

UPPER MILFORD TOWNSHIP
BOARD OF SUPERVISORS
TOWNSHIP BUILDING, OLD ZIONSVILLE, PA 18068
SEPTEMBER 1, 2016 AT 7:30 P.M.
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors: George DeVault, Daniel Mohr, Robert Sentner; Township Manager, Daniel DeLong; Asst. Township Manager, Timothy Haas; Solicitor, Marc Fisher.

Meeting called to order at 7:37 P.M.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

1. This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.
2. Notice is hereby given by the Board of Supervisors of Upper Milford Township, Lehigh County, Pennsylvania, that it is their intention to consider and act upon proposed Ordinance No. 148 entitled "AN ORDINANCE EXEMPTING CERTAIN OPEN SPACE REAL PROPERTY FROM FURTHER MILLAGE INCREASES IMPOSED ON REAL PROPERTY" at a public meeting to be held on Thursday, September 15, 2016 at 7:30 P.M. in the Upper Milford Township Municipal Building located in Old Zionsville, Lehigh County, Pennsylvania.
3. The Township Municipal offices will be closed Monday, September 5th in observance of Labor Day.

PUBLIC INPUT: None

ACCEPTANCE OF MINUTES:

August 18, 2016 Workshop and Regular Meeting Minutes

MOTION:

Supervisor Sentner made the motion to accept the August 18, 2016 Workshop and Regular Meeting Minutes. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. **15869** to **15900** in the amount of **\$36,772.87**

PAYROLL FUND:

PLGIT XXXX7109 – Check No **128** in the amount of **\$92.25**

STREET LIGHT FUND:

PLGIT XXXX7015 – Check No. **7339** in the amount of **\$96.56**

ACKNOWLEDGEMENT OF BANK TRANSFER(S):

Transfer No. 2016-055 to 2016-057

MOTION:

Supervisor Mohr made the motion to pay the bills as read and acknowledge the bank transfers. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

NEW BUSINESS:

- 1.) Acknowledgement of Joseph Tyson and Michael Smoker to Citizen's Fire Company Special Fire Police

MOTION:

Supervisor Sentner made the motion to acknowledge Joseph Tyson and Michael Smoker to Citizen's Fire Company Special Fire Police and welcomed them aboard. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

- 2.) Resolution No. 2016 – 029

- a. Authorizing the township manager and solicitor to sign necessary documents to enter into an agreement to purchase an agricultural easement

MOTION:

Supervisor Sentner made the motion to adopt Resolution No. 2016 - 029. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

- 3.) Emmaus Public Library Mutual Resolution

- a. A Mutual Resolution between Upper Milford Township and the Boroughs of Emmaus & Macungie supporting the Emmaus Public Library Keystone Grant Application & designating the Borough of Emmaus as the official applicant for the Keystone Recreation Grant.

MOTION:

Supervisor Sentner made the motion to adopt Resolution No. 2016 – 30 (Library). Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

- 4.) Kohler Tract waiver request letter from Scott McMackin, dated August 4, 2016
Present: Richard Brooks; Edward Murphy, Esq; Scott McMackin, P.E.

Discussions ensued regarding the waivers as well as plan layout of the Kohler Tract.

MOTION:

Supervisor Sentner made the motion to grant waiver requests: 503.C.B.8, 1003.D. conditioned upon installing an inlet as agreed, 1004.D.3, and 1004.F.6. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

MOTION:

Supervisor DeVault made the motion to defer waiver requests: 1004.F.7, and 1004.F.8. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

Discussions ensued regarding the slopes within the proposed Kohler Tract park. The Board desires the developer to leave the park area alone as proposed on the plan. Discussion of park lighting and park closure procedures ensued.

