

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
August 2nd, 2018 at 7:30 P.M.
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors: Daniel Mohr, Robert Sentner, Joyce Moore; Manager, Bud Carter; Planning Coordinator, Brian Miller; Solicitor, Marc Fisher; Secretary/Treasurer, Jessi O'Donald

The meeting called to order at 7:33 pm.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

The Upper Milford Township Board of Supervisors held an executive session to discuss a legal matter immediately prior to the Regular meeting from 7:20pm until 7:30 pm.

PUBLIC INPUT: No Input from the Public was heard.

EXECUTIVE SESSION: - Not needed.

ACCEPTANCE OF MINUTES:

Approval of the July 5th, 2018 Workshop and Regular meeting minutes.

MOTION: Supervisor Sentner made a motion to approve the July 5th 2018 workshop and regular meeting minutes as presented. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. **17703 to 17741** in the amount of **\$184,133.46**

PAYROLL FUND

PLGIT XXXX7015 – Check No's **7371 and 7372** in the amount of **\$175.86**

HIGHWAY AID FUND:

PLGIT XXXX7112 – Check No **2626** in the amount of **\$148,131.10**

STREET LIGHT FUND

PLGIT XXXX7125 – Check No. **1327** in the amount of **\$2,139.06**

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfer No. 2018-056

MOTION: Supervisor Moore made a motion to pay the bills as read and acknowledge the bank transfer. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, motion carried.

SOLICITOR'S REPORT: - No Report

OLD BUSINESS:

- 1.) Authorization for Staff and Solicitor to proceed with updating current Logging Ordinance per LVPC, PSATS and Penn State Guidance.

There was a brief discussion in regard to having Lehigh County Conservation District's input and if the information provided was in line with Pennsylvania's right to farm laws.

MOTION: Supervisor Sentner made a motion to authorize for Staff and Solicitor to proceed with updating current Logging (Timber Harvest) Ordinance per LVPC, PSATS, LCCD and Penn State Guidance. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried.

NEW BUSINESS:

- 1.) Introduction of Office Assistant

Manager Carter introduced new hire Kyle Walbert to the Board. He started in the office on July 30th and has been fitting in well. The Board welcomed Kyle to the Township.

- 2.) Authorization for staff and solicitor to prepare a holding tank agreement for 5402 Chestnut St. - Sewer Enforcement Officer Brian Miller

There was a brief discussion on the use of this property and if it was changing. Sewer Enforcement Officer Brian Miller explained that the use was not changing but the owner had changed. There is a need to install what will be a 3,000 and a 2,000 gallon holding tanks as a temporary measure to determine septic flows since the use as a catering hall is sporadic, until the flow can be defined and a flow regulating equalization system can be determined for this site.

MOTION: Supervisor Sentner made a motion to authorize staff and solicitor to draft the holding tank agreement as necessary for the property at 5402 Chestnut St. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried.

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: - None

SUBDIVISIONS – IMPROVEMENTS: - None

CORRESPONDENCE: -

- 1.) Request from Emmaus PD for Special Fire Police Aid.
 - a. Letter from Chief Palmer

MOTION: Supervisor Sentner made a motion to allow station # 19 and #28 Special Fire Police to assist Emmaus Police Department with traffic control for the Wheels of Time car parade and the Emmaus Halloween parade as asked in the letter from Emmaus Police Chief dated July 31st, 2018. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried.

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: None

Township Emergency Management Coordinator: None

Emergency Services Call Report: No Report

Fire Companies: Breakfast at #19 this Sunday 7:30 to 12:30.

Emmaus Library: There are 525 kids signed up for the summer reading club. Out of that number 109 are teens. So far the kids have read a total of 2,593 hours. The adult club has 268 members signed up with 259 reviews submitted. The library has many activities planned please visit there calendar for details.

Recreation Commission: No Report

Supervisors:

Robert Sentner – Asked if the no slip course will be replaced on the “s” turns on Rt 100 north. Also asked if for someone to reach out to the Bridge contractor at Somerset Nursery for an update on the timing of the road closure.

Joyce Moore – she went to the LVPC general Assembly meeting and is humbled by what she keeps learning.

Daniel Mohr – Vera Cruz Homecoming books are out and the Homecoming is August 19th from noon to 8pm.

Township Manager:

Bud Carter – Manager Carter thanked Public Works for their work to install the LED Sign in front of the Municipal Building. He also presented a volunteer application for the Emergency Management Coordinator Position.

There was a brief discussion in regard to the South West Comprehensive plan status. Brian Miller reported that Emmaus Borough was not happy with the dispute resolution portion of the Plan. That will be redrafted and members will have to re adopt the new draft.

ADJOURNMENT: Meeting was adjourned at 7:57 pm.

Chairman Daniel Mohr

08/16/20018
Date

Secretary/Treasurer Jessi O'Donald