

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
February 2, 2017 at 7:30 P.M.
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors, George DeVault, Daniel Mohr, Robert Sentner; Manager, DeLong; Secretary/Treasurer, Jessi O'Donald; Planning Coordinator/SEO, Brian Miller; Attorney Marc Fisher

Meeting called to order at 7:31 p.m.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state his or her name for the record and address the Board of Supervisors.

PUBLIC INPUT:

-Lisa Marten-requested the minutes from the January 19th Regular meeting be corrected to say personal devices instead of cell phones for the Emmaus Library Report. The Library cannot help with cell phones.

-New Tripoli Bank Project; Mr. John Hayes & Mr. David Hunsicker

John Hayes from New Tripoli Bank introduced himself and Mr. David Hunsicker. New Tripoli Bank has entered into an agreement for the Hinnerscheitz property at 4892 Buckeye Rd. to construct a bank branch and offices. New Tripoli Bank was founded 1910 as a true community bank. They wanted to introduce themselves and answer any questions anyone may have. David Hunsicker has been employed 44 years as a banker. Mr. Hunsicker is chairman and CEO of New Tripoli Bank. Mr. Hunsicker let everyone know that New Tripoli Bank helps communities. New Tripoli Bank helps organizations like youth sports, fire companies, historical societies etc. He brought John Hayes into the new Tripoli bank because he needed someone in that knew the area. John Hayes has a long history here in Upper Milford Township. Mr. Hunsicker stated they are working with Barry Isett & Associates and the meeting with the Lehigh County Conservation District went well. New Tripoli Bank is also using Ondra-Huyett Associates, Inc. as their designer and contractor. They hope that their plan helps with the traffic flow for that section of the street. They feel this location on Buckeye Road is a perfect location as a central point in the area.

Manager DeLong expressed his condolences on behalf of the Township in regard to the passing of Mr. John Hayes' father.

ACCEPTANCE OF MINUTES: -

Acceptance of January 19, 2017 workshop and regular meeting minutes

MOTION: Supervisor Sentner made a motion to accept the January 19th Workshop and Regular minutes with the correction to the Emmaus Library Report. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, Motion carried unanimously.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 16249 to 16283 in the amount of **\$84,131.29**

STREETLIGHT FUND

PLGIT XXXX7125 – Check No's. 1291 and 1292 in the amount of **\$2,401.06**

ACKNOWLEDGEMENT OF BANK TRANSFERS:

No. 2017-002 to 2017-005

MOTION: Supervisor Mohr made a motion to pay the bills as read and acknowledge the bank transfers. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

OLD BUSINESS: -None

SOLICITOR'S REPORT: Not at this time but Solicitor Fisher reserved the right to comment later.

NEW BUSINESS:

- 1.) Approval to purchase New Shoulder Mower
 - a. Memo from Manager DeLong

Manager DeLong explained that the 2017 budget included funding to purchase a new roadside shoulder/boom mower. The staff had concerns of the traditional boom mower putting the driver past the yellow line when mowing the roadside edge. Staff researched options and selected a unit that allows the mowing head to be moved closer to the tractor. Two options were presented, one from Stephenson Equipment in the amount of \$112,629.00. The second from Little's John Deere with the up fit of the Tiger WildKat mower for a total of \$106,655.80. Manager DeLong recommended the Board authorize the purchase of the John Deere Model 5100M tractor with options and accessories from Deere Corporation State Contract #4400011369 through Little's John Deere with the Tiger WildKat side mower on State Contract #4400011395 for the total of \$106,655.80.

Motion: Supervisor Sentner made a motion to authorize staff to proceed with the purchase of the John Deere with WildKat mower on state contracts #440011369 and #4400011395 through Little's John Deere for the total of \$106,665.80. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

DEP MODULES / SEWAGE PLANNING: -

- 1.) DeLorenzo Minor Subdivision DEP Planning Module Approval.
 - a. Letter from Planning Coordinator, Brian Miller

Memo from Brian Miller states that the Planning Module for the DeLorenzo Minor Subdivision appears to be in order and may be signed and forwarded to DEP for review and approval. The DeLorenzo Minor Subdivision proposes a 2 acre lot along German Rd. Soil testing was completed and a note has been placed in the residual lot's record that any sewage permit would not be issued without sewage facilities planning being done on that lot as required by DEP.

