

UPPER MILFORD TOWNSHIP  
BOARD OF SUPERVISORS  
TOWNSHIP BUILDING, OLD ZIONSVILLE, PA 18068  
AUGUST 18, 2016 AT 7:30 P.M.  
REGULAR MEETING MINUTES

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**ATTENDANCE:** Supervisors: George DeVault, Daniel Mohr, Robert Sentner; Township Manager, Daniel DeLong; Asst. Township Manager, Timothy Haas; Solicitor, Marc Fisher.

Meeting called to order at 8:01 P.M.

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

1. This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.
2. Notice is hereby given by the Board of Supervisors of Upper Milford Township, Lehigh County, Pennsylvania, that it is their intention to consider and act upon proposed Ordinance No. 148 entitled "AN ORDINANCE EXEMPTING CERTAIN OPEN SPACE REAL PROPERTY FROM FURTHER MILLAGE INCREASES IMPOSED ON REAL PROPERTY" at a public meeting to be held on Thursday, September 15, 2016 at 7:30 P.M. in the Upper Milford Township Municipal Building located in Old Zionsville, Lehigh County, Pennsylvania.

**PUBLIC INPUT:**

Resident and Recreation Commission member, Robert Mutchler Jr. (7361 Carls Hill Road) expressed his excitement over the newly acquired Fulmer Tract and shared that he believes it would be a good location to install a soccer field for the Upper Milford Township Youth Association.

**ACCEPTANCE OF MINUTES:**

August 4, 2016 Workshop and Regular Meeting Minutes

**MOTION:**

Supervisor Sentner made the motion to accept the August 4, 2016 Workshop and Regular Meeting Minutes. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. **15833** to **15868** in the amount of **\$51,677.77**

**ESCROW FUND:**

PLGIT XXXX7109 – Check No **128** in the amount of **\$92.25**

**STREET LIGHT FUND:**

PLGIT XXXX7125 – Check No's. **1279** to **1280** in the amount of **\$2,301.25**

**ACKNOWLEDGEMENT OF BANK TRANSFER(S):**

Transfer No. 2016-052 to 2016-054

**MOTION:**

Supervisor Mohr made the motion to pay the bills as read and acknowledge the bank transfers. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

**NEW BUSINESS:**

1.) Open Space Referendum postcard (discussion)

Asst. Township Manager, Haas summarized layout, size, color, and pricing options for the pending open space referendum postcard. Price quotes will be available for the Board's decision at the September 1<sup>st</sup> BOS meeting.

The Board generally discussed the options and like the following: size: 5.5" x 8.5"; color print; picture of a corn field on the front, not on back; adjust the EIT increase example from \$100,000 to \$10,000. They would like to send the postcard out sooner rather than later.

Discussion ensued regarding the time of the week/month that "junk" mail is delivered.

2.) Agricultural Security Area proposal recommendations

- a. Memo from Planning Coordinator, Brian Miller, dated August 18, 2016

**SOLICITOR'S REPORT:**

1.) Public Hearing for Agricultural Security Area:

- a. Charles and Jennifer Peters to add 5621 Chestnut Street, PIN 548279873543, 21.974 acres to the Upper Milford Township Agricultural Security Area.
- b. Barbara Peters to add 5633 Chestnut Street, PIN 548380463204, 20.25 acres to the Upper Milford Township Agricultural Security Area.
- c. Estate of Richard Fleming to add 7661 Beryl Road, PIN 547270479192, 25.03 acres to the Upper Milford Township Agricultural Security Area.

2.) Resolution No. 2016 – 028

- a. Inclusion of 67.25 +/- acres of land into the Upper Milford Township Agricultural Security Area (5621 Chestnut Street, 5633 Chestnut Street, and 7661 Beryl Road).

Solicitor Fisher opened the public hearing and summarized the properties proposed for inclusion into the Upper Milford Township Agricultural Security Area (ASA). Upon completion of his summary and hearing no public comment he closed the public hearing. If the subject properties are to be accepted into the ASA, the total ASA acreage will be 1,614.50 acres.

**MOTION:**

Supervisor Sentner made the motion to adopt Resolution No. 2016-028. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

**SUBDIVISIONS – IMPROVEMENTS:**

- 1.) Fields at Indian Creek Major Subdivision PennDOT letter of credit reduction (discussion)
  - a. Allen Street intersection improvements

Manager, DeLong summarized the recent PennDOT letter of credit reduction request.

Supervisor Sentner mentioned that the specific letter of credit is for off-site traffic improvements relating only to the Indian Mills development, not for the Fields at Indian Creek development. He would not support the reduction request (as requested) as long as he is a Supervisor. He also expressed his disgust over the damage caused to Allen Street by the construction vehicles from the Fields at Indian Creek development.

**MOTION:**

Supervisor Sentner made the motion to deny Kay Builders' request to have their letter of credit with PennDOT reduced by the Township. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

**REPORTS:**

Emmaus Library: Ms. Lisa Marten announced that the Library will be closing the Summer reading program with a Birds in Flight interactive show on 8/20/16.

Fire Companies: Citizen's Fire Company Asst. Chief, Jason Tapler, commended the Public Works Department for their work during the storm on Friday, August 12. Station 28 had 17 calls and they were grateful to have their assistance. He also thanked the residents for aiding in clearing fallen trees.

Recreation Commission: Robert Mutchler Jr. complimented the Township Public Works department on keeping the parks clean.

Fire Company Steering Committee:

1.) Report from Assistant Manager, Timothy Haas

Assistant Township Manager, Tim Haas summarized the most recent meeting of the Fire Company Steering Committee. The next Steering Committee meeting will be on 9/19/2016. Resident, Jim Krippe will be providing a presentation on propane fueled school buses at that meeting.

Supervisors:

**George DeVault** – Commended Citizen's Fire Company and the Public Works Department on a job well done during the most recent storm. He was happy to see their teamwork.

**Daniel Mohr** – Advertised for the upcoming Vera Cruz Homecoming event on Sunday, August 21, from 1 – 8 P.M.

**Robert Sentner** – Indicated no report.

Township Manager:

**Dan DeLong** – Commended the Public Works Department for their work during the most recent storm.

**ADJOURNMENT:** 8:37 P.M.

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George D. DeVault, Chairman

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Date

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Timothy A. Haas, Asst. Twp. Manager/Secretary