

UNAPPROVED MINUTES

**Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
October 5, 2017 at 7:30 P.M.
REGULAR MEETING MINUTES**

ATTENDANCE: Supervisors George DeVault, Daniel Mohr, Robert Sentner; Manager Daniel DeLong; Assistant Manager, Bud Carter; Planning Coordinator, Brian Miller; Secretary/Treasurer, Jessi O'Donald; Solicitor, Marc Fisher

Meeting called to order at 7:30 pm

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT:

Robert Dennis 4930 South 5th St. read a prepared statement asking for a buffer zone for timber harvesting within the Township just like any other property line setback is required. Mr. Dennis then read a prepared statement of thanks to the Board of Supervisors for taking his concerns seriously and allowing him to be a part of the site meeting. He stated he understands that the Township is following the rules that it is allowed to follow and is thankful that various items were notated out on the site because of the meeting October 2nd. Mr. Dennis also expressed a concern for the stability of large trees during a strong wind event once the groupings are thinned.

Jason Tapler speaking as a resident of Chock Road Upper Milford Township, (not as assistant Chief of the fire company). He asked a question as to the reasoning behind the 50/50 split of the Foreign Fire Insurance Revenue between the two Fire Companies. He questioned that with the additional houses being built in the Eastern half of the Township if it would not be more equitable to consider a different allocation formula.

Brief Discussion ensued: Manager DeLong responded that the Township also has the ability to allocate those funds to the ambulance corps as well. Foreign Fire Insurance comes from insurance companies that are not based in Pennsylvania, an example is Erie Insurance does not pay the premium. This allocation was down in amount the last several years. Solicitor Fisher stated the Board has 100% discretion as to how to allocate the funds. Supervisor Sentner suggested that the topic would be good for the Emergency Services Committee to take a look at. Manager DeLong suggested that maybe it's time to look at redrawing the line for services Coverage. The turnpike calls were discussed, as well as third party collections for accident calls. Number of calls can vary. Supervisor Mohr asked how many houses are paying insurance in a district. Manager DeLong explained that no matter how many houses the eastern district has hydrants, the folks within 780 feet of a fire hydrant pay approximately \$100.00 less for their Fire Insurance but subsidize the fire hydrant maintenance. There are many variables in the equation. Supervisor DeVault agreed that Jason had a good question and he agreed it was a topic for emergency services committee.

ACCEPTANCE OF MINUTES:

Acceptance of September 21st, 2017 Workshop and Regular meeting minutes

Acceptance of September 28th, 2017 Special meeting minutes.

MOTION: Supervisor Sentner made a motion to approve the September 21st Workshop and Regular meeting minutes along with the September 28th Special Meeting Minutes. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 16900 to 16945 in the amount of **\$162,742.56**

STREET LIGHT FUND:

PLGIT XXXX7125 – Check No. 1307 in the amount of **\$1,957.66**

HIGHWAY AID FUND:

PLGIT XXXX7112 – Check No's. 2624 and 2625 in the amount of **\$205,974.16**

ACKNOWLEDGEMENT OF BANK TRANSFERS:

No.'s 2017-060 to 065

MOTION: Supervisor Mohr made a motion to pay the bills as read and acknowledge the bank transfers. Supervisor seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

OLD BUSINESS: - None

SOLICITOR'S REPORT: - No Report

NEW BUSINESS: - None

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: -

- 1.) Time Extension for the Fields at Indian Creek Phase 3, 4, & 5
Preliminary Plan - Approval
 - a. Letter from Planning Coordinator Brian Miller

Planning Coordinator, Brian Miller's letter stated the Planning Commission at the October 2nd, 2017 Meeting recommended granting the time extension as requested by Lew Rauch of Lehigh Engineering for phase 3, 4 and 5 of the Fields at Indian Creek. Mr. Rauch has requested that the time frame be extended to February 16th 2018.

MOTION: Supervisor Sentner made a motion to request a joint planning commission meeting for Phase 3, 4, and 5. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

MOTION: Supervisor Sentner made a motion to approve the time extension for the Fields at Indian Creek Phase 3, 4, and 5 as recommended per Brian Miller's letter dated October 3rd, 2017. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

- 2.) Zoning Change Review for Borough of Emmaus
 - a. Letter from Planning Coordinator Brian Miller

Planning Coordinator Brian Miller's letter dated October 5, 2017 relayed that Emmaus Borough was considering a zoning change and as required by the South Western Lehigh County Comprehensive Plan Municipal Agreement member municipalities review zoning map changes. Upper Milford's Planning Commission review the amendment and found the changes not consistent with the future land use mapping and are not in support of the amendment. There are concerns about the change also needing a special exception to allow the Townhouses, along with cautioning the Borough on the size of the stormwater areas currently shown. Mr. Miller also asked for permission to draft a response letter to Emmaus Borough thanking them for the opportunity to review the proposed changes and siting the concerns stated.

Supervisor Sentner commentated that they spent two and a half years working on a comp plan revision. Emmaus Borough had the same opportunity to comment. The current plan and the new plan have the area depicted as conservation area.

Supervisor DeVault commented that 49 houses on 9 acres seems a little ridiculous.

MOTION: Supervisor Sentner made a motion to direct Planning Coordinator Brian Miller to send a response to Emmaus Borough thanking them for the opportunity to review the zoning amendment and outlining the concerns addressed in the his letter to the Board dated October 5, 2017. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

SUBDIVISION IMPROVEMENTS:

- 1.) Approval – Stone Ridge Estates Letter of Credit Release number 3
 - a. Letter from Township Engineer, Jeffery Ott

Engineer Jeffery Ott's letter stated that work had been satisfactorily preformed to allow the third release of fund in the amount of \$75,520.76 from tone Ridge Estates Irrevocable letter of Credit.

MOTION: Supervisor Sentner made a motion to approve release number 3 per Engineer Ott's letter dated September 26, 2017. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

CORRESPONDENCE: - None

EXECUTIVE SESSION: Not Needed

OTHER ISSUES: - None

REPORTS:

Emergency Services Call Report: Posted on Website

Emergency Services Committee Report:

FIRE COMPANIES: Jason Tapler as assistant Chief of Vera Cruz reported: The Anniversary celebration will be on October 14th at the Township Building, The Buckeye training was four hours classroom time and four hours practical.

Emmaus Library: Lisa Marten for the Library. Themes for the kids of NASA and the Solar System are for Columbus Day. The kids will then work together to build a spaceship. They have set up a long range planning committee and any ideas and suggestion can be given to Lisa Marten.

Township Emergency Management Coordinator:

Bill Stahler – Not Present

James Krippe-Deputy- Jim reported that when he finds out about road closures he reports them to the Ambulance Corps. Mr. Krippe asked about the timing of the closure of Vera Cruz Road for the repair of the culvert.

Recreation Commission: No Report

Supervisors:

Daniel Mohr – Halloween Parade will be October 18th and the EHS Band will be there but if anyone knows of another band or music group please ask them to show up and the Community Association will be grateful.

Robert Sentner – No Report

George DeVault – No Report

Township Manager:

Dan DeLong – No Report

Assistant Manager:

Bud Carter – No Report

ADJOURNMENT: Meeting was adjourned at 8:09 pm.

Chairman George DeVault

10/19/2017

Date

Secretary Jessi O'Donald