

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
April 19th, 2018 at 7:30 P.M.
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors: Daniel Mohr, Robert Sentner, Joyce Moore; Manager, Bud Carter; Planning Coordinator, Brian Miller; Solicitor, Marc Fisher; Secretary/Treasurer, Jessi O'Donald

Meeting called to order at 7:30 pm.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT: None

ACCEPTANCE OF MINUTES:

Approval of the April 5th, 2018 Workshop and Regular meeting minutes.

MOTION: Supervisor Sentner made a motion to accept the Workshop and Regular Meeting minutes as presented for April 5th, 2018. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried unanimously.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. **17404 to 17453** in the amount of **\$41,698.36**

PAYROLL FUND

PLGIT XXXX7015 – Check No. **7365** in the amount of **\$47.64**

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfer No. 2018-026 and 2018-027

MOTION: Supervisor Moore made a motion to pay the bills as read and acknowledge the bank transfers. Supervisor Sentner seconded the motion. Any questions or comments all were in favor, motion carried unanimously.

SOLICITOR'S REPORT: - No Report

OLD BUSINESS:

1.) Rt 29 Bridge over Indian Creek- Update

Manager Carter reported that the bridge on Rt 29 by Somerset Nursery will be replaced this summer. The traffic sign for the bridge replacement at Batman Rd has been relocated due to sight distance concerns. The contractor must keep both lanes of traffic open at peak times and will close the road completely for one weekend while having 24 hour flaggers for the detour route. Tentative dates for the closure are the weekends of July 13th or 27th. Most of the work will take place over night.

NEW BUSINESS:

- 1.) Acceptance of Resignation-
 - a. Letter from Dakota DeLong

Dakota DeLong submitted a letter dated April 17th, 2018 resigning from his position with Upper Milford Township Public Works. He thanked everyone for the opportunity to work for the Township.

MOTION: Supervisor Sentner made a motion to accept Dakota DeLong's resignation per letter received dated April 17th, 2018. Supervisor Moore seconded the motion. Any questions or comments all were in favor, motion carried unanimously.

- 2.) Authorization to advertise for Open Public Works Position
 - a. Memo from Manager Bud Carter

Memo from Manager Bud Carter asked for Authorization to advertise an open full time position in Public Works.

MOTION: Supervisor Sentner made a motion to authorize advertising for a full time public works position. Supervisor Moore seconded the motion. Any questions or comments all were in favor, motion carried unanimously.

- 3.) 4245 Shimerville Rd – Bid Results
 - a. Memo from Secretary/Treasurer Jessi O'Donald

Memo from Secretary/Treasurer Jessi O'Donald listed the bidders for the sale of 4245 Shimerville Rd. Jason Adams was the high bidder at \$18,777.00. It was recommended that the Board award the bid to the high bidder.

MOTION: Supervisor Sentner made a motion to award the sale of 4245 Shimerville Rd to the high bidder, Jason Adams for \$18,777.00 and authorize Staff and Solicitor to prepare and complete any and all paperwork for the sale of the property. Supervisor Moore seconded the motion. Any questions or comments all were in favor, motion carried unanimously.

- 4.) Authorization of Bid Award for sale of 1991 International Dump Truck
 - a. Memo from Manager Bud Carter

Memo from Manager Bud Carter stated the high bidder for the 1991 International Dump Truck advertised on Municibid was William Sterner for \$5,500.00. It is recommended that the Board of Supervisors award the sale of the truck to William Sterner for \$5,500.00.

MOTION: Supervisor Sentner made a motion to award the sale of the 1991 International Dump Truck to William Sterner for \$5,500.00 and authorize staff to complete any and all necessary paperwork to finalize the sale. Supervisor Moore seconded the motion. Any questions or comments all were in favor, motion carried unanimously.

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: -

- 1.) Contingent Approval of Victory Valley Land Development Revised Plan
 - a. Letter from Planning Coordinator Brian Miller

Letter from Brian Miller relayed the Planning Commission's recommendation of approval for the revised Victory Valley Land Development Plan contingent upon any and all outstanding outside agency approvals, all items in the Township Engineers review letter being addressed and any payment of outstanding fees.

MOTION: Supervisor Sentner made a motion to grant contingent approval for the revised Victory Valley Land Development Plan per items addressed in Brian Miller's letter dated April 19th, 2018. Supervisor Moore seconded the motion. Any questions or comments all were in favor, motion carried unanimously.

SUBDIVISIONS – IMPROVEMENTS: -

- 1.) Approval of Improvements Agreement Time Extension Request for Stone Ridge Estates.

Mr. Daddona requested a time extension for the improvements for Stone Ridge Estates off Brunner Road from June 8, 2018 to June 8, 2019.

MOTION: Supervisor Sentner made a motion to authorize the improvements agreement time extension for Stone Ridge Estates as requested until June 8, 2019. Supervisor Moore seconded the motion. Any questions or comments all were in favor, motion carried unanimously.

CORRESPONDENCE: None

EXECUTIVE SESSION: Not Needed

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: Report provided by Jim Krippe

Jim Krippe reported that the ESC had decided not to pursue entering into any public notification system at this time and depend on all county supplied notification Systems. He had distributed a rough draft of the By-laws, and the fire companies had furnished equipment lists for review of future budgeting recommendations.

MOTION: Supervisor Sentner made a motion to rescind previous motion to approve the purchase of the Nixle Mass Notification System. Supervisor Moore seconded the motion. Any questions or comments all were in favor, motion carried unanimously

Township Emergency Management Coordinator:

Deputy Jim Krippe - **Report Provided**

Jim reported that he was attending Lehigh County training session of a computer program design to make reporting of emergency data for reimbursements easier and online. He will also be attending an after emergency discussion at Western District Fire Company to critique the recent fire on Ridge Rd.

Emergency Services Call Report: Report Posted on the Website

Fire Companies: No Report

Emmaus Library: Summer Reading program will start June 13th 11 am -3 pm with games, food truck, and music from the Beatle's tribute band Newspaper Taxis.

Recreation Commission: No Report

Supervisors:

Robert Sentner – No Report

Joyce Moore – The Joint EAC had great weather for their annual Earth Day cleanup and recycling event. The event had a lot of volunteers come out to help clean up and recycle.

Daniel Mohr – No Report

Township Manager:

Bud Carter – Roofing the Public Works Garage should be done next week.

ADJOURNMENT: Meeting adjourned at 7:47 pm.

Vice-Chairman Robert Sentner

05/01/2018
Date

Secretary/Treasurer Jessi O'Donald