

UPPER MILFORD TOWNSHIP
BOARD OF SUPERVISORS
TOWNSHIP BUILDING, OLD ZIONSVILLE, PA 18068
AUGUST 4, 2016 AT 7:30 P.M.
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors: George DeVault, Daniel Mohr, Robert Sentner; Asst. Township Manager, Timothy Haas; Solicitor, Marc Fisher.

ABSENT: Township Manager, Daniel DeLong

Meeting called to order at 7:40 P.M.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

1. This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.
2. There will be a meeting of the Upper Milford Township Agricultural Security Advisory Board on Tuesday, August 9, 2016 at 7:30 P.M. at the Township's Municipal Office, 5671 Chestnut St, Old Zionsville, PA. The purpose of the meeting will be to discuss properties proposed for inclusion into the Upper Milford Township Agricultural Security Area.

PUBLIC INPUT: None

ACCEPTANCE OF MINUTES:

July 21, 2016 Workshop and Regular Meeting Minutes

MOTION:

Supervisor Sentner made the motion to accept the July 21, 2016 Workshop and Regular Meeting Minutes. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 15801 to 15832 in the amount of \$34,132.64

PAYROLL FUND:

PLGIT XXXX7015 – Check No. 7338 in the amount of \$157.72

ACKNOWLEDGEMENT OF BANK TRANSFER(S):

Transfer No. 2016-049 to 2016-051

Resident, Phil Casey asked if it makes sense to pay the landscaper to do all of the required Township mowing, instead of just Churchview Park.

Supervisor DeVault answered that he will look into it.

MOTION:

Supervisor Sentner made the motion to pay the bills as read and acknowledge the bank transfers. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

NEW BUSINESS:

1.) Bid award recommendations

a. Memo from Manager, Daniel DeLong, dated July 26, 2016

Assistant Manager, Tim Haas briefly summarized the proposed bids.

MOTION:

Supervisor Sentner made the motion to award the bituminous sealcoat to Asphalt Maintenance Solutions, LLC in the amount of \$123,754.98 and for the ultra-thin friction course also to Asphalt Maintenance Solutions, LLC in the amount of \$112,949.00, contingent upon posting the required bonds and securities and entering into a contract acceptable to the Township. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

2.) BOS approval/authorization for Asst. Township Manager and three (3) Public Works employees to attend the Lehigh County Association of Township Officials Summer convention on August 5, 2016.

a. Letter from LCATO Secretary, Janice Meyers, dated June 17, 2016

MOTION:

Supervisor DeVault made the motion to approve attendance to the Lehigh County Association of Township Officials Summer convention on August 5, 2016. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

3.) Authorization to bid for Municipal building roof replacement

a. Memo from Manager, Daniel DeLong, dated August 3, 2016

MOTION:

Supervisor Sentner made the motion to send the portion of the roof repair out to bid. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

SOLICITOR'S REPORT: Solicitor Fisher indicated no report.

PLANNING COMMISSION – NEW BUSINESS:

1.) Emmaus Zoning change

- a. Letter from Planning Coordinator, Brian Miller, dated August 4, 2016

Planning Coordinator, Brian Miller briefly summarized the proposed zoning change as well as the opinion of the Township's Planning Commission.

Supervisor Sentner expressed his opinion that the proposed change, if passed, would be a major modification for the Fields at Indian Creek and the developer can go back to the very start of redoing the plan. He referenced the developer's past comments stating such.

MOTION:

Supervisor Sentner made the motion to send Brian's letter to the Emmaus Planning Commission. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

2.) Waterman Annexation Plan

- a. Letter from Planning Coordinator, Brian Miller, dated August 3, 2016

Planning Coordinator, Brian Miller briefly summarized the proposed Waterman Annexation Plan as well as the opinion of the Township's Planning Commission.

Solicitor Fisher agreed with the opinion of the Township's Planning Commission.

MOTION:

Supervisor Sentner made the motion to defer the Waterman Annexation Plan to Hereford Township, Berks County, subject to Brian Miller's letter, dated August 3, 2016. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

SUBDIVISIONS – IMPROVEMENTS:

1.) Fields at Indian Creek Major Subdivision Security Release No. 1 Recommendation

- a. Memo from Manager, Daniel DeLong, dated August 2, 2016

MOTION:

Supervisor Sentner made the motion to approve the proposed credit Release. No. 1 for Phase No. 1 in the amount of \$284,396.48. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

CORRESPONDENCE:

1.) Light in the Night Safe Zones Block Party

a. Letter from Marjorie Geissinger, dated August 4, 2016

MOTION:

Supervisor Sentner made the motion to allow the Light in the Night Safe Zones Block Party to have their event at the Upper Milford Township on Sunday, October 30, 2016; waive the fee for the rental of the Township building; ensure they have the proper insurance. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

EXECUTIVE SESSION: None

REPORTS:

Emmaus Library: None.

Fire Companies: Citizen's Fire Company Asst. Chief, Jason Tapler, announced that they will be at Buckeye on Saturday (8/6) to test their dry hydrants for them.

Supervisor Sentner announced that Western District Fire Company breakfast will be on Sunday (8/7).

Recreation Commission: None

Fire Company Steering Committee:

Assistant Township Manager, Tim Haas announced that the upcoming Fire Company Steering Committee will be held on Monday, August 8 at 7 P.M. The proposed fire grant will be discussed at that meeting.

1.) Month of July call report

Western District Fire Company had 10 calls. Citizen's Fire Company had 12 calls

Supervisors:

George DeVault – Indicated no report.

Daniel Mohr – Advertised for the upcoming Vera Cruz Homecoming event on Sunday, August 21, from 1 – 8 P.M.

Citizen's Fire Company Chief, Joseph Sherman, announced that the American Red Cross will be at the Vera Cruz Homecoming event for people to sign up for free smoke alarms.

Robert Sentner – Indicated no report.

Township Manager:

Dan DeLong – Indicated no report.

ADJOURNMENT: 8:05 P.M.

George D. DeVault, Chairman

Date

Timothy A. Haas, Asst. Twp. Manager/Secretary