

UPPER MILFORD TOWNSHIP
BOARD OF SUPERVISORS
TOWNSHIP BUILDING, OLD ZIONSVILLE, PA 18068
OCTOBER 6, 2016 AT 7:30 P.M.
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors: George DeVault, Daniel Mohr, Robert Sentner; Township Manager, Daniel DeLong; Asst. Township Manager, Timothy Haas; Solicitor, Marc Fisher.

Meeting called to order at 7:31 P.M.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT:

Mr. Jason Jenkins raised concerns over the condition of 6635 Kings Highway South, stating numerous property maintenance issues: collapsing rooves, broken windows, unsanitary interior conditions, overgrown vegetation, etc. His daughter, Ms. Heather Jenkins resides in the adjoining side (6625 Kings Highway South) of the twin home in question. He urged the Township to do something about the property.

The Board advised Mr. Jenkins to contact the Township's Zoning Officer.

Resident, Phil Casey recommended the Township televise the Board meetings. He later raised concerns over PennDOT, including asking if the Township could recur costs for maintaining certain portions of State roads.

Supervisor DeVault answered that Township staff will look into it.

Resident, Jason Tapler (2868 Chock Road) asked why the Board disbanded the Fire Company Steering Committee.

Supervisor DeVault answered that the fire companies have enough on their plate and the monthly steering committee meeting unnecessarily added to their responsibilities. He further clarified that any business the fire departments ever desire to discuss with the Board can be done so at a Board meeting.

ACCEPTANCE OF MINUTES:

September 15, 2016 Workshop and Regular Meeting Minutes

MOTION:

Supervisor Sentner made the motion to accept the September 15, 2016 Workshop and Regular Meeting Minutes. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. **15943** to **15996** in the amount of **\$203,470.75**

ESCROW FUND:

PLGIT XXXX7109 – Check No's. **129** to **130** in the amount of **\$4,000.00**

STREET LIGHT FUND:

PLGIT XXXX7125 – Check No. **1283** in the amount of **\$1,961.82**

STATE LIQUID FUELS FUND:

PLGIT XXXX7112 – Check No's. **2620** to **2621** in the amount of **\$143,407.88**

ACKNOWLEDGEMENT OF BANK TRANSFER(S):

Transfer No. 2016-063 & 2016-064

MOTION:

Supervisor Mohr made the motion to pay the bills as read and acknowledge the bank transfers. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

NEW BUSINESS:

- 1.) Board of Supervisor acknowledgement of receipt of request from Cletus and Carol Landis to add 6001 Vera Cruz Road, PIN 549350700213-1, 22.1302 acres and 6072 Vera Cruz Road, PIN 549249588911-1, 4.3 acres to the Upper Milford Township Agricultural Security Area
- 2.) Board of Supervisor acknowledgement of receipt of request from Jayne Fogle to add 6071 Vera Cruz Road, PIN 549259220234-1, 23.058 acres to the Upper Milford Township Agricultural Security Area

MOTION:

Supervisor DeVault made the motion to acknowledge receipt of the subject requests and to direct Township staff and Solicitor to begin processing. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

3.) Roof bid award

- a. Memo from Manager, Daniel DeLong, dated October 5, 2016

MOTION:

Supervisor Sentner made the motion to award the bid to Pro Com Roofing Corp. in the amount of \$44,000.00. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

4.) Agricultural Security Area proposal recommendations:

- b. Planning Commission; Letter from Planning Coordinator, Brian Miller, dated October 5, 2016
- a. Agricultural Security Advisory Committee; Letter from Planning Coordinator, Brian Miller, dated October 5, 2016

SOLICITOR'S REPORT:

1.) Public Hearing for Agricultural Security Area:

- a. Richard Malburg to add 6220 Vera Cruz Road, PIN 549249407731 1, 8.92 acres, and 6060 German Road, PIN 549249256391 1, 3.4 acres to the Upper Milford Township Agricultural Security Area.
- b. Judith Parker to add 5482 Chestnut Street, PIN 548269684243 1, 7.5 acres, and 5546 Chestnut Street, PIN 548269858467 1, 6.35 acres to the Upper Milford Township Agricultural Security Area.

2.) Resolution No. 2016 – 032

- a. Inclusion of 26.17 +/- acres of land into the Upper Milford Township Agricultural Security Area (6220 Vera Cruz Road, 6060 German Road, 5482 Chestnut Street, and 5546 Chestnut Street).

Solicitor Fisher opened the public hearing and summarized the properties proposed for inclusion into the Upper Milford Township Agricultural Security Area (ASA). Upon completion of his summary and hearing no public comment he closed the public hearing.

