

Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
October 5, 2017 at 7:00 p.m.  
WORKSHOP MEETING MINUTES

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**ATTENDANCE:** Supervisors George DeVault, Daniel Mohr, Robert Sentner; Manager Daniel DeLong; Assistant Manager, Bud Carter; Planning Coordinator, Brian Miller; Secretary/Treasurer, Jessi O'Donald; Solicitor, Marc Fisher

Meeting called to order at 7:00 pm.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

**PUBLIC INPUT:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

- 1.) Lehigh Valley Hazard Mitigation Plan Update
  - a. Communication from LVPC

Assistant Manager Bud Carter relayed that this update is now being done by LVPC and not the County. He will be the main contact and asked the Board to appoint Brian Miller as the alternate contact.

The Board was in agreement.

- 2.) 2018 Budget Status Report

Assistant Manager Bud Carter reported that the draft budget was close to being completed. There were just a few more numbers that needed to be gathered. It was his hope to have the Draft Budget to the Board by the end of next week.

Secretary/Treasurer Jessi O'Donald mentioned that the hope was for a balanced budget with no tax increase but that we seem to be pushing our luck. The Health Care cost was the number she was waiting for.

**EXECUTIVE SESSION:** - If Needed

**ANY OTHER BUSINESS:** -

Jim Krippe gave an update on Emergency Management reporting for FEMA reimbursements. All reporting will be done electronically. Rapid Damage Assessment will be done with a computer program.

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Eventually the County will go 911 with Allentown but it will be a channel and frequency change but not a radio change for at least 6-10 years down the road.

Emergency Management Coordinators will have more responsibility for following the NIMS training. They will have to monitor that all responders and employees will be trained and follow NIMS. Following the nursing home issue after the hurricane in Florida EMA will be responsible to make sure all agencies are up to date on their emergency preparedness planning.

Jim reported that the meeting was more of a heads up as to what was coming in the future. There was a lot of vague information and not a lot of concrete information.

**ADJOURNMENT:** Meeting was adjourned at 7:10 pm

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Chairman George DeVault

**10/19/2017**  
Date

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Secretary Jessi O'Donald