

Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
July 6, 2017 at 7:30 P.M.  
REGULAR MEETING MINUTES

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**ATTENDANCE:** Supervisors George DeVault, Daniel Mohr, Robert Sentner; Manager Daniel DeLong; Assistant Manager Bud Carter; Planning Coordinator, Brian Miller; Secretary/Treasurer, Jessi O'Donald; Solicitor, Marc Fisher; Township Engineer, Jeffery Ott

Meeting called to order at 7:44 pm

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

**PUBLIC INPUT:** None

**ACCEPTANCE OF MINUTES:**

Acceptance of June 15, 2017 workshop and regular meeting minutes.

**MOTION:** Supervisor Sentner made a motion to accept the workshop and regular meeting minutes as presented. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor, motion carried unanimously. Supervisor Mohr abstained.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. 16643 to 16694 in the amount of \$131,423.25

**STREET LIGHT FUND:**

PLGIT XXXX7125 – Check No. 1301 and 1302 in the amount of \$2,229.89

**ESCROW FUND:**

PLGIT XXXX7109 – Check No. 139 and 140 in the amount of \$2,695.20

**ACKNOWLEDGEMENT OF BANK TRANSFERS:**

No.'s 2017-039 to 2017-040

Supervisor Sentner asked about the refunds for the restrooms. One refund was due to the lack of toilet paper and paper towels after multiple UMYA games prior to the caretaker getting to the park to check the restrooms. The other refund was due to a water leak which put the restrooms out of order. The leak has since been corrected.

**MOTION:** Supervisor Sentner made a motion to pay the bills and acknowledge the bank transfers as read. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

**OLD BUSINESS:** - None

**SOLICITOR'S REPORT:** None

**NEW BUSINESS:** None

- 1.) BOS approval/authorization for Staff and Public Works Employees to attend the Lehigh County Association of Township Officials Summer convention on August 11, 2016.
  - a. Letter from LCATO Secretary, Janice Meyers, dated July 5, 2016

**MOTION:** Supervisor Sentner made a motion to allow staff and public works to attend the summer LCATO Summer Convention. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

- 2.) Meeting date selection for SWL Comp Plan
  - a. Email from LVPC

A brief conversation ensued in regard to the availability of Supervisors for the selection of dates for the public meeting for the SWL Comp Plan.

- 3.) Resolution No. 2017-035 agreements to purchase Agricultural Easement (Fleming)
- 4.) Resolution No. 2017-036 agreements to purchase Agricultural Easement (Fogel)
- 5.) Resolution No. 2017-037 agreements to purchase Agricultural Easement (Malburg)
- 6.) Resolution No. 2017-038 agreements to purchase Agricultural Easement (Weber)

**MOTION:** Supervisor Sentner happily made a motion to approve Resolution No's 2017-035, 2017-036, 2017-037, and 2017-038 to purchase the agricultural Easements for the corresponding properties. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:** - None

**PLANNING COMMISSION – NEW BUSINESS:** - None

- 1.) Resolution No. 2017-034 Approval
  - a. Stormwater Best Management Practices for Stone Ridge Estates

Each lot in Stone Ridge Estates has an individual O & M agreement for the characteristics on that lot. They are all included within Resolution 2017-034.

**MOTION:** Supervisor Sentner made a motion to approve Resolution No. 2017-034 O & M agreements for Stone Ridge Estates. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

- 2.) Time Extension for Fields at Indian Creek Phase 3, 4 and 5.
  - a. Letter from Planning Coordinator Brian Miller

The Planning Commission recommended approval of a time extension for the Fields at Indian Creek Revised Phase 3, 4 and 5 Preliminary Plan. The timeframe will expire July 30<sup>th</sup> 2017 and the applicant has agreed to grant an extension to October 31<sup>st</sup> 2017.

There was a brief discussion of properties owned by the developer in the area along with questions on how many Occupancy permits and other approvals have been issued to the Fields at Indian Creek to date.

**MOTION:** Supervisor Sentner made a motion to approve the time extension in accordance to Planning Coordinator Brian Miller's letter dated July 3, 2017. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

- 3.) Lehigh Valley Baptist Church Improvements Agreement
  - a. Memo from Planning Coordinator Brian Miller

Memo from Planning Coordinator Brian Miller asked for approval for the Improvements Agreement for Lehigh Valley Baptist Church Parking Lot Expansion contingent on receiving the letter of credit from the bank and the solicitor's approval.

Solicitor Fisher said he was in agreement with Planning Coordinator Brian Miller's memo.

**MOTION:** Supervisor Sentner made a motion to approve the improvements agreement for Lehigh Valley Baptist Church Parking Lot Expansion contingent on receiving the letter of credit from the bank. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

**SUBDIVISIONS – IMPROVEMENTS:** - None

**CORRESPONDENCE:** -

- 1.) Letter from Upper Macungie requesting Special Fire Police for July 1<sup>st</sup> Fireworks
  - a. Memo from Secretary/Treasurer Jessi O'Donald

Citizens Fire Company contacted the Township Office on June 30<sup>th</sup> for permission to assist Upper Macungie Fire Company with the fireworks display July 1<sup>st</sup> with a rain date of July 2<sup>nd</sup>. At the time I contacted the supervisors and requested their permission for Citizens Special Fire Police to Assist Upper Macungie

**MOTION:** Supervisor Sentner made a motion to retroactively approve Citizens Fire Company to give assistance at the Upper Macungie Fireworks display. Supervisor Mohr gave a retroactive second. Any questions or comments, all were in favor, motion carried unanimously.

**EXECUTIVE SESSION:** Not Needed

**OTHER ISSUES:** - None

**REPORTS:**

**Emergency Services Report:** The Emergency Services Committee is still looking for

volunteers.

FIRE COMPANIES: Western District is having Breakfast for supper August July 8<sup>th</sup>.

Emmaus Library: Not Present

Township Emergency Management Coordinator:

Bill Stahler – Not present

James Krippe-Deputy- Bill and his wife are doing better.

Recreation Commission: Not Present

Supervisors:

Daniel Mohr – Still taking ads for the Homecoming book. Homecoming is the third Sunday in August.

Robert Sentner – Questioned the validity of the removal of the shoulder for the PennDOT HOP across from the entrance of his business. The Southwest Comp group is going to keep convening as a Transportation group.

George DeVault – 2<sup>nd</sup> Supervisor Sentner's sentiment for PennDOT.

Township Manager:

Dan DeLong – No Report

Assistant Manager:

Bud Carter – There was a meeting on Tuesday with the Fire Company Chiefs to discuss Act 172. They will take the information back to their companies to discuss.

**ADJOURNMENT:** Meeting was adjourned

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Chairman George DeVault

**July 20<sup>th</sup> 2017**

Date

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Secretary/Treasurer Jessi O'Donald