

**UNAPPROVED MINUTES**

**Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
February 1, 2018 at 7:30 P.M.  
REGULAR MEETING MINUTES**

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**ATTENDANCE:** Supervisors Daniel Mohr, Robert Sentner, Joyce Moore; Manager Bud Carter; Planning Officer Brian Miller; Secretary/Treasurer Jessi O'Donald; Solicitor Marc Fisher

Meeting was called to order at 7:37 pm.

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

**PUBLIC INPUT:**

**Robert Dennis** asked if the logging operations were still open. He questions why he was told that sections were unenforceable than he was told that all ordinances were enforceable.

**Solicitor Fisher** stated that during the first conversation the Board was caught off guard. Since that time Solicitor Fisher has had time to go through the Mr. Dennis's letter and that the Ordinance is up for interpretation by the Zoning Officer and he needs to speak to the Zoning Officer about his concerns.

**Jen Allen** presented information about Gerrymandering in Pennsylvania. She asked the Board to consider the Resolution Presented by Fair Districts PA.

1.) Fair District PA – Terry Schettini presented a power point with additional information on gerrymandering in Pennsylvania.

**Supervisor Sentner** expressed that he is concerned with the gerrymandering issues in Pennsylvania but he's not sure the solution presented is the right one.

**Phil Casey** stated he would like to see a "none of the above" to the ballots during a vote to see what the voters really want.

**Mary Marger** asked if the state constitution is in violation with the districts as they are now.

**Terry Schettini** stated the constitution is being violated and not enforced, with redistricting this will be corrected.

The Board said they would take the information into consideration.

**ACCEPTANCE OF MINUTES:**

Approval of the January 18th, 2018 Workshop and Regular meeting minutes.

**MOTION:** Supervisor Sentner made a motion to accept the January 18<sup>th</sup>, 2018 Workshop and Regular meeting minutes as presented. Supervisor Moore seconded the motion. Any comments or questions, all were in favor, motion carried unanimously.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. 17200 to 17245 in the amount of **\$101,615.40**

**PAYROLL FUND**

PLGIT XXXX7015 – Check No. 7360 in the amount of **\$128.22**

**STREET LIGHT FUND**

PLGIT XXXX7125 – Check No 1316 in the amount of **\$2,147.05**

**ACKNOWLEDGEMENT OF BANK TRANSFERS:**

Transfer No's **2018-002 to 2018-10**

**MOTION:** Supervisor Moore made a motion to pay the bills as read and acknowledge the bank transfers. Supervisor Sentner second the motion. Any questions or comments, all were in favor, motion carried unanimously.

**SOLICITOR'S REPORT:** -

- 1.) Adoption of Ordinance No. 156 – Multi-Municipal Agreement for the Southwest Lehigh County Comprehensive Plan

Solicitor Fisher presented Ordinance No. 156 to complete the 2017 Southwest Lehigh Comprehensive Plan Update and enter into the Multimunicipal Agreement. This ordinance has been properly advertised and is ready for adoption.

**MOTION:** Supervisor Sentner made a motion to approve Ordinance No. 156. Supervisor Moore seconded the motion. Any comments or questions, all were in favor, motion carried unanimously.

**OLD BUSINESS:**

- 1.) Emergency Management Coordinator Job Description – Discussion

There was a brief discussion on the information presented. This was also discussed at the February 1<sup>st</sup> 2018 meeting. The discussion was to change Line 7 of the description to state "In conjunction with Fire and EMS helps to organize disaster drills and exercises."

**MOTION:** Supervisor Sentner made a motion to approve the job description and advertise for 30 days on the website with the discussed edits. Supervisor Moore seconded the motion. Any comments or questions, all were in favor, motion carried unanimously.

**NEW BUSINESS:**

- 1.) Authorization to Purchase recommended Truck
  - a. Memo from Manager Bud Carter

Memo from Manager Carter asked for authorization to order, per the 2018 budget, the Mack GR429F Cab and Chassis for \$100,685 on the state contract. From Trans Edge Truck Centers.

**MOTION:** Supervisor Sentner made a motion a motion to purchase the truck as recommended. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

- 2.) Approval of Crossley Lease
  - a. Memo from Secretary/Treasurer Jessi O'Donald

Mr. Crossley has consistently been the farmer interested in farming this parcel. He has again asked if the Township will extend the terms of the lease to five years.

Phil Casey asked again if the Township can give Mr. Crossley the lease for a lower price.

**MOTION:** Supervisor Sentner made a motion to enter into the Lease with Mr. Crossley for a term of five years at a rate of \$950.00 a year. Supervisor Moore seconded the motion. Any comments or questions, all were in favor, motion carried unanimously.

- 3.) Request to Advertise for Part-time Summer Help
  - a. memo from Manager Bud Carter

Manager Carter asked for permission to advertise for Part-time summer help at a rate of no more than \$15.00 per hour.

**MOTION:** Supervisor Sentner made a motion to advertise for Part-time Summer Help. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

- 4.) Approval of Resolution 2018-021 – Authorization for Tax Collector Bank Account
  - a. Memo from Secretary/Treasurer Jessi O'Donald

Memo from Jessi O'Donald expressed that PA Act 2017-38 no longer allows the Tax Collector to use their social security number, states they must use their municipalities Employer Identification Number and asks the Board of Supervisors for authorization to open an account at New Tripoli Bank for the Tax Collector. Approval of Resolution 2018-021 allows for the processing of the paperwork for that account.

