

UNAPPROVED MINUTES

**Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
May 4, 2017 at 7:30 P.M.
REGULAR MEETING MINUTES**

ATTENDANCE: Supervisors: George DeVault, Daniel Mohr, Robert Sentner; Manager, Daniel DeLong; Assistant Manager, Bud Carter; Planning Coordinator, Brian Miller; Secretary/Treasurer, Jessi O'Donald; Solicitor, Marc Fisher

Meeting was called to order at 7:40 pm.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT: None

ACCEPTANCE OF MINUTES: -

Acceptance of April 20, 2017 workshop and regular meeting minutes.

MOTION: Supervisor Sentner made a motion to approve the minutes as presented. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No.'s. 16483 to 16525 in the amount of **\$45,223.67**

STREETLIGHT FUND:

PLGIT XXXX7125 – Check No. 1297 and 1298 in the amount of **\$2,290.58**

ACKNOWLEDGEMENT OF BANK TRANSFERS:

No.'s 2017-028 to 2017-032

MOTION: Supervisor Mohr made a motion to pay the bills as read and acknowledge the bank transfers. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

OLD BUSINESS: - None

SOLICITOR'S REPORT: No Report

NEW BUSINESS:

- 1.) Authorization to award Bids for Road Work
 - a. Memo from Assistant Manager Bud Carter

Bids were sent out for Bituminous Seal Coat, Ultra-thin Bonded wearing course, and Line Painting. Sealed bids were open Monday, May 1st, 2017 at 1:00pm and recommended awarding bids as outlined in the Memo.

MOTION: Supervisor Sentner made a motion to award bids as recommended in the memo from Assistant Manager Bud Carter's letter dated May 1, 2017. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

- 2.) Agricultural Security Area update on current status of applications
 - a. Memo from Planning Coordinator, Brian Miller

Planning Coordinator Brian Miller's memo stated the last round of Agricultural Security Area applications have been advertised, posted and reviewed by both Planning Commission and Agricultural Security Board. They can now be advertised for the Public Hearing on June 1st, 2017.

- 3.) Lower Macungie Zoning change review as per SW Comp Plan
 - a. Letter from Planning Coordinator Brian Miller

The letter from Planning Coordinator Brian Miller stated that the Planning Commission has reviewed the proposed zoning changes and found them not in conflict with the Comprehensive Plan. It was recommended thanking Lower Macungie for the chance to review the changes. LVPC is also in favor of the zoning changes.

MOTION: Supervisor Sentner made a motion to send Planning Coordinator, Brian Miller's letter of thanks to Lower Macungie Township. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: -

- 1.) Lehigh Valley Baptist Church Time Extension Request
 - a. Letter from Planning Coordinator Brian Miller

Planning Coordinator Brian Miller's letter outlined that the Planning Commission recommended a time extension for the Lehigh Valley Baptists Church until June 30th, 2017.

MOTION: Supervisor Sentner made a motion to grant the time extension for Lehigh Valley Baptist Church as recommended by the Planning Commission until June 30th, 2017. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

PLANNING COMMISSION – NEW BUSINESS:

- 1.) Reappointments and Officers for Planning Commission
 - a. Memo from Planning Coordinator Brian Miller

Memo from Planning Coordinator Brian Miller outlined the Planning Commission's motion to recommend reappointment of Angelika Forndran and Phil Hartranft for new terms ending April 30th, 2021. The memo also stated that Henry Kradjel asked not to be reappointed. Henry has served on the Planning Commission for 44 years. Planning Commission members were reluctant to accept his decision.

MOTION: Supervisor Sentner made a motion to reappoint Angelika Forndran and Phil Hartranft to new terms expiring April 30th, 2021. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

There was a brief discussion on how to honor Henry Kradjel for his service. Henry will be invited to the June 1st Board of Supervisors meeting.

- 2.) Approval for the Upper Milford Township & Christopher Fulmer Boundary Line Adjustment.
 - a. Letter from Planning Coordinator Brian Miller

At the May 1st 2017 Planning Commission meeting it was recommended for approval the Upper Milford Township & Christopher Fulmer Lot Line Adjustment.

MOTION: Supervisor Sentner made a motion to approve the Upper Milford Township & Christopher Fulmer Lot Line Adjustment as recommended by the Planning Commission. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

SUBDIVISIONS – IMPROVEMENTS:

- 1.) Time extension Brookshire Partners
 - a. Letter from Manager DeLong

Memo from Manager DeLong stated that the Brookshire Major Subdivision Improvements Agreement is in order to be granted a one year time extension.

MOTION: Supervisor Sentner made a motion to grant the one year time extension to Brookshire Major Subdivision as per Manager DeLong's memo dated May 2nd, 2017. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

CORRESPONDENCE: -

- 1.) Letter from Borough of Macungie Police Department requesting use of East Macungie Road for parade detour.

MOTION: Supervisor Sentner made a motion to grant the Borough of Macungie permission to use East Macungie Road as a detour during this year's Memorial Day Parade Monday, May 29th, 2017 from 10 am to 10:30 am. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

EXECUTIVE SESSION: Not Needed

OTHER ISSUES: - None

REPORTS:

Emergency Services Report: None

FIRE COMPANIES: Not present. They were in attendance at the viewing of Lloyd Ohl.

Emmaus Library: None

Township Emergency Management Coordinator:

Bill Stahler – Absent

James Krippe-Deputy- Jim reported that Bill's wife was getting better and Bill will join Jim at the Buckeye Planning Meeting.

Recreation Commission: Please take the survey that was advertised in the newsletter.

Supervisors:

Daniel Mohr – Supervisor Mohr reported that in his attendance at the PSATS Convention he learned a lot about MS4.

Robert Sentner – Supervisor Sentner reported that Lloyd Ohl was a good friend and will be missed.

George DeVault-- Supervisor DeVault reported that Jason Tapler thanked everyone who was involved in putting up the sign on Chock Rd.

Township Manager:

Dan DeLong – Manager DeLong reported that the Chestnut Street Bridge is in a final plan form and he hopes to see it soon.

Assistant Manager:

Bud Carter -- Assistant Manager Carter reported that the No Parking signs for Raymond Rd will be installed next week.

ADJOURNMENT: Meeting was adjourned at 7:59 pm

Chairman George DeVault

Date

Secretary/Treasurer Jessi O'Donald