

Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
June 1, 2017 at 7:30 P.M.  
REGULAR MEETING MINUTES

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**ATENDANCE:** Supervisors: George DeVault, Daniel Mohr, Robert Sentner; Manager, Daniel DeLong; Assistant Manager, Bud Carter; Planning Coordinator, Brian Miller; Secretary/Treasurer, Jessi O'Donald; Solicitor Marc Fisher

Meeting was called to order at 7:30 pm.

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

**SPECIAL RECOGNITION**

Honoring Henry Kradjel for 44 years of Public Service to Upper Milford Township

Upper Milford Township presented Mr. Henry Kradjel with a Proclamation thanking him for 44 years of volunteering and working for the Township. Chairman DeVault express his gratitude for Henry's dedication to his community. Matt Szuchyt from Senator Patrick Browne's office presented Henry with a Proclamation from the Pennsylvania Senate for his dedicated service. There were refreshments and time to socialize with Henry Kradjel after the meeting.

Henry Kradjel expressed a few words of thanks for his experience with his community and the great people he has worked with over the years.

**PUBLIC INPUT:**

**ACCEPTANCE OF MINUTES: -**

Acceptance of May 18, 2017 workshop and regular meeting minutes.

**MOTION:** Supervisor Sentner made a motion to approve the May 18<sup>th</sup> Workshop and Regular meeting minutes as presented. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. 16560 to 16600 in the amount of \$107,131.38

**ESCROW FUND:**

PLGIT XXXX7109 – Check No. 137 in the amount of \$ 2,000.00

**ACKNOWLEDGEMENT OF PayPal BANK TRANSFERS:**

No.'s 2017-001

**MOTION:** Supervisor Mohr made a motion to pay the bills as read and acknowledge the PayPal bank transfer. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, motion carried unanimously

**OLD BUSINESS:** - None

**SOLICITOR'S REPORT:**

1.) Public Hearing for Agricultural Security Area:

a. David M. Lobach, Jr. & Emilie A. Lobach to add 6851 Kings Highway S, 4971 and 4902 Rock Rd Zionsville, PIN 549234549709-1 11.9006 acres, PIN 549235805287-1 13.3 acres, PIN 549233561259-1, 7.745 acres to the Upper Milford Township Agricultural Security Area.  
Total Acreage by Deed =32.9456

b. Phil Hartranft to add 6376 Kings Highway South Zionsville, PIN # 549205453813-1 totaling 7.1779 acres to the Upper Milford Township Agricultural Security Area. Total Acreage by Deed = 7.1779

c. April & Christopher Schiel to add 6067 Tollgate Rd, PIN 548255615038-1, 13.9423 acres to the Upper Milford Township Agricultural Security Area  
Total Acreage by Deed = 13.9423

d. South Shore Acquisitions, LP to add 4401 Main Road West PIN 549314377445-1, 46.7 acres and 5051 Milford Road PIN 549304363575-1, 11.7 acres to the Upper Milford Township Agricultural Security Area.  
Total Acreage by Deed = 58.4

Hearing no comments from the Audience the public Hearing was closed.

2.) Resolution No. 2017-032- Approval

**MOTION:** Supervisor Sentner made a motion to approve Resolution No. 2017-032 to include the properties listed by Solicitor Fisher during the Public Hearing into the Upper Milford Township Agriculture Security Area. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

**NEW BUSINESS:**

- 1.) Approval to hire Summer Intern  
a. Memo from Secretary/Treasurer Jessi O'Donald

Secretary/Treasurer Jessi O'Donald's memo stated that three applicants were interviewed for the Summer Intern position and at this time she was asking for the Boards permission to hire Miguel Mascarinas to the position of Summer Intern for 2017.

**MOTION:** Supervisor Sentner made a motion to hire Miguel Mascarinas as Upper Milford Township Summer Intern per memo from Secretary/Treasurer Jessi O'Donald, dated June

1st, 2017. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

- 2.) Super pave material Bids
  - a. Memo from Assistant Manager Bud Carter

Assistant Manager Bud Carter's memo stated that bids were advertised and received for Super pave 9.5 mm and 19 mm. At this time he recommended the Board reject all bids and continue to purchase Warm Mix Asphalt from the Costars contract.

