

UPPER MILFORD TOWNSHIP  
BOARD OF SUPERVISORS  
TOWNSHIP BUILDING, OLD ZIONSVILLE, PA 18068  
APRIL 21, 2016 AT 7:30 P.M.  
REGULAR MEETING MINUTES

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**ATTENDANCE:** Supervisors: George DeVault, Daniel Mohr, Robert Sentner; Township Manager, Daniel DeLong; Planning Coordinator, Brian Miller; Treasurer, Jessi O'Donald; Solicitor, Marc Fisher

Meeting called to order at 7:30 P.M.

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

**PUBLIC INPUT:** None

**ACCEPTANCE OF MINUTES:**

April 7, 2016 Workshop and Regular Meeting Minutes  
April 13, 2016 Special Meeting Minutes

**MOTION:**

Supervisor Sentner made the motion to approve the April 7, 2016 Workshop & Regular Meeting Minutes and the April 13, 2016 Special Meeting Minutes. Supervisor DeVault seconded the motion. Any Questions or comments, the motion passed with two votes. Supervisor Mohr was not in attendance for the April 7, 2016 meeting so he did not cast a vote.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. **15524** to **15563** in the amount of **\$66,910.66**

**PAYROLL FUND:**

PLGIT XXXX7015 – Check No. **7332** in the amount of **\$96.56**

**STREET LIGHT FUND:**

PLGIT XXXX7125 – Check No's. **1271** to **1272** in the amount of **\$2,422.30**

**ACKNOWLEDGEMENT OF BANK TRANSFERS:**

Transfer No's. 2016-023 and 2016-024

**MOTION:**

Supervisor Mohr made the motion to pay the bills as read and acknowledge the bank transfers. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

**OLD BUSINESS:**

- 1.) Discussion of newsletter findings.

Supervisor Sentner wanted to discuss the findings of the Spring Newsletter. The Fire Departments notices were printed as submitted. Supervisor Sentner explained there is not enough commercial businesses in the Township to support a larger newsletter. It was discussed that it is possible to work with the Fire Departments on sending the next newsletter out with their membership drive information to help educate the residents on the Fire Departments. Staff was encouraged to seek prices and coordinate with the Fire Departments to see what may work.

Rebecca Sherman questioned the fire company photos that didn't get printed in the newsletter. Rebecca Sherman asked why the photos were not posted on the Township website. She said they were to be posted but have not been, that if they are not going to be posted the tab for the Fire Departments should be removed.

James Krippe suggested that the Township just post the Fire Department links to the website and allow the Fire Departments to maintain their own websites.

**NEW BUSINESS:**

- 1.) **RESOLUTION 2016-021**

Appointment of Alternate Members to the planning commission.

**MOTION:**

Supervisor Sentner made a motion to adopt Resolution 2016-021 Appointment of Alternate Members to the Planning Commission. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

- 2.) Authorization to purchase 2017 Truck Chassis.

- a. Memo from Manager DeLong.

**MOTION:**

Supervisor Sentner made the motion to authorize Township Manager DeLong to proceed with the purchase of the 2017 Truck Chassis as requested to the specifications in Manager DeLong's Memo. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

3.) Appointment of Dale Dries to the Pension Committee.

a. Memo from Manager DeLong.

**MOTION:**

Supervisor Sentner made the motion to appoint township resident Dale Dries to the Pension Committee to fill the vacancy created by the resignation of Richard Malburg. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

4.) Acceptance of Nicholas Cury replacing Kelly Cury as Park Gate keeper.

a. Memo from Jessi O'Donald.

Supervisors discussed the addition of locking the parks restrooms when locking park gates. The park restrooms were opened April 15<sup>th</sup> and already vandalized.

**MOTION:**

Supervisor Sentner made the motion to hire Nicholas Cury as parks gate keeper for the pay rate stated in the current wage resolution in replacement of current parks gate keeper Kelly Cury due to her current health concerns. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

**SOLICITOR'S REPORT:** Solicitor Fisher indicated no report.

**DEP MODULES / SEWAGE PLANNING:** None

**PLANNING COMMISSION – OLD BUSINESS:** None

**PLANNING COMMISSION – NEW BUSINESS:** None

**SUBDIVISIONS – IMPROVEMENTS:**

1.) Brookshire Major Subdivision Improvements agreement time extension letter request from Michael Weaver.

**MOTION:**

Supervisor Sentner made the motion to grant Brookshire Subdivision Improvement agreement a 365 day time extension through June 8, 2017. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

2.) Zgura SALDO Waiver Request.

a. Letter From Brain Miller.

**MOTION:**

Supervisor Mohr made the motion to grant the SALDO waiver as outlined in Planning Coordinator Brian Miller's letter. Supervisor DeVault seconded the motion. Any questions or comments, motion passed with two votes. Supervisor Sentner abstained.

3.) Zgura Land Development.

a. Letter From Brian Miller.

Planning Coordinator Brian Miller explained that the Planning Commission recommended the Board of Supervisors approval on the revised plan dated 03/30/2016. There are also recommendations provided by the Fire Department review. These are outlined in Brian Miller's letter.

**MOTION:**

Supervisor Mohr made the motion to approve the Zgura Land Development plan with the recommendations outlined in Planning Coordinator Brian Miller's letter. Supervisor DeVault seconded the motion. Any questions or comments, motion passed with two votes. Supervisor Sentner abstained.

4.) Fields at Indian Creek Final Plan Update (Discussion).

Manager DeLong reported Progress.

**CORRESPONDENCE:**

Letter from Donna Widdowson regarding the use of chemicals in the Township Parks and along the roadways.

Discussion of correspondence concluded that Township staff are trained and certified. Township staff was directed to respond to Donna Widdowson.

**EXECUTIVE SESSION:** None

**OTHER ISSUES:** None

**REPORTS:** None

Emmaus Library: None

Township Emergency Management Coordinator, Bill Stahler: None

**BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
APRIL 21, 2016  
Page 5 of 5**

**APPROVED MINUTES**

Fire Companies: None

Recreation Commission: None

Fire Company Steering Committee: Notated the invoice provided by Western District Fire Company showing items purchased with \$5,000.00 matching Township Grant.

Supervisors:

**George DeVault** – No Report

**Daniel Mohr** – Reminded everyone that the Homecoming ad book was starting to collect advertisements and if the Fire Departments have anything to include to contact him or the Homecoming Committee.

**Robert Sentner** – Spoke about following up with the Open Space referendum and meeting from April 13, 2016. Also a reminder about the South West Comp meeting on April 26, 2016 at the Township Building and announced that the Kohler Tract plan is coming into the Planning Commission on May 2, 2016 and asked if Citizens Fire Company would be able to send someone to attend to look at the plan.

Township Manager:

**Dan DeLong** – Reported that the Stone Ridge Estates Major Subdivision will be seeking final plan approval for 18 lots shortly.

**ADJOURNMENT:** 8:07 PM

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George D. DeVault, Chairman

\_\_\_\_\_  
Date

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Jessi O'Donald, Township Treasurer