MOTION: Supervisor Sentner Made a motion to approve and have signed that DEP Planning module for the DeLorenzo Minor Subdivision as recommended by Planning Coordinator/SEO Brain Miller. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

2.) Kolher Tract DEP Planning Module Approval
-Resolution 2017-019

Manager DeLong explained that with each development a DEP Planning Module needs to be completed. At this time the Kohler Tract Subdivision DEP Planning Module has been completed and is ready for approval by the Board of Supervisors. Manager DeLong recommended the Board of Supervisors Approve the Module and the accompanying Resolution 2017-019 to be signed and forwarded to DEP for review and approval.

Motion: Supervisor Sentner made the motion to approve the Kohler Tract Subdivision DEP Planning Module have it signed and sent to DEP for review. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

PLANNING COMMISSION – OLD BUSINESS: -

- 1.) Chestnut St Wellness Center Land Development Time Extension
 - a. Letter from Planning Coordinator, Brian Miller

Letter from Planning Coordinator Brain Miller states the Planning Commission recommended granting a 30 day time extension at their January 30th, 2017 meeting for the 3835 Chestnut St Land Development.

Supervisor Sentner asked why only 30 days. Mr. Miller explained that was what the developer asked for.

Motion: Supervisor Sentner made the motion to grant the 3835 Chestnut St Land Development a 30 day time extension. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

PLANNING COMMISSION – NEW BUSINESS: -

- 1.) Borough of Emmaus Zoning Amendment:
(Comment in Accordance with the SW Lehigh Comp Plan Agreement)
 - a. Letter from Planning Coordinator, Brian Miller

Mr. Miller's letter stated that the Planning Commission recommended sending Emmaus Borough a letter thanking them for giving the Planning Commission an opportunity to review Emmaus Zoning ordinance amendment No. 1153 addressing regulation of Medical

Marijuana dispensaries, growing/processing and academic clinical research. Planning commission said the amendment is a local matter and consistent with South Western Lehigh County Comprehensive Plan.

Solicitor Fisher interjected that it is time for the Township to consider a similar Ordinance and the Board should think about directing staff to look into such an Ordinance. At that time the Board gave staff direction to look into the creation of a similar Ordinance.

SUBDIVISIONS – IMPROVEMENTS: - None

CORRESPONDENCE: - None

EXECUTIVE SESSION:

The Board of Supervisors held an executive session from 7:50 p.m. to 8:18 p.m. to discuss personnel matters.

OTHER ISSUES: - None

REPORTS:

Emergency Services Report: - None

FIRE COMPANIES:

-**Citizens Fire Company** reported that they hosted training with stations 28,7,19, and 63. Turnpike Commission presented a 2-3 hour informative session and there were approximately 75 people in attendance.

-**Supervisor Sentner** reported for **Western District Fire Company** breakfast was this Sunday.

Emmaus Library:

-**Lisa Marten** reported the Adult outreach program at Devonshire was well received and the 4th Thursday of the month is a memoir writing workshop with Jerry Waxler.

Township Emergency Management Coordinator:

Bill Stahler – Absent
James Krippe- No Report

Recreation Commission:

-**Robert Mutchler** introduced himself as the new Recreation Committee Chairman. He stated the Recreation Committee survey will be announced with the Newsletter. Also that they are still in search of a soccer field if anyone knows of any flat land in the Township.

Supervisors:

Daniel Mohr – No report
Robert Sentner – No report
George DeVault – No report

Township Manager:

Dan DeLong – No report

ADJOURNMENT: Meeting was adjourned at 8:22 p.m.

Chairman, George DeVault

02/16/2017

Secretary/Treasurer, Jessi O'Donald