5.) First Niagara Bank acquisition

- a. Memo from Treasurer, Jessi O'Donald, dated September 1, 2016

SOLICITOR'S REPORT: None

PLANNING COMMISSION – NEW BUSINESS:

1.) Time extension for Kohler Tract Major & Minor subdivisions

- a. Letter from Planning Coordinator, Brian Miller, dated August 31, 2016

MOTION:

Supervisor Sentner made the motion to grant the time extension for the Kohler Tract Major & Minor subdivisions per Brian Miller's letter, dated August 31, 2016. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

2.) Victory Valley waiver request

- a. Letter from Planning Coordinator, Brian Miller, dated September 1, 2016

Planning Coordinator, Brian Miller summarized the proposed project as well as the applicant's requested waivers for the Board.

After a brief discussion the Board decided to move forward granting the requested waivers (2, 18, 19, & 20) solely on the grounds that the waivers were not planning related, and there was no need for the Planning Commission to review them.

MOTION:

Supervisor Sentner made the motion to grant the waivers per the letter from Pany & Lentz Engineering Company, dated September 1, 2016 on the condition that they submit a revised boundary line exhibit as requested in the Township Engineer's latest review letter. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

3.) Victory Valley contingent plan approval request

a. Letter from Planning Coordinator, Brian Miller, dated September 1, 2016

MOTION:

Supervisor Sentner made the motion to grant preliminary final plan approval, contingent on the items contained within Brian Miller's letter, dated September 1, 2016. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

CORRESPONDENCE:

1.) Macungie Police Department request to use East Macungie Road as a detour/alternate route during the October 22nd Halloween Parade

a. Letter from Macungie Police Sergeant, Travis Kocher, dated August 22, 2016.

MOTION:

Supervisor Sentner made the motion to allow the Borough of Macungie to use East Macungie Road as a detour/alternate route during the Halloween Parade on October 22, 2016 from 6:30 – 9:30 P.M. with a rain date of October 29, 2016. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

EXECUTIVE SESSION:

The Board of Supervisors held an executive session from 9:03 – 9:18 P.M. to discuss real estate matters.

REPORTS:

Emmaus Library: Ms. Lisa Marten announced that the Community Heroes Day will be Thursday September 8, 2016 from 6 – 8 P.M. with a rain date of September 15. Emergency Response personnel will be in attendance to show case their vehicles. The adult book group will be starting, lasting through January.

Fire Companies: Citizen's Fire Company Chief, Joseph Sherman, announced a past training event held with the Emmaus Fire Co. Various training events will be upcoming, including aerial, ladder, and high rise. He also thanked the Township's Public Works Department for their hard work during the recent storm.

Recreation Commission: None

Fire Company Steering Committee:

1.) Month of August Call Report.

Western District Fire Company had four calls and Citizen's Fire Company had 31 calls.

Supervisors:

George DeVault – Urged everyone to stay safe and help their neighbor, given the pending storm.

Daniel Mohr – Briefly summarized the Vera Cruz Homecoming event.

Robert Sentner – Urged everyone to stay safe and help their neighbor, given the pending storm. He also announced that there will be a multi-station fire training on Saturday, September 10 at the Buckeye Pipeline facility.

Resident and Public Works Employee, Todd Lagler, urged everyone to keep away from any downed wires that may occur during the upcoming storm.

Township Manager:

Dan DeLong – Announced that the Haines & Kibblehouse Group will be prepping and paving Vera Cruz Road from downtown Vera Cruz to Kings Highway South the week of September 12, 2016. The 2015 Final Audit of Township funds came back clean with no findings.

Supervisor Sentner commended Township staff on a job well done regarding the audit.

Assistant Township Manager:

Summarized the resolved Recreation Commission Recommendations. The soccer field (recommended at Churchview Park) has been deemed too expensive and unfeasible by the Recreation Commission; a tee ball field behind the Township building (per specific measurements from the Recreation Commission) will not fit; Lenape Park bathrooms are being locked nightly.

ADJOURNMENT: 9:28 P.M.

George D. DeVault, Chairman

Date

Timothy A. Haas, Asst. Twp. Manager/Secretary