

UPPER MILFORD TOWNSHIP
BOARD OF SUPERVISORS
TOWNSHIP BUILDING, OLD ZIONSVILLE, PA 18068
APRIL 16, 2015 AT 7:30 P.M.
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors; George DeVault, Daniel Mohr, Robert Sentner; Township Manager, Daniel DeLong; Asst. Township Manager, Timothy Haas; Solicitor, Marc Fisher

Meeting called to order at 7:30 P.M.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT: None

ACCEPTANCE OF MINUTES:

- 1.) April 02, 2015 Workshop & Regular Meeting Minutes
- 2.) April 08, 2015 BOS special meeting with PennDOT Meeting Minutes

MOTION:

Supervisor Sentner made the motion to approve the April 02, 2015 workshop & regular meeting minutes and the April 08, special PennDOT meeting minutes. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 – Check No's. **14640** to **14679** in the amount of **\$44,851.95**

PAYROLL FUND:

PLGIT XXXX7015 – Check No. **7312** in the amount of **\$48.92**

STATE LIQUID FUELS FUND:

PLGIT XXXX7112 – Check No. **2615** in the amount of **\$21,799.40**

STREETLIGHT FUND:

PLGIT XXXX7125 – Check No's **1247** to **1248** in the amount of **\$2,316.45**

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfer(s) #2015-018 to #2015-024

MOTION:

Supervisor Mohr made the motion to approve all bill payments and the bank transfer as read. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

OLD BUSINESS:

1.) PennDOT Stockpile Lease

Solicitor Fisher explained that there is nothing to discuss at the present time, and to include the stockpile lease matter on future agendas until action from the Board would be required.

NEW BUSINESS:

1.) East Penn Chamber of Commerce "Welcome" Sign Initiative

a. East Penn Chamber of Commerce approval request letter, dated April 7, 2015

John Hayes, a resident of the Township and a member of the East Penn Chamber of Commerce Board of Directors, summarized the intention and location of the proposed "Welcome" signs. The East Penn Chamber of Commerce is requesting the Board's approval to place three (3) signs within the Township. One sign will be placed in front of the Township's Municipal building and a second sign will be placed in front of Jasper Park. The third sign, welcoming persons to Macungie, is being requested to be placed within the Township boundary. This request is placed before the Board because the Macungie Borough will only allow the sign to be installed within its boundary if it complies with their zoning ordinance, which it does not. The East Penn Chamber of Commerce does not have a budget for variance fees. The signs will measure 30 inches wide by 36 inches in height. Each sign will be sponsored by a business to cover the cost of the sign. Each sign includes a five (5) year warranty. The East Penn Chamber of Commerce is also requesting to have the signs installed by the Township's Public Works Department. Supervisor Sentner asked how the signs comply with the Township's Zoning Ordinance. Manager DeLong answered that the Township's Zoning Officer interpreted the signs as informational, thus complying with the Township's Zoning Ordinance.

MOTION:

Supervisor Sentner made the motion to allow the East Penn Chamber of Commerce "Welcome" signs; Three (3) of them, one (1) of which is a Macungie sign to be installed in Upper Milford Township, pursuant to the letter of April 7, 2015. Supervisor Mohr

seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

SOLICITOR'S REPORT: Indicated no report.

DEP MODULES / SEWAGE PLANNING: None

PLANNING COMMISSION – OLD BUSINESS: None

PLANNING COMMISSION – NEW BUSINESS:

- 1.) Receipt of Minor Subdivision for Kohler Tract, 4475 Mill Road; Township will need to address implications due to official plan requirements.

Manager DeLong summarized that the Township received an official plan submission for a minor subdivision, which is intended to lead to a major subdivision of 142 lots. The property is on the official Upper Milford Plan, which has some designations and requirements that will have to be met. This will require Board action early on in the review process. Supervisor Sentner reminded the Board members that the next regularly scheduled Planning Commission meeting will be held on May 4, 2015 at 7:30 P.M. Submissions of a sketch plan and a minor subdivision plan for the subject subdivision will be occurring at that meeting. Sentner expressed the importance of the Township's Planning Commission hearing the Board's feedback from the "get-go". The public is welcome to attend the meeting as well.

No Board action is required at this time.

SUBDIVISIONS – IMPROVEMENTS: None

CORRESPONDENCE:

- 1.) Brookshire Major Subdivision Time Extension From June 8, 2015

- a. Brookshire Partners, LP time extension request letter, dated April 13, 2015

Manager DeLong summarized for the Board that the Township does not want the developer to complete a final paving of the development until they are nearing completion of the homes due to the damage caused to the street by the construction vehicles. Trends in development are changing. Economically, money flow is improving and prices are rising. The Township is seeking to raise the security posting of the developer by ten (10) percent. Legally, the Township is allowed to increase the security posting by ten (10) percent, which is a cap set on security posting increases.

MOTION:

Supervisor Sentner made the motion to grant the Brookshire Major Subdivision an extension for one (1) year from June 8, 2015 contingent upon continued compliance with the improvements agreement, payment of any outstanding fees, if any, and the posting of security with an additional ten (10) percent of the amount currently posted. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

EXECUTIVE SESSION: None

OTHER ISSUES:

Manager DeLong updated the Board on the status of the Emergency Operations Plan. The Township has all of the outstanding items in order and the document will be updated. The Board will receive copies of the updated document, once complete. The Emergency Operations Plan should be completed by the next meeting.

REPORTS:

Emmaus Library: None

Township Emergency Management Coordinator: None

Fire Department: None

Recreation Commission: Barry Williams reported that the Recreation Commission will perform a 'Conditions of the Parks' report on Saturday, April 18, 2015.

Supervisors:

Robert Sentner – Commended all emergency response personnel in their efforts during the major accident on Route 29 and Beck Road, including hardware, material, and man hours used from the accident to final clean-up. He is hopeful that something can be done to help the situation of that intersection.

Daniel Mohr – Indicated no report.

George DeVault – Indicated no report.

Township Manager: Officially declared that winter is over.

Asst. Township Manager: Updated the Board on the status of the formation of a Steering Committee for the Fire Departments. Information from both Fire Departments will be provided to the Board at the next BOS meeting.

Chairman DeVault does not want the planning of a Steering Committee to lag. He concluded by commending the emergency response personnel that responded to the accident (Route 29 at Beck Road) as well.

ADJOURNMENT: 7:45 P.M.

George D. DeVault, Chairman

Date

Timothy A. Haas, Asst. Twp. Manager/Secretary