

UPPER MILFORD TOWNSHIP  
BOARD OF SUPERVISORS  
TOWNSHIP BUILDING, OLD ZIONSVILLE, PA 18068  
FEBRUARY 19, 2015 AT 7:30 P.M.  
REGULAR MEETING MINUTES

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**ATTENDANCE:** Supervisors; George DeVault, Daniel Mohr, Robert Sentner; Township Manager, Daniel DeLong; Asst. Township Manager, Timothy Haas; Solicitor, Marc Fisher

Meeting called to order at 7:30 P.M.

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

**PUBLIC INPUT:**

Matthew Szuchyt, a local government liaison for State Senator, Pat Browne, was in attendance. He shared that he was there on behalf of Senator Browne to listen to the Township's business for the evening and offered his assistance in answering any questions the Township or its residents may have regarding any state related issues.

Resident, Terry Schmeltzle, addressed his concerns surrounding the lack of competition for Service Electric Cable Television. He would like to see the Board entertain any possible options of allowing additional cable providers to enter into the Township to provide the residents cable service and pricing options.

**ACCEPTANCE OF MINUTES:**

February 5, 2015 Workshop & Regular Meeting Minutes

**MOTION:**

Supervisor Mohr made the motion to approve the minutes. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. 14499 to 14540 in the amount of **\$129,727.21** (includes some 2015 donations and agreement fees)

Acknowledgement of voiding GF check no. 14115 (\$437.50) replaced by GF check No. 14499

**PAYROLL FUND:**

PLGIT XXXX7015 – Check No. 7311 in the amount of **\$48.92**

**STREETLIGHT FUND:**

PLGIT XXXX7125 - Check No. 1242 in the amount of **\$506.55**

**ACKNOWLEDGEMENT OF BANK TRANSFERS:**

Transfer #2015-01 to 2015-05

**MOTION:**

Supervisor Mohr made the motion to approve all bill payments and the bank transfer as read. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

**OLD BUSINESS:** None

**NEW BUSINESS:**

1. Dave Hill Resignation letter dated February 10, 2015 as a member on the Zoning Hearing Board. (Term expires on December 31, 2017.)

**MOTION:**

Supervisor Sentner made the motion to accept Dave Hill's resignation letter and thank him for his service. Chairman DeVault seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

2. Personnel: Motion to hire part time office administrative employee

**MOTION:**

Supervisor Sentner made the motion to hire Jessi O'Donald as a part time administrative office employee at the rate of \$24.00/hr. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

**SOLICITOR'S REPORT:**

Solicitor Fisher advertised, at the Board's direction, Ordinance 139, which authorizes Upper Milford Township to enter into an intergovernmental agreement with the Boroughs of Macungie, Emmaus, and Alburtis, as well as Lower Macungie and Lower Milford Township to update the Southwestern Lehigh County Comprehensive Plan and to

coordinate new partner-specific plans for parks, recreation, open space, cultural conservation, transportation, infrastructure, and economic development. It also includes procedures for a steering committee and also using the services of the Lehigh Valley Planning Commission to provide consulting services and also for the application of State grants and the administration of grant funds, etc. Ordinance 139 is available for the Board's consideration.

**MOTION:**

Supervisor Sentner made the motion to adopt Ordinance 139. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

**DEP MODULES / SEWAGE PLANNING:** None

**PLANNING COMMISSION – OLD BUSINESS:** None

**PLANNING COMMISSION – NEW BUSINESS:** None

**SUBDIVISIONS – IMPROVEMENTS:**

1. Omega Homes request for Release of Funds No. 19 for partial work completed in the Indian Mill Creek Subdivision.

Solicitor Fisher summarized for the Board a letter from Ott Consulting, Inc. dated February 13, 2015, which summarizes Omega Homes' request for a partial release of security monies totaling \$6,200.00 from the letter of credit for the Indian Mill Creek Major Subdivision (Crossings at Indian Creek). The remainder of the balance for the letter of credit will be \$325,332.57.

**MOTION:**

Supervisor Sentner made the motion to release \$6,200.00 from the letter of credit. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

**CORRESPONDENCE:**

1. Recommendation letters for Naidu Agricultural Security Area from Planning Commission and Agricultural Security Board, dated February 19, 2015.

Solicitor Fisher summarized for the Board that as part of the process for any application into the Agricultural Security Area recommendation letters from the Township's Planning Commission and Agricultural Security Board are necessary. At a later date, Solicitor Fisher will advertise on the Board's behalf for a public hearing and for their eventual consideration of the subject properties into the Agricultural Security Area. However, at the present time no Board action is necessary.

**EXECUTIVE SESSION:** None

**OTHER ISSUES:** None

**REPORTS:**

Emmaus Library: None

Township Emergency Management Coordinator: None

Recreation Commission: None

Supervisors:

**Robert Sentner** – Indicated no report, however, he stressed to those in the room to stay warm.

**Daniel Mohr** – Indicated no report, however, he stressed to those in the room to keep their house warm, as he is tired of fixing broken pipes.

**George DeVault** – Indicated no report, however, he stressed to those in the room to keep safe while traveling on the snowy roads. On his way to the evening's meetings he saw a car off of the road along Vera Cruz Road South.

Township Manager: None

**ADJOURNMENT:** 7:41 P.M.

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George D. DeVault, Chairman

\_\_\_\_\_  
Date

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Timothy A. Haas, Asst. Twp. Manager/Secretary