

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
May 17th, 2018 at 7:30 P.M.
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors Daniel Mohr, Robert Sentner; Manager Bud Carter; Planning Coordinator Brian Miller; Solicitor Eric Strauss; Secretary/Treasurer Jessi O'Donald; Absent: Supervisor Joyce Moore

Meeting called to order at 7:30 pm.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT:

-Amy Resh- Emmaus Public Library- Ms. Resh gave an update on the library addition construction as well as some statistics for Library usage. Out of the 7292 residents from last census count 2356 hold Emmaus Public Library Cards. With 32,000 items being circulated so far this year. The Library held a Hess's night at the High School with 120 attendees, which was there largest event of that type to date. Summer Reading club starts June 11th. On June 16th Ms. Resh invited everyone to stop by the Summer Reading kickoff party from 11am to 3 pm June 16th. They have games, food and a live band scheduled with activities on the lawn. The Library is also updating to a new catalog system "SPARK" which will allow them to share items from more facilities.

-Phil Casey asked questions regarding mandated High School Student library cards and the statistics that Ms. Resh presented.

-Chris Greb of Macungie Ambulance gave the 2017 year report. He left copies on the table at the back of the room. The Corp. Keeps expanding with their long range plan and they do a lot of community outreach and teaching. They responded to 3645 calls for assistant 243 calls within Upper Milford Township. Special Operations responded to 40 calls. They now have a mobile port-a-potty.

ACCEPTANCE OF MINUTES:

Approval of the May 3, 2018 Workshop and Regular meeting minutes.

-Approval of minutes will take place on the next agenda due to Supervisor Moore's absence.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 17495 to 17536 in the amount of \$42,363.89

PAYROLL FUND

PLGIT XXXX7015 – Check No. **7367** in the amount of **\$47.64**

STREET LIGHT FUND

PLGIT XXXX7125 – Check No. **1323** in the amount of **\$345.14**

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfer No. 2018-036 through 2018-041

MOTION: Supervisor Sentner made a motion to pay the bills as read and acknowledge the bank transfers. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried.

SOLICITOR'S REPORT: - Solicitor Eric Strauss asked for authorization to complete and sign any and all paperwork to complete the sale of 4245 Shimerville Rd.

MOTION: Supervisor Sentner made a motion to authorize Solicitor and staff to complete any and all paperwork to facilitate the sale of 4245 Shimerville Rd. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried.

OLD BUSINESS: None

NEW BUSINESS:

- 1.) Acceptance of Time Extension for the Kohler Developments until June 11th, 2018
 - a. Email from Jim Preston for Kay Mill, LLC

Attorney Jim Preston offered a time extension for the Kohler Developments until June 11th, 2018.

MOTION: Supervisor Sentner made a motion to accept the time extension for the Kohler Developments by Kay Builders as offered by Attorney Jim Preston. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried.

- 2.) Authorization to advertise for Office Assistant
 - a. Memo from Manager Bud Carter

Memo from Manger Bud Carter asked for the authorization to advertise for a full time Office Assistant as per the approved 2018 budget.

MOTION: Supervisor Sentner made a motion to authorize the advertisement of a full time office assistant position. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried.

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: - None

SUBDIVISIONS – IMPROVEMENTS: - None

CORRESPONDENCE:

- 1.) Emmaus Grant Support Request for PA DCED Greenways Grant
 - a. Email from Manager Shane Pepe

Manager Shane Pepe asked for a letter of support for the Emmaus PA DCED grant application.

MOTION: Supervisor Sentner made a motion to authorize staff to send a letter of support for the Emmaus PA DCED grant application. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried.

- 2.) Upper Macungie Township request for Special Fire Police
 - a. Letter from Upper Macungie Township Manager Robert Ibach, Jr.

MOTION: Supervisor Sentner made a motion to authorize Special Fire Police for Breingsville Fire Works July 7th with a rain date of July 8th 2018 if willing and able. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried.

- 3.) Borough of Macungie Detour Route Request
 - a. Letter from Sergeant Travis Kocher

MOTION: Supervisor Sentner made a motion to authorize Macungie to use East Macungie Road as an alternate/detour route during the Memorial Day parade May 28th, 2018. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried.

- 4.) Borough of Macungie request for Special Fire Police
 - a. Letter from Borough Manager Chris Boehm

MOTION: Supervisor Sentner made a motion to authorize Station #28's Special Fire Police if willing and able to help the Borough of Macungie during the Antique Truck Show June 15th & 16th, Das Awkscht Fescht Car Show August 3rd-5th and Wheels of Time car Show August 24th-26, 2018. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried.

EXECUTIVE SESSION: Not Needed

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator:

Deputy Jim Krippe - reported that he has finished his certifications for municipal and needs just six more classes for State certification.

-Joe Sherman explained that at the Chief's meeting he answered for station #28 that they aren't having radio issues. He stated that #19 and Lower Milford didn't have anyone at the meeting to speak for them.

-Jim Krippe commented that in his discussions with echo that a repeater won't help but that a booster in the trucks may help or a gain antennas. Supervisor Sentner said #58 went to a different band. Manager Carter stated that different bands give different radio coverages. It was said that the radio signal doesn't bend for the valley so the trouble is the signal goes across the hills and it may mean keeping a truck up higher on the hill. Jason Tapler explained that he had trouble before but then no one else did. Chris Greb said when he looked into it is a topography issue. Berks County had to add many towers, and that even adding to the State Police Tower wouldn't solve the topography issue. It was said that the County needs documentation to help solve the problem.

Emergency Services Call Report: Report Posted on Website

Fire Companies: Station #28 said the Smoke detector install will not happen this Spring but will try to do something in the Fall. Station #19 has chicken BBQ tickets for sale.

Emmaus Library: Nothing Additional to report

Recreation Commission: Not Present

Supervisors:

Robert Sentner – No Report
Joyce Moore – Absent
Daniel Mohr – No Report

Township Manager:

Bud Carter – Garage roof was complete, Gator has been delivered.

-Jim Krippe asked if it was available for emergency use.

-Supervisor Sentner and Manager Carter both said it will not be available.

ADJOURNMENT: Meeting was adjourned at 8:07 pm.

Chairman Daniel Mohr

06/07/2018
Date

Secretary/Treasurer Jessi O'Donald