

UPPER MILFORD TOWNSHIP
BOARD OF SUPERVISORS
TOWNSHIP BUILDING, OLD ZIONSVILLE, PA 18068
SEPTEMBER 17, 2015 AT 7:30 P.M.
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors; George DeVault, Daniel Mohr, Robert Sentner; Township Manager, Daniel DeLong; Asst. Township Manager, Timothy Haas; Solicitor, Marc Fisher

Meeting called to order at 7:39 P.M.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT: None

ACCEPTANCE OF MINUTES:

September 3, 2015 Workshop & Regular Meeting Minutes.

MOTION:

Supervisor Sentner made the motion to approve the September 3, 2015 Workshop & Regular meeting minutes. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's 15011 to 15043 in the amount of \$39,801.50

PAYROLL FUND:

PLGIT XXXX7015 - Check No's 7319 to 7320 in the amount of \$142.47

STREETLIGHT FUND:

PLGIT XXXX7125 - Check No's 1257 to 1258 in the amount of \$2,281.51

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfer # 2015-046 to 2015-049

MOTION:

Supervisor Mohr made the motion to approve the payment of bills as read and acknowledge the bank transfers. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

OLD BUSINESS: None

NEW BUSINESS:

- 1.) Resolution No. 2015-029
Assistant Zoning Officer Appointment

- a. Memo from Manager, Dan DeLong.

Manager, DeLong summarized the Resolution for the Board, which will expand Assistant Manager Haas' present duties.

MOTION:

Supervisor Sentner made the motion to adopt Resolution No. 2015-029. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

- 2.) Acknowledgement of Receipt of Minimum Municipal Obligation Certification for 2016.

- a. Memos from Manager, Dan DeLong.

MOTION:

Supervisor Sentner made the motion to acknowledge receipt of the Minimum Municipal Obligation Certification for 2016. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

- 3.) Solicitor Authorization for Advertising Key Lock Box Ordinance.

MOTION:

Supervisor Sentner made the motion to authorize the Solicitor to advertise the Key Lock Box Ordinance. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

SOLICITOR'S REPORT: Solicitor Fisher indicated no report.

DEP MODULES / SEWAGE PLANNING: None

PLANNING COMMISSION – OLD BUSINESS: None

PLANNING COMMISSION – NEW BUSINESS: None

SUBDIVISIONS – IMPROVEMENTS: None

CORRESPONDENCE:

- 1.) Macungie Borough's Annual Halloween Parade – Request for Fire Police assistance.
 - a. Letter from Macungie Borough Manager, Ms. Chris Boehm, dated August 31, 2015.

MOTION:

Supervisor Sentner made the motion to allow both Station 28 and 19's Fire Department's Special Fire Police to help the Borough of Macungie with their Halloween parade, if they are available. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

- 2.) Macungie Borough's Annual Halloween Parade – Request to use East Macungie Road as a detour route.
 - a. Letter from the Macungie Borough Chief of Police, Mr. Edward Harry Jr., dated September 3, 2015.

MOTION:

Supervisor Sentner made the motion to allow the Borough of Macungie to use East Macungie Road, in Upper Milford Township, on October 24 and a rain date of October 31. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

EXECUTIVE SESSION: The Board held Executive Session from 7:47 – 7:56 P.M. to discuss real estate matters.

OTHER ISSUES: None

REPORTS:

Emmaus Library: None

Township Emergency Management Coordinator: None

Fire Department: None

Recreation Commission: None

Fire Company Steering Committee:

Assistant Manager, Haas summarized the September 14 meeting of the Fire Company Steering Committee for the Board. Highlighted topics were: carnival planning, communication between both companies, steering committee expectations, pending tax break legislation for firefighters, background checking, and state grants for fire companies.

Supervisors:

- Robert Sentner** – Summarized pending Federal legislation to allow double 30 foot combination tractor trailers on the roads, which is 17 feet longer than what is permitted currently. He would like to send a letter to local congressman opposing the legislation at an upcoming date.
- Daniel Mohr** – Indicated no report.
- George DeVault** – He is receiving an influx in annual budget request letters. He would like to assess budget information for both fire companies so the Township can start planning for their specific needs.

Township Manager:

- Dan DeLong** – Updated the Board that the Township is planning to attend a meeting with PennDOT and their representatives regarding the Chestnut Street Bridge on September 23, 2015.
- Also, PennDOT is waiting to hear back from Norfolk Southern, who may have issues regarding the plans for the proposed bridge replacement.

ADJOURNMENT: 8:07 P.M.

George D. DeVault, Chairman

Date

Timothy A. Haas, Asst. Twp. Manager/Secretary