

**UPPER MILFORD TOWNSHIP  
BOARD OF SUPERVISORS  
TOWNSHIP BUILDING, OLD ZIONSVILLE, PA 7:30 P.M.  
REORGANIZATION MEETING AGENDA  
JANUARY 6<sup>th</sup>, 2014**

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Call meeting to order.

Pledge of allegiance to the flag.

**ANNOUNCEMENTS:** This meeting is being recorded to aid in the preparation of minutes and for such other purposes as the Board sees fit.

This meeting was advertised in The East Penn Press on December 11th, 2013.

The purpose of this meeting is to elect a temporary chairman and proceed with the normal procedures required of a reorganization meeting.

**NOMINATION AND ELECTION OF TEMPORARY CHAIRMAN:**

**TEMPORARY CHAIRMAN'S AGENDA:**

1. Nomination of Chairman of the Board of Supervisors for 2014:
2. Nomination of Vice-Chairman of the Board of Supervisors for 2014:

**(2014 CHAIRMAN IS SEATED)**

**RE-ORGANIZATIONAL ACTIONS:**

**DESIGNATION OF BOARD OF SUPERVISORS REPRESENTATIVE:** To attend Lehigh County Authority Business meetings and serve as alternate to Township Manager on voting matters. Current Designee is Supervisor Sentner.

**DESIGNATION OF BOARD OF SUPERVISORS REPRESENTATIVE:** To the Agricultural Security Board. Current Designee is Supervisor DeVault.

**BOARDS, COMMITTEES, REPRESENTATIVES:**

The Board of Supervisors state that as each term expires for members of all bodies, the Board of Supervisors at that time will act as necessary for the reappointment or new appointment of members as required.

1. Open Space Committee
  - a. Reappointment of Frances Caputo, Phil Vanim, and Phil Hartnraft to the Open Space Committee. Their new term will expire on 1<sup>st</sup> Monday in January 2017.
2. Zoning Hearing Board
  - a. Zoning Hearing Board; Reappointment of Linda Fiertag to the Zoning Hearing Board. New term will expire December 31, 2018.
3. Recreation Commission
  - a. Reappointment of Rose Parry and Terry Schmeltzle to the Recreation Commission; 5 year term to expire 1<sup>st</sup> Monday in January 2019.
4. Vacancy Board
  - a. Appoint Mr. John Hayes to the vacancy board for the prescribed annual term.

**EXECUTIVE SESSION:** Personnel

**RESOLUTIONS**

1. Re-appointment and setting of wages of Township Officials for 2014. (Resolution No. 2014-001)
2. Re-appointment of Township Solicitor. (Resolution No. 2014-002)
3. Hourly Employee Wage Schedule. (Resolution No. 2014-003)
4. Re-appointment of Zoning Hearing Board Solicitor, Alternate Zoning Hearing Board Solicitor and Court Reporter. (Resolution No. 2014-004)
5. Re-appointments, Appointments and Acknowledgements to Boards, Committees and Representatives. (Resolution No. 2014-005)
6. Appointment of Township Engineer. (Resolution No. 2014-006)
7. Re-appointment of Address Assignment Consultant. (Resolution No. 2014-007)
8. Re-appointment of Township Accounting Service Consultant. (Resolution No. 2014-008)
9. Re-Appointing a third party electrical and construction code agency. (Resolution No. 2014-009)
10. Re-appointment of Engineering firm to perform Tower Inspections. (Resolution No. 2014-010)
11. Setting Bonding for Treasurer and Township Manager. (Resolution No. 2014-011)
12. PLGIT Authorized Signers (Resolution No. 2014-012)
13. Setting the Fee Schedules – Administrative and Zoning (Resolution No. 2014-013)
14. Setting Fee Schedule – Building Permits (Resolution No. 2014-014)
15. Setting subdivision and land development application and escrow fees (Resolution No. 2014-015)
16. First Niagara Authorized Signers (Resolution No. 2014-016)

**MOTION TO APPROVE RESOLUTIONS:**

**SETTING BOARD OF SUPERVISORS – MEETING SCHEDULE 2014:**

The Board of Supervisors hereby establish the first and the third Thursday of each month from February to November as the stated meetings, the regular meeting will begin at 7:30 pm preceded by a workshop meeting at 7:00 pm, except as such times may conflict with holidays or other business, in which case a suitable alternate date will be fixed and proper notice will be given. The next scheduled Board of Supervisors Meeting is on Thursday, January 16<sup>th</sup>, 2014 at 7:30 pm preceded by a 7:00 pm Workshop meeting. A special meeting may be held when the business load is excessive for a particular meeting as determined by the Board of Supervisors.

**MOTION TO APPROVE MEETING SCHEDULE:**

**PSATS CONVENTION**

The Board of Supervisors must approve, if so desired, the attendance of all Supervisors, Township Secretary, Township Manager, Employee Personnel and Township Solicitor to the PSATS Convention, under the same procedure, with expenses reimbursed as specified by the Pennsylvania State Association of Township Supervisors and Act of the Legislature.

**Motion to approve attendance to the PSATS Convention and designate a voting delegate:**

Township Supervisors, Staff and Solicitor are approved to attend the annual PSATS Convention held April 13<sup>th</sup> – 16<sup>th</sup>, 2014; and Supervisor \_\_\_\_\_ is designated as the official voting delegate to the PSATS Convention.

**APPROVAL AND ACCEPTANCE OF REORGANIZATION MEETING ACTIONS:**

**Motion for the approval and acceptance of the Reorganization Meeting:** all of the foregoing has been accepted and approved as presented. All open bills for 2013 are approved for payment.

**REGULAR MEETING BUSINESS:**

**ANNOUNCEMENT:** The Elected Auditor’s Meeting will be held on Tuesday, January 7th, 2014 at 3:30 p.m.

**PUBLIC INPUT:**

**ACCEPTANCE OF MINUTES:** None prepared at this time.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - 13515 to 13531 in the amount of \$15,736.02

**STREETLIGHT FUND:**

PLGIT XXXX7125 - Check No. 1221 in the amount of \$2,301.06

**OLD BUSINESS:** - None

**NEW BUSINESS:** -None

**SOLICITOR’S REPORT:**

**PLANNING COMMISSION:** - None

**CORRESPONDENCE:** None

**OTHER ISSUES:**

**REPORTS:**

**ADJOURNMENT:**