**MOTION:** Supervisor Moore made a motion to approve Resolution 2018-021 for the Tax Collector Account with New Tripoli Bank. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

- 5.) Authorization to Bid for the Public Works Garage Roof
  - a. Memo from Manager Bud Carter

Memo from Manager Carter asked for permission to bid out the Garage Roof repair as per the 2018 budget. He has been working on the bid specification with Watkins Architects.

**MOITION:** Supervisor Sentner made a motion to authorize the bid advertisement for the Public Works Garage as approved in the 2018 Budget. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

- 6.) ESC recommendation of Nixle Notification System – Discussion
  - a. Memo from ESC Chairman Jim Krippe

**Mr. Krippe's** memo relayed that the ESC Committee recommended that the Board of Supervisors look into the purchase of the Nixle Alert System.

**Supervisor Sentner** explained that this would be used for alerts and messages for the public.

**Manager Carter** asked who will maintain the system since the office isn't in 24 hour a day, and having the wrong information gets out. He doesn't want an issue like Hawaii.

**Secretary O'Donald** expressed that the contract is three years and hoped that this isn't something that will get old and that it keeps getting used.

**Supervisor Sentner** expressed that his was a recommendation that should be considered and would like to see it be implemented.

**MOTION:** Supervisor Mohr made a motion that we purchase Nixle service. Supervisor Moore seconded the motion. Any questions or comments, Supervisor Moore and Mohr were in favor, Supervisor Sentner abstained, Motion carried.

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:** - None

**PLANNING COMMISSION – NEW BUSINESS:** -

- 1.) Approval-Field's at Indian Creek Time Extension Phase 3, 4 and 5
  - a. Letter from Planning Coordinator Brian Miller

Letter from Lehigh Engineering was willing to allow the Township a time extension until June 8<sup>th</sup>, 2018 for phase 3,4 and 5 for the Field's at Indian Creek.

**MOTION:** Supervisor Sentner made a motion to approve the time extension as granted for the Field's at Indian Creek Phase 3, 4 and 5. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

**SUBDIVISIONS – IMPROVEMENTS:** - None

**CORRESPONDENCE:**

- 1.) Vera Cruz Community Association Request for Fire Police

Vera Cruz Community Association requested Special Fire Police assistance at their events on March 31<sup>st</sup>, August 19<sup>th</sup> and October 17<sup>th</sup>.

**MOTION:** Supervisor Sentner made a motion to allow Special Fire Police to assist with the Vera Cruz Community Association events as listed if willing and available. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried.

## 2.) Pennsylvania State Historic Preservation Office

The property at 6561 Powder Valley Road will be considered by the Pennsylvania Historic Preservation Board for nomination to the National Register of Historic Places. The Hivel un Dahl Preservation Society would like a letter of support for this property to be considered for the National Register.

**MOTION:** Supervisor Moore made a motion to have staff draft and send a letter of support per the letter from the Pennsylvania State Historic Preservation Office. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

## 3.) Resignation of Bill Ahlert from the Joint EAC

William Ahlert has been a member of the EAC since the committee was started in 2005. He has sent an email with his resignation.

Supervisor Moore thanked him and noted that he was wonderful to work with over the years.

**MOTION:** Supervisor Sentner made a motion to accept William Ahlert' resignation and directed staff to send a letter thanking him for his dedication. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

**EXECUTIVE SESSION:** Not Needed

**OTHER ISSUES:** - None

### **REPORTS:**

Emergency Services Committee Report: No Report

Jim Krippe did ask about the detour signs. Manager Carter explained that PennDOT notified Dan DeLong the detour signs were for larger Interstate Highways.

Township Emergency Management Coordinator:

Deputy Jim Krippe - No Report

Emergency Services Call Report: No Report

Fire Companies: Western District has breakfast on Sunday and another Sportsman's drawing with details to follow.

Emmaus Library: Lisa Marten – The Emmaus Library has a Snow Blast Activity- Teen Anime- Teen Writing and Activities on the school Holiday of 02/19.

Recreation Commission: No Report

Supervisors:

Daniel Mohr – No Report

Robert Sentner – LVPC General Assembly meeting. The Budget for the TIP is \$458,000,000.00 for area roadways and infrastructure. Residents are traveling to King of Prussia for work but the area was left out of the MOP since it shows that the area from Cedar Crest to Hereford just seems to disappear. He wanted staff to ask LVPC why this area was left out. Also wanted staff to look into how to convene the Southwest Comp members for the regional significance of the Emmaus Wawa proposal.

Planning Coordinator Brian Miller commented that we were the last to adopt the comp. agreement so he would look into it and that he already asked LVPC about the MOP.

Joyce Moore – She hopes that the Board can consider the Fair District Resolution in the future.

Township Manager:

Bud Carter – No Report

**ADJOURNMENT:** Meeting was adjourned at 8:53 pm.

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**Chairman Daniel J. Mohr**

**02/15/2018**  
**Date**

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**Secretary Jessi O'Donald**