

Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
June 21st, 2018 at 7:30 P.M.  
REGULAR MEETING MINUTES

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**ATTENDANCE:** Supervisors: Daniel Mohr, Robert Sentner, Joyce Moore; Manager, Bud Carter; Planning Coordinator, Brian Miller; Solicitor, Marc Fisher; Secretary/Treasurer, Jessi O'Donald

Meeting called to order at 7:30 pm

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

**PUBLIC INPUT:**

Jennifer Heid of Mill Rd - Asked the Board of Supervisors to reduce the speed limit on Mill Rd to 25 mph to reduce traffic speeds along there. Her concern is for the walkers and wildlife on the road and that other sections of roads are marked 25 mph in the area.

There was a discussion on traffic speed limits and how to post them. It was determined that there would be an in-house traffic study done to see if there could be an adjustment made. The other concern is enforcement of the speed limit.

It was asked if there was consideration for a local police force. It was stated that the Pennsylvania State Police is the best force for our township.

Jessica Diehl Shimerville Rd – Asked if there was the ability to adjust the speed limit on Shimerville to one limit instead of the three that are posted now. She has called Pennsylvania State Police to enforce the speed limit. She asked if the State Police could sit on Shimerville to limit speeds.

It was discussed that speed of cars is a problem all over the Township. The Township will reach out to the Pennsylvania State Police to request that Shimerville Road is patrolled.

**ACCEPTANCE OF MINUTES:**

Approval of the June 7th, 2018 Workshop and Regular meeting minutes.

**MOTION:** Supervisor Sentner made a motion to approve the June 7<sup>th</sup> 2018 workshop and regular meeting minutes as presented. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. **17558 to 17624** in the amount of **\$30,099.98**

**PAYROLL FUND**

PLGIT XXXX7015 – Check No. **7369** in the amount of **\$71.46**

**ACKNOWLEDGEMENT OF BANK TRANSFERS:**

Transfer No. 2018-048

**MOTION:** Supervisor Moore made a motion to pay the bills as read and acknowledge the bank transfer. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, motion carried.

**SOLICITOR'S REPORT:** - No Report

**OLD BUSINESS:** None

**NEW BUSINESS:**

1.) Resolution 2018-031 FIC Phase III - Granting Conditional Final Approval for Phase III

**MOTION:** Supervisor Moore made a motion to approve Resolution 2018-031. Supervisor Mohr seconded the motion. Any questions or comments, Supervisors Moore and Mohr were in favor, Supervisor Sentner abstained, motion carried.

2.) Resolution 2018-032 – Employee Handbook

**MOTION:** Supervisor Sentner made a motion to approve Resolution 2018-032 the Revised Employee Handbook. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried.

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:** - None

**PLANNING COMMISSION – NEW BUSINESS:**

1.) Time Extensions:

Goldstein Subdivision, expires 6/30/2018

Indian Creek Industrial Park Subdivision, expires 6/30/2018

Indian Creek Industrial Park Lot #10 Land development, expires 6/30/2018

4054 Chestnut St. Land Development, 6/30/2018

6244 & 6274 Sweetwood Dr. lot line adjustment, expires 6/30/2018

Estates at Maple Ridge Subdivision, expires 6/30/2018

Boyko Automotive Land Development, expires 6/30/2018

2.) Time Extension request From Millbrook Farms section 6 expiring 06/30/2018

Extension until 09/28/2018

a. Letter from planning coordinator Brian Miller

Planning Coordinator Brian Miller's letter dated June 20<sup>th</sup>, 2018 outlined the time extension requests as listed above.

**MOTION:** Supervisor Sentner made a motion to grant the time extensions as outlined in Planning Coordinator Brian Miller's letter dated June 20<sup>th</sup>, 2018. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried.

- 3.) Time Extension approval for Omega Homes/Indian Mill Creek Subdivision
  - a. Letter from Omega homes

Omega Homes asked for a time extension until August 10, 2019 for their development Indian Mill Creek.

**MOTION:** Supervisor Sentner made a motion to grant the time extension request for Omega Homes Indian Mill Creek Subdivision until August 10, 2019. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried.

**SUBDIVISIONS – IMPROVEMENTS:** -

- 1.) Approval - Lehigh Valley Baptist Church Security Release number 3 (final)
  - a. Letter from Ott Consulting

Letter from Ott Consulting stated that everything was in order for the release of security for Lehigh Valley Baptist Church's Land Development plan.

**MOTION:** Supervisor Sentner made a motion to approve the final security release as per Ott Consulting's letter dated June 19, 2018 for the Lehigh Valley Baptist Church Land Development. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried.

**CORRESPONDENCE:**

- 1.) Letter from Harold Musselman – refund of permit fee request

Mr. Musselman requested the refund of his zoning use permit for the former Aunt Daisy's. He was never able to move into the Barn due to the sale of the property.

**MOTION:** Supervisor Sentner made a motion not to refund the permit fee since the permit had been researched and issued. Supervisor Moore seconded the motion and suggested that Mr. Musselman speak to the former owner in regard to the permit fee. Any questions or comments, all were in favor, motion carried.

**EXECUTIVE SESSION:** Not Needed

**OTHER ISSUES:** - None

**REPORTS:**

Emergency Services Committee Report: Not Present

Township Emergency Management Coordinator:  
Deputy Jim Krippe - Not Present

Emergency Services Call Report: Report Posted on Website

Fire Companies: Station #19 has their chicken BBQ on Saturday and there are still tickets available.

Emmaus Library: The Summer reading kickoff party was a success. 856 people attended and the sign up for the summer reading programs increased to 228 children, 60 teens, and 187 Adults. The construction is on schedule and an anonymous donor has pledged a matching contribution of \$25,000 for interior finishing.

Recreation Commission: Not Present

Supervisors:

Robert Sentner – No Report  
Joyce Moore – No Report  
Daniel Mohr – No Report

Township Manager:

Bud Carter – No Report

**ADJOURNMENT:** Meeting adjourned at 7:56 pm.

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**Chairman Daniel J. Mohr**

**July 5, 2018**  
**Date**

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**Secretary/Treasurer Jessi O'Donald**