

UNAPPROVED MINUTES

**Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
March 1st, 2018 at 7:30 P.M.
REGULAR MEETING MINUTES**

ATTENDANCE: Supervisors; Daniel Mohr, Robert Sentner, Joyce Moore; Manager, Bud Carter; Planning Coordinator Brian Miller; Solicitor Marc Fisher; Engineer Jeffery Ott; Secretary/Treasurer Jessi O'Donald

Meeting called to order at 7:30 pm.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT: None

ACCEPTANCE OF MINUTES:

Approval of the February 15th, 2018 Workshop and Regular meeting minutes.

MOTION: Supervisor Sentner made a motion to approve the minutes for the February 15th Workshop and Regular meetings as presented. Supervisor Moore seconded the motion. Any comments or questions, all were in favor, motion carried unanimously.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. **17281 to 17314** in the amount of **\$63,636.97**

PAYROLL FUND

PLGIT XXXX7015 – Check No. **7362** in the amount of **\$128.22**

No Bank Transfers

MOTION: Supervisor Moore made a motion to pay the bills as read. Supervisor Sentner seconded the motion. Any comments or questions, all were in favor, motion carried unanimously.

SOLICITOR'S REPORT: - No Report

OLD BUSINESS: None

NEW BUSINESS:

- 1.) Approval to Advertise for Road work Bids
 - a. Memo from Manager Bud Carter

Manager Carter was seeking approval to bid the 2018 road work as scheduled.

MOTION: Supervisor Sentner made a motion to authorize staff to advertise for bid the 2018 road work as scheduled. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

- 2.) Resolution 2018-023 Fields at Indian Creek Phase 1B and 2

Resolution 2018-023 details the agreement between Upper Milford Township and Kay Builders for the implementation for the Fields' at Indian Creek Development Phase 1B and 2. Solicitor Fisher gave a brief explanation as to the changes that have been made since the first draft of this agreement.

MOTION: Supervisor Sentner made a motion to adopt Resolution 2018-023. Supervisor Moore seconded the motion. Any questions or comments, Supervisor Sentner asked the Developers Council if everyone was in agreement, all were in favor, motion carried unanimously.

- 3.) Approval of Improvements agreement for FIC Phase 1B and 2

Solicitor Fisher noted that the agreement is now in order for approval with a minor change to a resolution number. He has also asked the developer for an updated letter of credit.

MOTION: Supervisor Sentner made a motion to approve the Improvements agreement for The Fields at Indian Creek Phase 1B and 2. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

- 4.) Park, Recreation and Environmental Plan
 - a. Memo from Secretary Jessi O'Donald

The draft of the Park, Recreation and Environmental Plan was given to the Board of Supervisors for review. The Recreation Committee is recommending the adoption of the plan the first meeting in April.

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: -

- 1.) Approval-Time extension for Mill Brooke Farms Section VI
 - a. Letter from Planning Coordinator Brian Miller

Planning Coordinator Brian Miller's letter stated that the Planning Commission is recommending granting a 90 time extension for Millbrook Farms Section VI Subdivision Plan. The applicant's council has agreed to the time extension while they address the comments of all agencies involved in the review of this project.

MOTION: Supervisor Sentner made a motion to approve the 90 day time extension as recommended to end 06/26/2018 per Brian Miller's letter. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

SUBDIVISIONS – IMPROVEMENTS: - None

CORRESPONDENCE:

- 1.) Request for letter of Grant Support from Emmaus Borough
 - a. Email from Emmaus Borough Manager Shane Pepe

Manger Shane Pepe of Emmaus Borough sent an email requesting a letter of support for a park and recreation study grant for the Borough of Emmaus. It was felt that many of our residents use Emmaus facilities that a letter of support would help them with this study.

MOITON: Supervisor Sentner made a motion to direct staff to draft a letter of support for the Emmaus grant proposal. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

EXECUTIVE SESSION: If Needed

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: The next meeting is March 21st.

Township Emergency Management Coordinator:

Deputy Jim Krippe stated that Jim Reese of LVPC is working on the Hazmit plan and the County is working on scheduling classes for NIMS certification. He also stated that he is being told that The NIMS certification requirements will be looked at for reimbursement money for disaster declarations.

Emergency Services Call Report: No Report

Fire Companies: Station # 19 has breakfast Sunday. They are getting their new rescue truck shortly.

Emmaus Library: No Report

Recreation Commission: No Report

Supervisors:

- Daniel Mohr – No Report
- Robert Sentner – Put your trash cans away tonight so they don't blow around in the wind tomorrow.
- Joyce Moore –

Township Manager:

Bud Carter – Public Works are ready for whatever the weather brings.

ADJOURNMENT: Meeting was adjourned at 7:47 pm.

Chairman Daniel Mohr

03/15/2018
Date

Secretary/Treasurer Jessi O'Donald