

UPPER MILFORD TOWNSHIP
BOARD OF SUPERVISORS
TOWNSHIP BUILDING, OLD ZIONSVILLE, PA 18068
NOVEMBER 17, 2016 AT 7:30 P.M.
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors: George DeVault, Daniel Mohr, Robert Sentner; Daniel DeLong, Township Manager; Asst. Township Manager, Timothy Haas; Solicitor, Marc Fisher.

Meeting called to order at 7:30 P.M.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT:

Mr. Jason Jenkins again raised concerns over the condition of 6635 Kings Highway South. He expressed his displeasure in the action taken by the Township. He urged the Township to do something about the property.

Supervisor Sentner expressed the difficulty the Township has in enforcing property maintenance as it does not have a property maintenance code.

Supervisor DeVault assured Mr. Jenkins that he will check in with the Zoning Officer for a status update.

ACCEPTANCE OF MINUTES:

November 3, 2016 Workshop and Regular Meeting Minutes

MOTION:

Supervisor Sentner made the motion to accept the November 3, 2016 Workshop and Regular Meeting Minutes. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 – Check No's. **16063** to **16096** in the amount of **\$39,798.30**

PAYROLL FUND:

PLGIT XXXX7015 – Check No. **7342** in the amount of **\$96.56**

ESCROW FUND:

PLGIT XXXX7109 – Check No. **132** in the amount of **\$123.00**

STREET LIGHT FUND:

PLGIT XXXX7125 – Check No's. **1285** to **1286** in the amount of **\$2,378.61**

ACKNOWLEDGEMENT OF BANK TRANSFER(S):

Transfer No's. 2016-074 to 2016-076

MOTION:

Supervisor Mohr made the motion to pay the bills as read and acknowledge the bank transfers. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

OLD BUSINESS:

- 1.) Tentative 2017 Budget Approval

MOTION:

Supervisor Sentner made the motion to approve the tentative 2017 budget and advertise the same. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

- 2.) Notice of meetings – remainder of 2016 and 2017

MOTION:

Supervisor Sentner made the motion to approve the Upper Milford Township remainder of 2016 and all of 2017 meeting dates. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

- 3.) Resolution No. 2016 – 025

- a. Employee Response to Fire Calls and Use of Township Vehicles

Solicitor Fisher clarified that Resolution No. 2016-025 was designed to set forth: 1. a procedure for full-time Township employees responding to an emergency call, and 2. a procedure for the use of Township vehicles.

Manager, DeLong explained that once a Township employee responds to an emergency call, they are under the insurance coverage of their fire department, however, the Township vehicle's insurance is the responsibility of the Township's insurance policy at all times.

Resident, James Krippe (5129 Mill Road), asked if this policy will lead to a paid fire department and if it applies to only certain fire departments.

Solicitor Fisher assured Mr. Krippe that it is not. It is strictly voluntary for the individual to respond. He also clarified that the policy does not limit the responders to the Township fire companies only.

Resident, Jason Tapler (2868 Chock Road), asked if Township employees are paid overtime while responding to an emergency call.

Solicitor Fisher clarified that a Township employee responding to an emergency call would not receive overtime pay.

MOTION:

Supervisor Sentner made the motion to approve Resolution No. 2016-025. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

4.) Resolution No. 2016-033

- a. Authorizing the Township Manager or Solicitor to sign necessary documents to enter into an agreement to purchase an agricultural easement re: H. Morton Smith Trust (5071 Bachman Road and 5094 Bachman Road)

MOTION:

Supervisor Sentner made the motion to approve Resolution No. 2016-033. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

NEW BUSINESS:

1.) Upgraded lighting for the Public Works Garage

- a. Memo from Treasurer, Jessi O'Donald, dated November 17, 2016

Treasurer, O'Donald briefly summarized the proposed cost of the installation for the new LED lighting fixtures, as well as the cost savings of the same compared to the existing high pressure sodium lighting fixtures. Currently, two LED lighting fixtures were installed to see if the light would be appropriate.

Public Works employee, Todd Lagler, indicated that the two newly installed LED lighting fixtures are much brighter and provide a better lit work environment.

A brief discussion ensued regarding the possibility of upgrading additional lighting fixtures throughout the Township properties.

MOTION:

Supervisor Sentner made the motion to direct staff to replace the high pressure sodium lights with LED lights in the Township's Public Works Building. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

2.) Open Space Referendum actions

a. Memo from Manager, Daniel DeLong, dated November 11, 2016

- i. Authorize Township Solicitor to prepare and advertise an Ordinance that establishes the "Open Space" tax on earned income beginning January 1, 2017.

Manager, DeLong summarized that since the referendum of the Open Space Tax of 0.1385% on "Earned Income" has passed, it is required to adopt an ordinance imposing the tax, and also to adopt rules and regulations for spending the additional revenue generated from the tax, which will most likely be a revision to the Township's current 2006 Open Space Plan.

MOTION:

Supervisor Sentner made the motion to direct Township staff and Solicitor to develop an Ordinance for future adoption of the "Open Space Tax" at a rate of 0.138% on Earned Income. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

SOLICITOR'S REPORT: Solicitor Fisher indicated no report.

CORRESPONDENCE:

- 1.) Old Zionsville United Church of Christ request for Special Fire Police Assistance for safety reasons during their annual Christmas Eve candlelight service.

a. Letter from Ms. Robin Yoder, dated November 7, 2016

MOTION:

Supervisor Sentner made the motion to allow the fire department to be the Special Fire Police for the Old Zionsville United Church of Christ on December 24, 2016, provided that they are willing and able. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, and the motion carried unanimously.

EXECUTIVE SESSION: None

REPORTS:

Emmaus Library: Ms. Lisa Marten announced several upcoming programs, including: basic computer classes (weekly on Thursday mornings in December), daytime book club (first Tuesday of each month), and a knitting group (second Monday of each Month from 2-4 PM). The Library has also hired a new Director.

Fire Companies: Citizen's Fire Company Asst. Chief, Jason Tapler, and Treasurer, Emily Fair, summarized that Citizen's Fire Company has 704 man hours dedicated to outside training from September, 2016 through December, 2016.

Recreation Commission: None

Supervisors:

George DeVault – Indicated no report.

Daniel Mohr – Indicated no report.

Robert Sentner – Advertised the Township's truck that is currently up for bid. He also asked if there can be communication between Harned Durham Energy (4893 Buckeye Road) and the Fire Companies regarding the recent installation of their 30,000 gallon propane tank.

A discussion ensued regarding the pre-plans and emergency response procedures for the propane tank.

Citizen's Fire Company Asst. Chief, Jason Tapler, believes Harned Durham Energy (4893 Buckeye Road) will reach out to them, and he foresees a future walk-through of the facility. He asked if it would be feasible to have LCA run water to that area to provide adequate water supply.

Township Manager:

Dan DeLong – Requested Board feedback on the list of 2017 appointments. The next regularly scheduled BOS meeting will be Thursday, December 1st. The Thursday, December 15th BOS meeting is cancelled. The year-end BOS meeting will be Thursday, December 29th at 7:30 P.M.

ADJOURNMENT: 8:09 P.M.

George D. DeVault, Chairman

Date

Timothy A. Haas, Asst. Twp. Manager/Secretary