MOTION:

Supervisor Sentner made the motion to adopt Resolution No. 2016-032. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

PLANNING COMMISSION – NEW BUSINESS:

- 1.) Salem Bible Church Land Development time extension request
 - a. Letter from Planning Coordinator, Brian Miller, dated October 5, 2016

MOTION:

Supervisor Sentner made the motion to grant the time extension for Salem Bible Church per Brian Miller's letter, dated October 5, 2016. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

SUBDIVISIONS – IMPROVEMENTS:

- 1.) Tranquil Acres Estates relief request
 - a. Letter from William Weber, dated September 20, 2016

Manager DeLong briefly summarized the relief requested: 1. Waiver from the installation of a street light at the intersection of Tranquil Lane and Bleiler Road and 2. Waiver from installing an access road on lot No. 6.

MOTION:

Supervisor DeVault made the motion to grant the request of Mr. Weber to not require the installation of the access drive on lot No. 6, contingent upon written recommendation of the Township Engineer, but deny the request of waiving the necessity of installing the street light at the intersection of Bleiler Road and Tranquil Lane. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

- 2.) Fields at Indian Creek Major Subdivision Security Release No. 2 Recommendation
 - a. Memo from Township Manager, Daniel DeLong, dated October 4, 2016

MOTION:

Supervisor Sentner made the motion to approve security release No. 2 in the amount of \$251,606.06. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

CORRESPONDENCE:

- 1.) Request for Station 19 & 28's Special Fire Police and Fire Police Unit for traffic control during the Macungie Borough's Halloween Parade on October 22, 2016.
 - a. Letter from Macungie Borough Manager, Chris Boehm, dated September 19, 2016.

MOTION:

Supervisor Sentner made the motion to allow Station 19 & 28's Special Fire Police to assist if they are willing and available. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

2.) Communication from the UMT Recreation Commission

- a. Letter from UMT Recreation Commission Secretary, Ms. Roselyn Parry, dated September 21, 2016

Supervisor DeVault thanked the Recreation Commission for their suggestions.

Resident, Phil Casey, asked if there were any limitations or conditions on the recent transaction.

Manager DeLong clarified that there were no limitations or conditions on the recent transaction.

Supervisor Sentner clarified that it was never the Board's intention to keep the Danner Farmhouse. However, the rest of the suggestions (create a disc golf course, create nature trails, install a fishing dock, and install a soccer field,) he is open to consider.

Manager DeLong clarified that the installation of a soccer field will be highly unlikely due to upcoming DEP regulations, which will increase required stream buffer areas.

3.) Request for Special Fire Police during Citizen's Fire Company's Fire Prevention Open House/ Craft Show on October 15, 2016

- a. Letter from Emily Fair, dated October 6, 2016.

MOTION:

Supervisor Sentner made the motion to allow Station 28 to use Township property for parking and allow Station 28's Special Fire Police to assist if they are willing and available. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

4.) Request for letter of approval for the Vera Cruz Halloween parade

- a. Request from Karen Brokate via email, dated October 5, 2016

MOTION:

Supervisor Sentner made the motion to approve the Vera Cruz Halloween parade and the detour route and to inform PennDOT of the same. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

REPORTS:

Emmaus Library: Ms. Lisa Marten announced that the Library's Director resigned and they are currently looking for a replacement.

Fire Companies: No report.

Recreation Commission: Robert Mutchler thanked the Board for their consideration of the suggestions regarding the Harold G. Fulmer Nature Preserve. He also thanked the Township for all of the work they've done to enhance the parks. He also advertised for the upcoming Park tour on 10/15/2016.

A brief discussion ensued regarding hunting on Township parks, which is prohibited.

Fire Company Steering Committee: Western District Fire Company had 11 calls and Citizen's Fire Company had 17 calls in the month of September. Assistant Manager, Haas summarized the latest Fire Company Steering Committee, highlighting an upcoming joint recycling event, presentation of propane fueled buses by James Krippe, and a joint water resource study.

The Board was in agreement to cover Responsible Recycling Services' costs (\$675) for the fire company's joint recycling event.

Supervisors:

George DeVault – Urged the residents to prepare for the pending storm.

Daniel Mohr – Advertised the upcoming Vera Cruz Association's Halloween parade, which will be held on 10/12/16 (rain date: 10/13/16), starting at 7 PM.

Robert Sentner – Indicated no report.

Township Manager:

Dan DeLong – Announced that the road resurfacing projects are complete.

ADJOURNMENT: 8:48 P.M.

George D. DeVault, Chairman

Date

Timothy A. Haas, Asst. Twp. Manager/Secretary