

Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
September 7, 2017 at 7:30 P.M.  
REGULAR MEETING MINUTES

---

**ATTENDANCE:** Supervisors, George DeVault, Daniel Mohr, Robert Sentner; Manager Daniel DeLong; Assistant Manager Bud Carter; Solicitor Marc Fisher; Planning Coordinator, Brian Miller; Secretary/Treasurer, Jessi O'Donald; Township Engineer, Jeffery Ott

Meeting called to order at 8:05 pm.

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

A public hearing will be held on Monday, September 25, 2017 at 7:00 PM in the Lower Macungie Community Center, 3400 Brookside Road, Macungie, PA to accept public comments concerning the final draft Southwest Lehigh Multi-Municipal Comprehensive Plan and its accompanying Data Companion, as prepared by Lehigh Valley Planning Commission and the Southwest Lehigh Multi-Municipal Steering Committee. The Plan and material will be available for review at 6:30 PM prior to the 7:00 PM meeting.

The Joint EAC is holding a rain barrel Workshop with the Perkiomen Watershed Conservancy at the Upper Milford Township Building on September 25<sup>th</sup> from 7-8 pm. Registration information can be found on the Township's website. The cost per rain barrel made is \$25.00.

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

**PUBLIC INPUT:**

**ACCEPTANCE OF MINUTES:**

Acceptance of August 17, 2017 workshop and regular meeting minutes.

**MOTION:** Supervisor Sentner made a motion to approve the Workshop and Regular meeting minutes from August 17, 2017. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. 16814 to 16861 in the amount of **\$ 64,579.76**

**STREET LIGHT FUND:**

PLGIT XXXX7125 – Check No's. 1305 and 1306 in the amount of **\$2,321.62**

**ACKNOWLEDGEMENT OF BANK TRANSFER:**

No.'s 2017-055

**MOTION:** Supervisor Mohr made a motion to pay the bills as read and acknowledge the bank transfer. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

**OLD BUSINESS:** - None

**SOLICITOR'S REPORT:**

- 1.) Ordinance No. 155 – Stop Sign Placement at Township Railroad Crossings

Solicitor Fisher Stated that Ordinance No. 155 has been property advertised and is ready for the Boards consideration.

**MOTION:** Supervisor Sentner made a motion to approve Ordinance No. 154. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

**NEW BUSINESS:** None

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:** -

- 1.) Time Extension for New Tripoli Bank.
  - a. Letter from Planning Coordinator Brian Miller

Letter from Brian Miller gave the Planning Commission's recommendation to grant a 90 day time extension for New Tripoli Bank's Land Development. Their time expires on October 1<sup>st</sup>, 2017 the time extension would grant them until December 30<sup>th</sup>, 2017.

**MOTION:** Supervisor Sentner made a motion to grant the 90 day time extension for New Tripoli Bank as recommended by the Planning Commission dated September 7<sup>th</sup>, 2017. Supervisor DeVault happily seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

**PLANNING COMMISSION – NEW BUSINESS:** - None

**SUBDIVISIONS – IMPROVEMENTS:** -

- 1.) Approval for Stone Ridge Estates security release number 2.
  - a. Correspondence from Township Engineer, Jeffery Ott

Township Engineer Jeffery Ott stated that all is in order to approve Stone Ridge Estates Security release number 2. He provided supporting documentation along with his letter dated September 1<sup>st</sup>, 2017.

**MOTION:** Supervisor Sentner made a motion to approve Stone Ridge Estates security release number to according with Township Engineer's letter dated September 1<sup>st</sup>, 2017. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

**CORRESPONDENCE:** -

- 1.) Acknowledgement of Citizens Fire Company Special Fire Police volunteer help with traffic control at the wheels of time August 25<sup>th</sup> 2017.

A letter dated April 2, 2017, delivered to the Township August 21<sup>st</sup>, 2017 requested Station 28 Special Fire Police Assistance for the Wheels of Time Parade held August 25<sup>th</sup>, 2017. Manager DeLong sent a letter to the Fire Company and to the Wheels of Time management expressing permission for the Special Fire Police Assistance. At this time the Board of Supervisors is asked to ratify that permission.

**MOTION:** Supervisor Sentner made a motion to give retroactive permission for Station 28 Special Fire Police to have helped with the Wheels of Time parade. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

- 2.) Borough of Macungie request for road detour for the 2018 Halloween Parade
  - a. Letter from Sergeant Travis Kocher

Macungie Borough requests the use of East Macungie Rd as a detour for the 2017 Halloween Parade on Sunday October 28<sup>th</sup>, 2017.

**MOTION:** Supervisor Sentner made a motion to approve the use of East Macungie Road as a detour per Macungie Borough Request dated August 30<sup>th</sup>, 2017 for the 2017 Halloween parade October 28<sup>th</sup> 2017. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

- 3.) Lower Milford Township request for Special Fire Police assistance
  - a. Letter from Lower Milford Township Manager Ellen Koplin

Lower Milford Township Manager Ellen Koplin requested assistance from Station 28 Special Fire Police on October 20<sup>th</sup> with a rain date of October 21<sup>st</sup> to help with traffic control at the Hausman Fruit Farm event.

**MOTION:** Supervisor Moher made a motion to approve Station 28 Special Fire Police to help if willing and available at the Hausman Fruit Farm Event October 20<sup>th</sup> or rain date of October 21<sup>st</sup>. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

**EXECUTIVE SESSION:** Not Needed

**OTHER ISSUES:** - None

**REPORTS:**

Emergency Services Call Report: Posted on the website

Emergency Services Committee Report: First Meeting is September 12<sup>th</sup> at 7pm held at the Township municipal building

**FIRE COMPANIES:** Station 19 is holding their drawing on Saturday 09/09 from 5-10pm. There will be a band and food. A good social event.

Emmaus Library: Not present

Township Emergency Management Coordinator:

Bill Stahler – Absent

James Krippe-Deputy- the Buckeye meeting for the drill is on the 23<sup>rd</sup> and the County EMA Meeting is the 21<sup>st</sup>.

Recreation Commission: Not Present

Supervisors:

Daniel Mohr – Vera Cruz Homecoming had nice weather for once. They had to change the spot for the band. The new spot worked out well. They may have even made a little money this year. The Halloween parade will be October 18<sup>th</sup>.

Robert Sentner – Thank you for all the residence that came out tonight to support your neighbors.

George DeVault – Seconded Supervisor Sentner' s sentiments. With three hurricanes and a lot of talk of Health and safety tonight please keep those in the path of the natural disasters in your thoughts.

Township Manager:

Dan DeLong – No Report

Assistant Manager:

Bud Carter – Ultra thin paving is complete and oil and chip will be completed with cooperation of the weather.

**ADJOURNMENT:** Meeting adjourned at 8:27 pm

---

\_\_\_\_\_  
**Chairman George DeVault**

**09/21/2017**  
**Date**

\_\_\_\_\_  
**Secretary/Treasurer Jessi O'Donald**