

APPROVED MINUTES

**Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
November 2, 2017 at 7:30 P.M.
REGULAR MEETING MINUTES**

ATTENDANCE: Supervisors George DeVault, Daniel Mohr, Robert Sentner; Manager, Daniel DeLong; Assistant Manager, Bud Carter; Planning Coordinator, Brian Miller; Secretary/Treasurer, Jessi O'Donald; Solicitor, Marc Fisher

Meeting was called to order at 7:35 pm.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT:

Barbara Tantaros- 4200 Indian Creek Road

Mrs. Tantaros read a letter she prepared for the Board. She asked the Board of Supervisors to consider approval of changes of Kay Builders plan for The Fields at Indian Creek. Her concern is the buffer along her property and the development. She has requested of Kay Builders that the buffer trees be changed to a more resistant species of tree, the buffer to be planted in a straight line, Several mature trees on the west side of her property be protected, and the trees planted be as large as possible to make up for the missed deadline of the buffer installation by July 2017.

Supervisor DeVault thanked Mrs. Tantaros and said they will follow up with the engineer.

Planning Coordinator Brian Miller stated that he has been in contact with the developer and the Township Engineer. He is unsure if the buffer can be moved at this point. He did give permission for the tree species to be changed. He has not heard from Kay Builders as to what their intentions are.

ACCEPTANCE OF MINUTES:

Acceptance of October 19th, 2017 Workshop and Regular meeting minutes

Motion: Supervisor Sentner made a motion to approve the October 19th Workshop and Regular Meeting Minutes. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 16982 to 17015 in the amount of \$53,832.79

PAYROLL FUND:

PLGIT XXXX7015 – Check No. 7356 in the amount of **\$212.48**

(No Bank Transfers)

MOTION: Supervisor Mohr made a motion to pay the bills as read. Supervisor Sentner seconded the motion. Any question or comments, all were in favor, motion carried unanimously.

SOLICITOR’S REPORT:

- 1.) Approval to draft Ordinance
 - a. Communication from Lehigh County Authority.

Solicitor Fisher received a communication from Lehigh County Authority’s attorney in regard to the SCARP Plan. He is asking for authorization this evening to draft an ordinance to address the EPA intergovernmental agreement. LCA is trying to get the Township off the agreement since they own the sewer system within Upper Milford Township. At this point the deadline for the agreement needs to be met as outlined.

Supervisor Sentner asked if our residents will have to pay a bigger share of the repair.

Manager DeLong explained that LCA entered into an agreement to Upper Milford Township that LCA runs the sewer system in Upper Milford Township but the Board still needs to agree to what LCA is doing. He recommended the Board give the Solicitor authorization to be able to meet the deadline. The residents will only incur shared cost for repair on pipes that the UMT system flows through, not other municipalities’s repairs.

MOTION: Supervisor Sentner made a motion to authorize Solicitor Fisher to draft the necessary ordinance in order to meet the Deadline. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

- 2.) Authorization to sign settlement paperwork for the sale of 3641 Main Road East.

MOTION: Supervisor Sentner made a motion to Authorize Solicitor Fisher to sign any and all paperwork necessary to complete the sale of 3641 Main Road East. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

OLD BUSINESS: -

- 1.) 2018 Tentative Budget Approval

MOTION: Supervisor DeVault made a motion to advertise and approve the proposed 2018 budget. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

NEW BUSINESS:

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: - None

SUBDIVISION IMPROVEMENTS: -

- 1.) Approval – Stone Ridge Estates Letter of Credit Release number 4
 - a. Letter from Township Engineer, Jeffery Ott

Letter dated October 24, 2017 from Township Engineer Jeffery Ott states that he recommends the release number 4 of \$152,571.65 from the Irrevocable Letter of Credit for the Stone Ridge Estates Development.

MOTION: Supervisor Sentner made a motion to approve release number 4 from the Stone Ridge Estates Irrevocable Letter of Credit in the amount of \$152,571.65 per Engineer Ott's letter dated October 24, 2017. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

CORRESPONDENCE: -

- 1.) Request for Special Fire Police
 - a. Letter from Old Zionsville Church of Christ

Old Zionsville Church of Christ requested Special Fire Police assistance for their Christmas Eve service from 6:45 to 7:45 pm.

MOTION: Supervisor Sentner made a motion to allow Special Fire Police Assistance with the Christmas Eve service at the Old Zionsville Church of Christ from 6:45 to 7:45 pm December 24th, 2017 if willing and available. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

- 2.) Traffic concern on Chestnut St
 - a. Letter from Paul and Elizabeth Moessner

Letter from the Moessner family expressed a concern over the goats that graze along route 29/Chestnut St near 4501 Chestnut St. The goats are increasingly seen along the road since they have grazed off everything on the property they belong to. The concern is they will cause a vehicle accident while venturing into the road as their daughter and others have already swerved to avoid hitting the goats.

There was a brief discussion that the Township does not have anything in the ordinance to enforce the corralling of the goats. The State Police are aware. The same owner had fines imposed previously. It was stated that the ASPCA would be contacted to see if there is any help they can give with the goats. The Moessner family was thanked for bringing this to the attention of the Township.

- 2.) Acceptance of resignation
 - a. Letters from Bill and Bernie Stahler

Letter dated October 31st were received from William and Bernadine Stahler resigning from the position of Emergency Management Coordinator and Deputy.

Supervisor Sentner asked for them to be sent a letter of thanks.

George Devault thanked the Stahler's for their time in this important position and for being such involved members of the community for so long.

EXECUTIVE SESSION: Not Needed

OTHER ISSUES: - None

REPORTS:

Emergency Services Call Report: - No Report

Emergency Services Committee Report: Meeting will be held November 15th.

FIRE COMPANIES: Jason Tapler reported that Vera Cruz completed their rural water movement class. They tested the dry hydrant at Berabo's Pond. Everything went well and they saw what new equipment they will need. The new air packs are now in the trucks and active. They have 8 units with Thermal Imaging camera and communications. The class was Wednesday/Thursday Night and all day Saturday. A video is posted on the Vera Cruz Fire Company's Facebook page showing what the class was participating in. The Fire Company is hosting pictures with Santa on December 16th.

Station 19 has breakfast on Sunday and December 16th is breakfast with Santa.

Emmaus Library: No Report

Township Emergency Management Coordinator:

Bill Stahler –
James Krippe-Deputy-

Recreation Commission: No Report

Supervisors:

Daniel Mohr – The Halloween parade went well. State Police were there to help if needed. There was no rain.

Robert Sentner – Two items. 1. Tuesday was the wide load accident. This brought up a concern with the detours. With bridges scheduled to be replaced there needs to be a plan to route the larger trucks. 2. The steering committee needs a little direction from the Supervisors. Jim Krippe had a list of 15 items that needs to be prioritized. The one priority that needs to be looked at is a long range needs list and plan on how to fund that.

George DeVault – Would like to second the sentiment for the ECS and Fire Companies.

Township Manager:

Dan DeLong – Wanted to Thank Bill and Bernie for the Emergency Management work, and suggested the ESC look at a replacement for EMC position.

Assistant Manager:

Bud Carter – No Report

ADJOURNMENT:

Chairman George DeVault

11/16/2017
Date

Secretary Jessi O'Donald