**MOTION:** Supervisor Sentner made a motion to direct staff to reject bids for Super Pave 9.5mm and 19 mm per Assistant Manager Bud Carter's Memo dated May 29th, 2017. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:** -

- 1.) Resolution No. 2017-030 Approval
  - a. Stormwater Best Management Practices for Salem Bible Church Land Development

**Motion:** Supervisor Sentner made a motion to approve Resolution No. 2017-030, Stormwater Management Best Practices Agreement with Victory Valley Land Development. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

- 2.) Lehigh Valley Baptist Church Waivers and Contingent Plan Approval
  - a. Letters from Planning Coordinator Brian Miller

Waivers requested for the Lehigh Valley Baptist Church Land Development were section §502.A, §503.C.D.2/§603.C.D.2, §503.C.G.8/§603.C.G.8 & 1001.E.11. These waivers were requested by Keystone Consulting Engineers in a letter dated March 15, 2017 and reviewed by the Planning Commission February 27<sup>th</sup> and April 3<sup>rd</sup>, 2017. In a letter dated June 1<sup>st</sup>, 2017 Planning Coordinator Brian Miller stated the planning commission's recommendation to the Board of Supervisors to grant the waivers as requested.

**Motion:** Supervisor Sentner made a motion to grant the waivers as asked for by Keystone Engineering Consultants and recommended by the Planning Commission. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

Planning Coordinator Brian Miller's Letter dated June 1<sup>st</sup>, 2017 stated the Planning Commission has recommended Lehigh Valley Baptist Church Land Development approval contingent upon approval of requested SALDO waivers, addressing all outstanding items in the Township Engineer's review letter and receiving all outside agency approvals and payment of any outstanding fees.

**Motion:** Supervisor Sentner made a motion to grant contingent approval for the Lehigh Valley Baptist Church Land Development based on the points outlined in Planning

Coordinator Brian Miller's Letter Dated June 1<sup>st</sup>, 2017. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

- 3.) Resolution No. 2017-031 Approval
  - a. Stormwater Best Management Practices for Lehigh Valley Baptist Church

**Motion:** Supervisor Mohr made a motion to approve Resolution No. 2017-030, Stormwater Management Best Practices Agreement with Lehigh Valley Baptist Church Land Development. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

- 3.) Time Extension Recommendations
  - a. Letter from Brian Miller

The Planning Commission recommended approval of the following Time Extensions.

180 day Time Extension:

Goldstein Subdivision, Walnut Street Industrial Park Subdivision, Walnut Street Industrial Park Lot #10, 4054 Chestnut St Land Development, 6244 & 6274 Sweetwood Dr. Lot Line Adjustment, Estates at Maple Ridge Subdivision, Boyko Automotive Land Development.

Additional 30 day time extension:

Stone Ridge Estate Subdivision, Stone Ridge Estates Subdivision.

60 day contingent time extension.

Kohler Tract Minor and Major Subdivisions.

**Motion:** Supervisor Sentner made a motion to approve 180 day and 30 day time extensions as outlined in Planning Coordinator Brian Miller's Letter dated May 31<sup>st</sup>, 2017 along with 60 day time extensions for Kolher Tract Minor and Major contingent upon request by the close of business June 9<sup>th</sup>, 2017. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

**PLANNING COMMISSION – NEW BUSINESS:**

**SUBDIVISIONS – IMPROVEMENTS:**

**CORRESPONDENCE:** -

**EXECUTIVE SESSION:** If Needed

**OTHER ISSUES:** -

**REPORTS:**

Emergency Services Report: The committee is being formed.

FIRE COMPANIES: Jason Tapler stated that 5 members of the Volunteer Fire Companies were graduating from Fire 1 class. Station # 28 is deciding on the type of Air Packs to get. They got the Bronze membership with Bucks County and are working with Station # 19. They decided on taking the rural water management class.

Chairman Devault expressed his thanks to those who put the time in for the Fire Fighter One class. He acknowledged the commitment it takes to gain that level of achievement.

Emmaus Library: Not Present

Township Emergency Management Coordinator:

Bill Stahler – Not Present  
James Krippe-Deputy- No Report

Recreation Commission: Not Present

Supervisors:

Daniel Mohr – Supervisor Mohr wanted to Thank Henry for the support and pushing him to get involved.  
Robert Sentner – Supervisor Sentner also wanted to thank Henry for his time, support, and mentorship over the years.  
George DeVault – Supervisor Devault echoed everyone’s comments and Thanks.

Township Manager:

Dan DeLong – Manager DeLong also thanked Henry. Henry helped get Dan on the Government side of the table.  
State Police Tax: Manager DeLong discussed the proposal of the per head state police tax that was introduced by Governor Wolf.

Assistant Manager:

Bud Carter -- No Report

**ADJOURNMENT:** Meeting was adjourned at 8:05 pm.

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**Chairman, George DeVault**

**June 15, 2017**  
**Date**

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**Secretary, Jessi O'Donald**