staff to advertise the schedule. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, and the motion carried.

2. Employee Carryover Request for Unused Time-Off

Supervisor Mohr read a memo from Manager DeLong explaining that due to the change in synchronizing all employee benefits to coincide with the calendar year, the majority of employees currently have a balance of vacation or personal time. Manager DeLong requested that the Board of Supervisors grant a blanket approval for all employees having unused time to be allowed to carry that unused time into the 2014 calendar year.

MOTION:

Supervisor Sentner made the motion to approve all employees having unused accumulated vacation and personal time to be carried into the 2014 calendar year. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor, and the motion carried.

SOLICITOR'S REPORT: - None

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: -

1. Time Extension Recommendations

Supervisor Mohr read a letter from Planning Coordinator, Brian Miller, stating that at the December 2nd, 2013 meeting, the Planning Commission recommended granting one hundred eighty day time extensions for the following applications, that are due to expire at the end of December 2013: Goldstein Subdivision, Walnut Street Farm Subdivision, Indian Creek Industrial Park Subdivision, Indian Creek Industrial Park Lot Number ten Land Development, Stone Ridge Estates Subdivision, Esates at Maple Ridge Subdivision, Walter Yext 4885 Raymond Court Land Development, 4054 Chestnut Street Land Development, Schreiber Circle Subdivision, Schreiber Court Subdivision, Schreiber Court Phase II Subdivision, Schreiber Subdivision, Old Zionsville Village Center I and II, Chris Boyko Land Development, 6244 and 6274 Sweetwood Drive Boundary Line Adjustment, and The Fields at Indian Creek Subdivision.

MOTION:

Supervisor Sentner made the motion to grant time extensions through June 30, 2014 for Goldstein Subdivision, Walnut Street Farm Subdivision, Indian Creek Industrial Park Subdivision, Indian Creek Industrial Park Lot Number ten Land Development, Stone Ridge Estates Subdivision, Esates at Maple Ridge Subdivision, Walter Yext 4885 Raymond Court Land Development, 4054 Chestnut Street Land Development, Schreiber Circle Subdivision, Schreiber Court Subdivision, Schreiber Court Phase II Subdivision,

Schreiber Subdivision, Old Zionsville Village Center I and II, Chris Boyko Land Development, 6244 and 6274 Sweetwood Drive Boundary Line Adjustment, and The Fields at Indian Creek Subdivision. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor, and the motion carried.

2. Lands of Pondelek, Boundary Line Adjustment

Supervisor Mohr read a letter from Planning Coordinator, Brian Miller, stating that at the December 2nd, 2013 meeting, the Planning Commission recommended approval of the Lands of Pondelek Boundary Line Adjustment contingent upon the following three items being addressed: 1. The municipal boundary line is located incorrectly; the line has been changed since the previous 2005 lot line adjustment and should reflect the new location. 2. The Site Data notes that the lots are served by public water, lot number two is served by a private well not municipal water; the Site Data should be changed. 3. The signature block for the Township Engineer is not required on a lot line adjustment and may be removed from the plan.

MOTION:

Supervisor Sentner made the motion to approve the Lands of Pondelek Boundary Line Adjustment contingent upon the above three noted items being addressed and the Planning Commission receiving the Lehigh Valley Planning Commission review letter. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor, and the motion carried.

SUBDIVISIONS – IMPROVEMENTS: - None

CORRESPONDENCE: -

1. Request for Special Fire Police Assistance on December 24, 2013

Supervisor Mohr read a letter from Linda Bertie, Consistory President of the Old Zionsville United Church of Christ. Ms. Bertie is requesting presence of the Fire Police on December 24, 2013 from 6:45 pm to 7:45 pm for their annual Christmas Eve Candlelight service.

MOTION:

Supervisor DeVault made the motion to allow Special Fire Police Assistance on December 24, 2013 from 6:45 pm to 7:45 pm at the Old Zionsville United Church of Christ, if the Special Fire Police are available and willing. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, and the motion carried.

OTHER ISSUES: –

Manager DeLong stated that after Mr. Scott requested the Township look into the heavy truck traffic on St. Peters Road, he did look into the matter. Manager DeLong contacted Penn DOT to discuss what can be done. Penn DOT hopes to start developing replacement plans for bridges that are currently weight restricted. Penn DOT is also going to look at the signage that is used before the detour in hopes that the Truck Drivers would understand the detour routes better and who should be using them. Manager DeLong also noted that Planning Coordinator, Brian Miller has been in contact

with the Lehigh Valley Planning Commission to see if the local bridges being effected could be moved up on the Transportation Improvements Plan.

EXECUTIVE SESSION: – None

REPORTS:

Emmaus Library:

Lisa Marten – Ms. Marten stated that there will be a Holiday Book Sale at the Library on Friday, December 6th from 6:00 PM to 8:30 PM. On Saturday, December 7th at 10:30 AM and 12:30 PM, the Library will be Holiday Story time for all ages and there will also be craft tables set up from 10:30 AM to 4:00 PM.

Township Emergency Management Coordinator:

Bill Stahler – Not Present

Recreation Commission: Ralph Nataska indicated No Report.

Supervisors:

Daniel Mohr – Supervisor Mohr indicated no report.

Robert Sentner – Supervisor Sentner indicated no report.

George DeVault – Supervisor DeVault requested more information regarding a letter he received from LCA regarding their ten year preliminary capital plan. He would like to see the copy that was mailed to the Township.

Township Manager

Daniel DeLong – Manager DeLong indicated no report.

ADJOURNMENT: 7:58 P.M.

Daniel J. Mohr, Vice-Chairman

Date

AnnaMarie L. Zeravsky, Secretary/Treasurer